





MACKENZIE COUNTY

# REGULAR COUNCIL MEETING

**MARCH 27, 2024**  
**10:00 AM**

FORT VERMILION  
COUNCIL CHAMBERS

 780.927.3718

 [www.mackenziecounty.com](http://www.mackenziecounty.com)

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**Mackenzie County**



**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Wednesday, March 27, 2024  
10:00 a.m.**

**Fort Vermilion Council Chambers**

**Fort Vermilion, Alberta**

**AGENDA**

			Page
<b>CALL TO ORDER:</b>	1.	a) Call to Order	
<b>AGENDA:</b>	2.	a) Adoption of Agenda	
<b>ADOPTION OF PREVIOUS MINUTES:</b>	3.	a) Minutes of the March 12, 2024 Regular Council Meeting	7
		b) Business Arising out of the Minutes	
		c)	
<b>CLOSED MEETING:</b>		<i>Freedom of Information and Protection of Privacy Act Division 2, Part 1 Exceptions to Disclosure</i>	
	4.	a)	
		b)	
<b>TENDERS:</b>		Tender openings are scheduled for 11:00 a.m.	
	5.	a) Agricultural Crop Land Lease – NORTHVER 09 (Anderson Pit)	19
		b) Agricultural Hay Land Lease – SW 6-109-19-W5 (South of High Level)	21
<b>PUBLIC HEARINGS:</b>		Public Hearings are scheduled for 1:00 p.m.	
	6.	a) None	
		b)	
<b>DELEGATIONS:</b>	7.	a) None	
		b)	

		c)		
<b>GENERAL REPORTS:</b>	8.	a)	None	
		b)		
		c)		
<b>AGRICULTURE SERVICES:</b>	9.	a)	None	
		b)		
<b>COMMUNITY SERVICES:</b>	10.	a)	Forest Resource Improvement Association of Alberta (FRIAA) Grant - Community Fireguard Program (CFP)	23
		b)		
		c)		
<b>FINANCE:</b>	11.	a)	Uncollectible Taxes - GIPOT	25
		b)	La Crete Agricultural Society – Additional Building Insurance Funding Request	31
		c)	Financial Reports – January – February 2024	41
		d)	Request to Waive Vehicle Collision Invoice 38321	73
		e)		
<b>PROJECTS &amp; INFRASTRUCTURE:</b>	12.	a)	None	
		b)		
		c)		
<b>OPERATIONS:</b>	13.	a)	None	
		b)		
		c)		
<b>UTILITIES:</b>	14.	a)	None	
		b)		



<b>PLANNING &amp; DEVELOPMENT:</b>	15.	a)	Bylaw 1334-24 Land Use Bylaw Amendment to Rezone Plan 052 0560, Block 05, Lot 04 from Recreation 1 "REC1" to Hamlet Country Residential "H-CR".	83
		b)	Bylaw 1331-24 Land Use Bylaw Amendment to Rezone Part of NE-10-104-17-W5M from Agricultural "A" to Rural Industrial Light "RIL"	93
		b)	Bylaw 1333-24 Land Use Bylaw Amendment to Add Country Recreational 2 (CREC2) to Section 9 of the Land Use Bylaw 1066-17	105
		c)		
		d)		
<b>ADMINISTRATION:</b>	16.	a)	Senior Housing (verbal)	
		b)		
		c)		
<b>COMMITTEE OF THE WHOLE ITEMS:</b>	17.	a)	Business Arising out of Committee of the Whole	
		b)		
<b>COUNCIL COMMITTEE REPORTS:</b>	18.	a)	Council Committee Reports (verbal)	
		b)		
		c)		
		d)		
<b>INFORMATION / CORRESPONDENCE:</b>	19.	a)	Information/Correspondence	111
<b>NOTICE OF MOTION:</b>	20.	a)		
<b>NEXT MEETING DATES:</b>	21.	a)	Regular Council Meeting April 8, 2024 10:00 a.m. Fort Vermilion Council Chambers	
		b)	Committee of the Whole Meeting	

April 23, 2024  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:**      22.    a)    Adjournment



**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 27, 2024</b>
<b>Presented By:</b>	<b>Darrell Derksen, Chief Administrative Officer</b>
<b>Title:</b>	<b>Minutes of the March 12, 2024 Regular Council Meeting</b>

**BACKGROUND / PROPOSAL:**

Minutes of the March 12, 2024 Regular Council Meeting are attached.

**OPTIONS & BENEFITS:**

N/A

**COSTS & SOURCE OF FUNDING:**

N/A

**COMMUNICATION / PUBLIC PARTICIPATION:**

Approved Council Meeting minutes are posted on the County website.

**POLICY REFERENCES:**

**Author:** T. Thompson      **Reviewed by:** L. Flooren      **CAO:** \_\_\_\_\_

**RECOMMENDED ACTION:**

- Simple Majority       Requires 2/3       Requires Unanimous

That the minutes of the March 12, 2023 Regular Council Meeting be adopted as presented.

**Author:** T. Thompson      **Reviewed by:** L. Flooren      **CAO:** \_\_\_\_\_

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**Tuesday, March 12, 2024  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, AB**

**PRESENT:**

Josh Knelsen	Reeve
Walter Sarapuk	Deputy Reeve
Peter F. Braun	Councillor (left the meeting at 12:03 p.m. and rejoined the meeting at 12:39 p.m.)
Cameron Cardinal	Councillor (left the meeting at 10:58 a.m. and rejoined the meeting at 11:06 a.m.)
David Driedger	Councillor (joined the meeting virtually at 10:09 a.m., left the meeting at 10:27 a.m. and rejoined the meeting virtually at 10:29 a.m., left the meeting at 1:21 p.m.)
Ernest Peters	Councillor
Garrell Smith	Councillor
Lisa Wardley	Councillor (virtual, left the meeting at 2:14 p.m.)
Dale Wiebe	Councillor

**REGRETS:**

Eileen Morris	Councillor
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**ADMINISTRATION:**

Darrell Derksen	Chief Administrative Officer
Byron Peters	Deputy Chief Administrative Officer / Director of Projects and Infrastructure
Don Roberts	Director of Community Services
Jennifer Batt	Director of Finance
Andy Banman	Director of Operations
Caitlin Smith	Director of Planning and Agriculture
Louise Flooren	Manager of Legislative & Support Services/ Recording Secretary

**ALSO PRESENT:** Brownlee LLP - Jeneane Grundberg & Alifeyah Gulamhusein

Minutes of the Regular Council Meeting for Mackenzie County held on March 12, 2024 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER: 1. a) Call to Order**

\_\_\_\_\_  
\_\_\_\_\_

Reeve Knelsen called the meeting to order at 10:00 a.m.

**AGENDA:**

**2. a) Adoption of Agenda**

**MOTION 24-03-202**

**MOVED** by Councillor Wardley

That the agenda be adopted with the following addition:

16. a) Winter Carnival Sponsorship Request

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

**3. a) Minutes of the February 28, 2024 Regular Council Meeting**

**MOTION 24-03-203**

**MOVED** by Councillor Braun

That the minutes of the February 28, 2024 Regular Council Meeting be adopted as presented.

**CARRIED**

**ADOPTION OF  
PREVIOUS MINUTES:**

**3. b) Business Arising out of the Minutes**

None.

**TENDERS:**

**5. a) None**

**PUBLIC HEARINGS:**

**6. a) None**

**DELEGATIONS:**

**7. a) None**

**GENERAL  
REPORTS:**

**8. a) Director & Manager Reports for February 2024**

**MOTION 24-03-204**

**MOVED** by Councillor Wardley

That the Director & Manager reports for February 2024 be received for information.

**CARRIED**

**AGRICULTURE  
SERVICES:**

**9. a) Bylaw 1327-24 Fee Schedule Bylaw Amendment**

\_\_\_\_\_  
\_\_\_\_\_

**MOTION 24-03-205**  
Requires 2/3

**MOVED** by Councillor Wardley

That first reading be given to Bylaw 1327-24 being the Fee Schedule Bylaw amendment for Mackenzie County.

**CARRIED**

**MOTION 24-03-206**  
Requires 2/3

**MOVED** by Councillor Smith

That second reading be given to Bylaw 1327-24 being the Fee Schedule Bylaw amendment for Mackenzie County.

**CARRIED**

**MOTION 24-03-207**  
Requires Unanimous

**MOVED** by Councillor Cardinal

That consideration be given to go to third and final reading of Bylaw 1327-24 being the Fee Schedule Bylaw amendment for Mackenzie County.

**CARRIED UNANIMOUSLY**

**MOTION 24-03-208**  
Requires 2/3

**MOVED** by Deputy Reeve Sarapuk

That third and final reading be given to Bylaw 1327-24 being the Fee Schedule Bylaw amendment for Mackenzie County.

**CARRIED**

**COMMUNITY SERVICES:**

**10. a) Campground Caretakers – Request for Proposal Review**

Councillor Driedger joined the meeting virtually at 10:09 a.m.

**MOTION 24-03-209**

**MOVED** by Councillor Braun

That Mackenzie County accepts the one (1) year term for the Machesis Lake Campground Caretaker Partnership with Gerald Fehr.

**CARRIED**

**MOTION 24-03-210**

**MOVED** by Councillor Peters

\_\_\_\_\_  
\_\_\_\_\_

That the Campground Caretakers Partnership be re-advertised for Hutch and Wadlin Lake.

**CARRIED**

**FINANCE:**

**11. a) Asset Retirement Obligation**

Councillor Driedger left the meeting at 10:27 a.m. and rejoined the meeting at 10:29 a.m.

**MOTION 24-03-211**

**MOVED** by Deputy Reeve Sarapuk

That administration request an engineers reporting on the Asset Retirement Obligation current useful life report be undertaken, presented at a future Committee of the Whole meeting and included in the 2023 Financial Reporting.

**CARRIED**

**FINANCE:**

**11. b) Reserve Allocation – 100 Street Land Sales**

**MOTION 24-03-212**  
Requires 2/3

**MOVED** by Councillor Wardley

That \$451,119.82 from 100 street land sales in 2023 be contributed to the General Capital Reserve.

**CARRIED**

**FINANCE:**

**11. c) 2023 Regraveling Project**

**MOTION 24-03-213**

**MOVED** by Councillor Braun

That Council approve the regraveling gravel quantity allocations for 2023.

**CARRIED**

**FINANCE:**

**11. d) Councillor Expense Claims**

**MOTION 24-03-214**

**MOVED** by Councillor Cardinal

That the Councillor Expense Claims for February 2024 be received for information.

**CARRIED**

\_\_\_\_\_  
\_\_\_\_\_



**FINANCE: 11. e) Members at Large Expense Claims**

**MOTION 24-03-215** **MOVED** by Councillor Braun

That the Member at Large Expense Claim for January and February 2024 be received for information.

**CARRIED**

**MOTION 24-03-216** **MOVED** by Councillor Smith

That the members at large expense claims from November and December 2023 be processed for payment.

**CARRIED**

Reeve Knelsen recessed the meeting at 10:49 a.m., Councillor Cardinal left the meeting at 10:58 and Reeve Knelsen reconvened the meeting at 11:00 a.m.

**CLOSED MEETING: 4. a) Closed Meeting**

**MOTION 24-03-217** **MOVED** by Councillor Wiebe

That Council move into a closed meeting at 11:01 a.m. to discuss the following:

4.a) Legal (*FOIP Sections 23, 24, 25 and 27*)

**CARRIED**

The following individuals were present during the closed meeting discussion. (*MGA Section 197*)

- All Councillors Present excluding Councillor Cardinal and Councillor Morris
- Darrell Derksen, Chief Administrative Officer
- Byron Peters, Deputy Chief Administrative Officer / Director of Projects & Infrastructure
- Caitlin Smith, Director of Planning and Agriculture
- Louise Flooren, Manager of Legislative & Support Services/ Recording Secretary

Councillor Cardinal rejoined the meeting at 11:06 a.m. Councillor Braun left the meeting at 12:03 p.m.

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 \_\_\_\_\_

**MOTION 24-03-218**      **MOVED** by Councillor Smith

That Council move out of a closed meeting at 12:17 p.m.

**CARRIED**

Reeve Knelsen recessed the meeting at 12:17 p.m. and reconvened the meeting at 12:39 p.m., Councillor Braun rejoined the meeting at 12:40 p.m.

**MOTION 24-03-219**      **MOVED** by Councillor Peters

That Council move into a closed meeting at 12:40 p.m. to discuss the following:

- 4.a) Legal (*FOIP Sections 23, 24, 25 and 27*)
- 4.b) CAO Report (*FOIP Sections 16, 17, 23, and 24*)

**CARRIED**

The following individuals were present during the closed meeting discussion. (*MGA Section 197*)

- All Councillors Present excluding Councillor Morris
- Darrell Derksen, Chief Administrative Officer
- Byron Peters, Deputy Chief Administrative Officer / Director of Projects & Infrastructure
- Caitlin Smith, Director of Planning and Agriculture
- Louise Flooren, Manager of Legislative & Support Services/Recording Secretary

Jennifer Batt, Director of Finance rejoined the meeting at 12:48 p.m., Jennifer Batt, Director of Finance left the meeting at 12:55 p.m.

Byron Peters, Deputy Chief Administrative Officer/Director of Projects & Infrastructure, Caitlin Smith, Director of Planning and Agriculture and Louise Flooren, Manager of Legislative & Support Services/ Recording Secretary left the meeting at 1:04 p.m.

**MOTION 24-03-220**      **MOVED** by Councillor Peters

That Council move out of a closed meeting at 1:15 p.m.

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\_\_\_\_\_

**CARRIED**

Administration returned to the meeting at 1:15 p.m.

**CLOSED MEETING: 4. a) Legal**

**MOTION 24-03-221 MOVED** by Councillor Smith

That the legal discussion be received for information.

**CARRIED**

**CLOSED MEETING: 4. b) CAO Report**

**MOTION 24-03-222 MOVED** by Deputy Reeve Sarapuk

That the CAO Report be received for information.

**CARRIED**

**PROJECTS & INFRASTRUCTURE: 12. a) Offsite Levy Bylaw – La Crete East Waterline**

Councillor Driedger left the meeting at 1:21 p.m.

**MOTION 24-03-223 MOVED** by Councillor Peters  
Requires 2/3

That the La Crete East Waterline project be upsized from a 10 inch waterline to a 12 inch waterline in order to facilitate continued industrial growth, and that the budget be amended by \$105,000, from \$700,000 to \$805,000, with funding coming from the Water/Sewer Infrastructure Reserve.

**CARRIED**

**MOTION 24-03-224 MOVED** by Deputy Reeve Sarapuk

That first reading be given to Bylaw 1330-24 being the La Crete East Waterline Off-site Levy Bylaw as amended.

**CARRIED**

**OPERATIONS: 13. a) Amend Policy PW012 Gravel Supply**

**MOTION 24-03-225 MOVED** by Councillor Cardinal

That Policy PW012 Re-Gravelling be amended as presented.

**CARRIED**

**UTILITIES:** 14. a) **Water Capacity – Zama City Water Treatment Plant**

**MOTION 24-03-226** **MOVED** by Councillor Braun

That the Zama City Water Treatment Plant Report be received for information.

**CARRIED**

**PLANNING & DEVELOPMENT:** 15. a) **Bylaw 1329-24 Land Use Bylaw Amendment to Rezone Plan 232 2146, Block 3, Lots 6-13**

**MOTION 24-03-227** **MOVED** by Councillor Wardley

That first reading be given to Bylaw 1329-24 being a Land Use Bylaw Amendment to rezone Plan 232 2146, Block 3, Lots 6-13 from Hamlet Residential 2A “H-R2A” to Hamlet Residential 1 “H-R1”, subject to public hearing input.

**CARRIED**

**ADMINISTRATION:** 16. a) **Winter Carnival Sponsorship Request (ADDITION)**

**MOTION 24-03-228** **MOVED** by Councillor Wardley  
Requires Unanimous

That Mackenzie County sponsors the Winter Carnival being held on March 22-24, 2024 in Fort Vermilion in the amount of \$500.

**CARRIED UNANIMOUSLY**

**COMMITTEE OF THE WHOLE ITEMS:** 17. a) **None**

**COUNCIL COMMITTEE REPORTS:** 18. a) **Council Committee Reports (verbal)**

**MOTION 24-03-229** **MOVED** by Councillor Cardinal

That the Council Committee Reports be received for information.

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**CARRIED**

**INFORMATION/  
CORRESPONDENCE:**

**19. a) Information/Correspondence**

Councillor Wardley left the meeting at 2:14 p.m.

**MOTION 24-03-230**

**MOVED** by Councillor Wiebe

That a letter be written to the Northern Alberta Elected Leaders (NAEL) in regards to issues that affect the northern municipalities.

**CARRIED**

**MOTION 24-03-231**

**MOVED** by Deputy Reeve Sarapuk

That the Information/Correspondence be received for information.

**CARRIED**

**NOTICE OF MOTION:**

**20. a) None**

**NEXT MEETING  
DATES:**

**21. a) Next Meeting Dates**

Committee of the Whole Meeting  
March 26, 2024  
10:00 a.m.  
Fort Vermilion Council Chambers

Regular Council Meeting  
March 27, 2024  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:**

**22. a) Adjournment**

**MOTION 24-03-232**

**MOVED** by Councillor Cardinal

That the Council meeting be adjourned at 2:16 p.m.

**CARRIED**

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These minutes will be presented for approval at the March 27, 2024 Regular Council Meeting.

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Joshua Knelsen  
Reeve

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Darrell Derksen  
Chief Administrative Officer

UNAPPROVED

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**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 27, 2024</b>
<b>Presented By:</b>	<b>Caitlin Smith, Director of Planning &amp; Agriculture</b>
<b>Title:</b>	<b>Agricultural Crop Land Lease – NORTHVER 09 (Anderson Pit)</b>

## **BACKGROUND / PROPOSAL:**

Request for Proposals were advertised for an Agricultural Crop Land Lease on NORTHVER; 09 (Anderson Pit). Closing Date was March 26, 2024 at 4:30 p.m.

This property is approximately 49 acres of crop land put out for a 3 year lease.

As weed control is a high priority to Mackenzie County, the Request for Proposal states that the property must be farmed conventionally.

## **OPTIONS & BENEFITS:**

## **COSTS & SOURCE OF FUNDING:**

## **COMMUNICATION / PUBLIC PARTICIPATION:**

The Agricultural Land Leases Request for Proposal was advertised in the local newspaper and social media.

## **POLICY REFERENCES:**

**Author:** C.Sarapuk      **Reviewed by:** \_\_\_\_\_      **CAO:** D. Derksen

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That the Agricultural Crop Land Lease for NORTHVER 09 (Anderson Pit) Request for Proposals be opened.

Simple Majority       Requires 2/3       Requires Unanimous

That the Agricultural Crop Land Lease for NORTHVER 09 (Anderson Pit) be awarded to the highest bidder.

**Author:** C. Sarapuk      **Reviewed by:** \_\_\_\_\_      **CAO:** D. Derksen





**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 27, 2024</b>
<b>Presented By:</b>	<b>Caitlin Smith, Director of Planning &amp; Agriculture</b>
<b>Title:</b>	<b>Agricultural Hay Land Lease – SW 6-109-19-W5 (South of High Level)</b>

## **BACKGROUND / PROPOSAL:**

Request for Proposals were advertised for an Agricultural Hay Land Lease on SW 6-109-19-W5 (South of High Level). Closing Date was March 26, 2024 at 4:30 p.m.

This property is approximately 80 acres of Hay land put out for a 3-year lease.

## **OPTIONS & BENEFITS:**

## **COSTS & SOURCE OF FUNDING:**

## **COMMUNICATION / PUBLIC PARTICIPATION:**

The Agricultural Land Leases Request for Proposal was advertised in the local newspaper and social media.

## **POLICY REFERENCES:**

**Author:** C.Sarapuk      **Reviewed by:** \_\_\_\_\_      **CAO:** D. Derksen

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That the Agricultural Hay Land Lease for SW 6-109-19-W5 (South of High Level) Request for Proposals be opened.

Simple Majority       Requires 2/3       Requires Unanimous

That the Agricultural Hay Land Lease for SW 6-109-19-W5 (South of High Level) be awarded to the highest bidder.

**Author:** C. Sarapuk      **Reviewed by:** \_\_\_\_\_      **CAO:** D. Derksen



**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 27, 2024</b>
<b>Presented By:</b>	<b>Don Roberts, Director of Community Services</b>
<b>Title:</b>	<b>Forest Resource Improvement Association of Alberta (FRIAA) Grant - Community Fireguard Program (CFP)</b>

## **BACKGROUND / PROPOSAL:**

Forest Resource Improvement Association of Alberta (FRIAA) has announce a new Request for Proposals (RFP) in the FRIAA Community Fireguard Program.

The Community Fireguard Program is broken down into 3 phases. Each phase requiring separate grant applications.

Phase 1 is currently the only RFP open for submissions.

**Phase 1: Planning** Initial work plan and budget for approval (e.g. planning, mapping, ground truthing, permitting, and consultation). Short-listed applicants will be invited to submit proposals for Phases 2 and 3 subject to available funding.

**Phase 2: Fireguard/Fuel Break Construction** (e.g. land clearing, timber harvest, debris disposal).

**Phase 3: Grazing Site Preparations** (e.g. grubbing/stumping, debris disposal, fencing, seeding).

One of the requirements of the grant application is a Municipal Council Resolution stating Councils support of the grant application.

Application are due April 12<sup>th</sup>, 2024

## **OPTIONS & BENEFITS:**

### Option 1

Pass a resolution supporting the submission of a full FRIAA grant funding proposal for March 2024 Community Fireguard Program

**Author:** D. Roberts      **Reviewed by:** \_\_\_\_\_      **CAO:** D. Derksen

Option 2  
Receive for information

**COSTS & SOURCE OF FUNDING:**

Grant Funding Requested – To be determined

If grant funding is approved, a 2024 budget One Time Project would be required.

**COMMUNICATION / PUBLIC PARTICIPATION:**

N/A

**POLICY REFERENCES:**

N/A

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That Council supports the submission of the Forest Resource Improvement Association of Alberta (FRIAA) grant funding proposal for the March 2024 Community Fireguard Program.

Author: D. Roberts      Reviewed by: \_\_\_\_\_      CAO: D. Derksen



**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 27, 2024</b>
<b>Presented By:</b>	<b>Jennifer Batt, Director of Finance</b>
<b>Title:</b>	<b>Uncollectible Taxes - GIPOT</b>

**BACKGROUND / PROPOSAL:**

The Provincial Government released at the end of 2019 that Grants in Place of Taxes (GIPOT) funding would be reduced to 50% payment of taxes with a maximum of \$100. Administration has been working on collecting all outstanding GIPOT tax rolls, and have received confirmation of funds to be paid, and is requesting that the outstanding taxes that will not be paid be written off.

The maximum amount paid for Provincially owned properties is either 50% of assessment x mill rate, or those that fall under a minimum tax will be maxed at \$100 or assessment x mill rate whichever is the higher amount, will be paid @ 50%.

Federal properties do not have a minimum allowance, it is calculated at assessment only x Mill rate + school for 2023.

Currently there is \$1,855,000 in the 2024 Operating Budget identified for tax write offs, of which the 2023 GIPOT was included in this estimate.

**OPTIONS & BENEFITS:**

**COSTS & SOURCE OF FUNDING:**

2024 Operating Budget

**SUSTAINABILITY PLAN:**

N/A

**Author:** J Batt      **Reviewed by:** \_\_\_\_\_      **CAO:** D. Derksen

**COMMUNICATION / PUBLIC PARTICIPATION:**

N/A

**POLICY REFERENCES:**

FIN009 – Payment, Refund and Cancellation of Taxes

**RECOMMENDED ACTION:**

**MOTION 1**

Simple Majority       Requires 2/3       Requires Unanimous

That the outstanding levies in the amount of \$93,952.07 for Grants in Place of Taxes identified in Schedule A be written off.

Author: J Batt      Reviewed by: \_\_\_\_\_      CAO: D. Derksen

**SCHEDULE A - 2023 GIPOT & PILT Adjustment**

<b>Roll</b>	<b>2023 Tax Levy</b>	<b>GOA Paid</b>	<b>Unpaid Levy for Adjustment</b>
074670	1,749.79	874.90	874.89
076658	496.56	248.28	248.28
076890	12,312.30	6,156.15	6,156.15
076973	3,996.54	1,998.27	1,998.27
076984	9,898.20	4,949.10	4,949.10
076985	234.47	117.24	117.23
076986	967.10	483.55	483.55
076987	967.10	483.55	483.55
076988	236.26	118.13	118.13
076994	787.76	393.89	393.87
076995	818.97	409.49	409.48
076996	787.76	393.89	393.87
076997	817.76	408.88	408.88
077119	1,354.62	677.31	677.31
077120	1,354.62	677.31	677.31
077121	1,354.62	677.31	677.31
077122	402.81	201.41	201.40
077123	1,096.87	548.44	548.43
077125	1,123.65	561.83	561.82
077126	230.00	95.28	134.72
083645	23,845.85	11,922.93	11,922.92
086959	8,821.20	8,821.21	- 0.01
087250	14,203.03	7,101.52	7,101.51
098336	7,182.60	3,591.31	3,591.29
101014	991.17	495.59	495.58
105937	1,399.80	699.90	699.90
106079	1,357.34	678.67	678.67
106081	1,181.07	590.54	590.53
106082	991.17	495.59	495.58
106086	4,237.68	2,118.85	2,118.83
117451	1,264.80	617.64	647.16
117457	1,611.85	805.93	805.92
117459	880.31	440.15	440.16
117463	1,549.17	774.59	774.58
119334	2,330.50	1,165.25	1,165.25
148103	1,196.21	598.11	598.10
159446	1,445.33	722.67	722.66
159449	1,279.28	639.64	639.64
191735	250.00	52.51	197.49
191736	250.00	53.68	196.32
191737	250.00	50.00	200.00
191738	250.00	50.72	199.28
191739	250.00	50.00	200.00

191740	250.00	50.00	200.00
191741	250.00	50.00	200.00
191742	250.00	50.00	200.00
191743	250.00	50.00	200.00
191744	250.00	50.00	200.00
191745	250.00	50.00	200.00
191746	250.00	50.00	200.00
191747	250.00	50.00	200.00
191748	250.00	50.00	200.00
191749	250.00	50.00	200.00
191750	250.00	50.00	200.00
191751	250.00	50.00	200.00
191752	250.00	50.00	200.00
191753	250.00	50.00	200.00
191754	250.00	50.00	200.00
191755	250.00	50.00	200.00
191756	250.00	50.00	200.00
191757	250.00	50.00	200.00
191758	250.00	50.00	200.00
191759	250.00	50.00	200.00
191760	250.00	50.00	200.00
191761	250.00	50.00	200.00
191762	250.00	50.00	200.00
191763	250.00	50.00	200.00
191764	250.00	50.00	200.00
191765	250.00	51.15	198.85
191766	250.00	50.00	200.00
191767	250.00	50.00	200.00
191768	250.00	50.00	200.00
191769	250.00	51.46	198.54
191770	250.00	50.00	200.00
191771	250.00	50.00	200.00
191772	250.00	50.00	200.00
191773	250.00	50.00	200.00
191775	250.00	50.00	200.00
191776	250.00	50.00	200.00
191777	250.00	50.00	200.00
191778	250.00	50.00	200.00
191779	250.00	50.00	200.00
191780	250.00	50.00	200.00
191781	250.00	50.00	200.00
191782	250.00	50.00	200.00
191783	250.00	50.00	200.00
191784	250.00	50.00	200.00
191785	250.00	50.00	200.00
191786	250.00	50.35	199.65
191787	250.00	50.00	200.00



191788	250.00	50.00	200.00
191789	250.00	50.00	200.00
191790	250.00	50.00	200.00
191791	250.00	50.00	200.00
191792	250.00	50.00	200.00
191793	250.00	50.00	200.00
191794	250.00	51.83	198.17
191795	250.00	50.00	200.00
191796	250.00	50.00	200.00
191797	250.00	50.00	200.00
191798	250.00	87.08	162.92
191799	250.00	87.08	162.92
191800	250.00	87.08	162.92
191801	250.00	87.08	162.92
191802	250.00	50.00	200.00
191803	250.00	52.88	197.12
191804	250.00	50.00	200.00
191805	250.00	51.90	198.10
191806	250.00	50.78	199.22
191807	250.00	50.00	200.00
191808	250.00	50.00	200.00
191809	250.00	50.96	199.04
191811	250.00	50.00	200.00
191812	250.00	50.00	200.00
191813	250.00	50.00	200.00
191814	250.00	50.00	200.00
191815	250.00	51.58	198.42
191816	250.00	51.33	198.67
191817	250.00	50.00	200.00
191818	250.00	50.00	200.00
191819	250.00	50.00	200.00
191820	250.00	50.00	200.00
191821	250.00	50.00	200.00
191822	250.00	50.00	200.00
191823	250.00	50.00	200.00
191824	250.00	50.00	200.00
191825	250.00	50.00	200.00
191826	250.00	50.00	200.00
191827	250.00	52.88	197.12
191828	250.00	50.00	200.00
191829	250.00	51.33	198.67
191830	250.00	50.78	199.22
191831	250.00	50.00	200.00
191832	250.00	50.00	200.00
191833	250.00	50.00	200.00
191834	250.00	50.00	200.00
191835	250.00	50.00	200.00

191836	250.00	50.00	200.00
191837	250.00	50.00	200.00
191838	250.00	50.00	200.00
191839	250.00	50.00	200.00
191840	250.00	50.00	200.00
191841	250.00	50.00	200.00
191842	250.00	53.43	196.57
191843	250.00	50.00	200.00
191844	250.00	50.00	200.00
191845	250.00	50.00	200.00
191846	250.00	50.00	200.00
191847	250.00	50.00	200.00
191848	250.00	50.00	200.00
191849	250.00	50.00	200.00
191850	250.00	50.00	200.00
191851	250.00	50.00	200.00
191852	250.00	51.58	198.42
191853	250.00	50.00	200.00
191854	250.00	50.00	200.00
192006	250.00	50.00	200.00
192035	250.00	50.00	200.00
192075	4,992.67	2,496.34	2,496.33
192083	915.26	457.64	457.62
197559	483.76	-	483.76
197560	483.76	-	483.76
197561	483.76	-	483.76
197564	4,635.24	2,317.62	2,317.62
208327	5,101.36	2,550.68	2,550.68
208328	947.66	473.83	473.83
208329	8,702.08	4,351.04	4,351.04
214885	1,541.39	770.69	770.70
234231	1,583.44	791.72	791.72
<b>Totals</b>	<b>176,626.50</b>	<b>83,143.31</b>	<b>93,483.19</b>
<b>PILT</b>			
106094	294.25	251.01	43.24
313865	469.40	43.76	425.64
<b>Totals</b>	<b>763.65</b>	<b>294.77</b>	<b>468.88</b>

**Total Adjustment 93,952.07**

GOV Minimum is \$100, paid at 50% OR Levy @ Mill rate @ 50%  
197559,197560,197561 - Interim Housing lots

Roll 106094 – Paid actual.  $\$26,150 \times .007142 = 186.76 + 64.25 \text{ school} = 251.01 \text{ Paid.}$   
Roll 313865 – Paid actual.  $\$2,630 \times .013064 = 34.36 + 9.40 \text{ school} = 43.76 \text{ Paid.}$



**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 27, 2024</b>
<b>Presented By:</b>	<b>Jennifer Batt, Director of Finance</b>
<b>Title:</b>	<b>La Crete Agricultural Society – Additional Building Insurance Funding Request</b>

## **BACKGROUND / PROPOSAL:**

Administration received a letter from the La Crete Agricultural Society advising Council of the anticipated construction of a shop for museum restoration projects, which will be funded by Community donations, and fundraisers.

In the letter, the Society inquired if Council would approve funding the additional utility costs for future operations.

**MOTION 24-02-173**      *That the La Crete Agricultural Society request to fund utility expenses for the new museum shop be approved, and included in future years Non Profit Grant allocations during future years budget development.*

## **CARRIED**

Following the Council meeting, administration received correspondence inquiring if Council approved funding utilities and insurance for the museum building.

As the original request to Council did not include insurance, administration is presenting the request at today's meeting.

Currently the County allocates \$45,000 in the Operating budget towards the utility expenses for the La Crete Agricultural Society. With the museum utility expense approved, the current budget \$45,000 will be utilized, and any additional approvals will require a budget amendment. **Administration has request an estimate of costs for insurance, \_\_\_\_\_.**

The Society anticipates some space being made available to rent, with the funds being allocated to museum restoration projects.

**Author:** J. Batt      **Reviewed by:** \_\_\_\_\_      **CAO:** \_\_\_\_\_

If approved, administration may require a budget amendment in the 2024 year once actual expenses have been incurred.

Letter and blueprint of building attached.

**OPTIONS & BENEFITS:**

N/A

**COSTS & SOURCE OF FUNDING:**

Est. \$5,000/ year – Municipal Taxes

**COMMUNICATION / PUBLIC PARTICIPATION:**

N/A

**POLICY REFERENCES:**

N/A

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That the La Crete Agricultural Society request to fund the insurance expense for the new museum shop be approved, and considered in future years Non Profit Grant allocations during future years budget development.

Author: J. Batt      Reviewed by: \_\_\_\_\_      CAO: \_\_\_\_\_



February 7, 2024

*A*

Re: Construction of a La Crete Museum Restoration Shop & Utilities

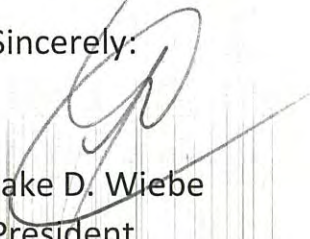
Hello Mackenzie County CAO and Councillors,

This is to advise you that the La Crete Agricultural Society is moving forward with plans to construct a shop for museum restoration projects. At this point, the committee is planning to fund the construction with an upcoming raffle and community donations.

We are writing to inquire if Mackenzie County would be willing to cover the ongoing cost of utilities that would be needed to maintain this new shop. This would help us with the cost of operations and make it a viable venture.

This shop will benefit the museum greatly, but also the community. The committee plans to have several bays available for rent to the public for personal restoration projects. The revenue this would create would help us fund our own museum restoration projects with the purchase of parts, etc.

Sincerely:

  
Jake D. Wiebe  
President  
La Crete Agricultural Society

RECEIVED  
FEB 13 2024  
FORT VERMILION  
OFFICE  
MACKENZIE COUNTY





Although every effort has been made to ensure accuracy and sufficient data on this set of plans it is up to the contractor to check and verify all dimensions and details. It is also the contractors responsibility to ensure all aspects meet National Building code guidelines. The draftee shall not be held liable should there be an oversight on drafted plans. Contractor is also responsible that all load bearing points, window egress sizes and setbacks are done in accordance with all applicable building codes.



Specializing in Custom Blueprints  
Joe Doerksen (780) 926-1813  
Encrypted2019@hotmail.com  
Box 3029 LaCrete AB T0H 2H0

Platinum Construction  
Andrew Wiebe  
780-285-0099  
Heritage Shop

La Crete  
Alberta  
T0H 2H0

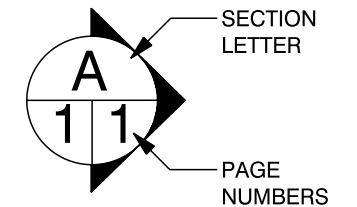
### Square Footages

Main Shop: 3816 Sq Ft  
Break Room: 430 Sq Ft  
Lean-To: 960 Sq Ft  
Building Total: 5376 Sq Ft



SCALE: As Noted

DATE: January 31, 2024



PAGE:

1 / 5

Cover Page



Although every effort has been made to ensure accuracy and sufficient data on this set of plans it is up to the contractor to check and verify all dimensions and details. It is also the contractors responsibility to ensure all aspects meet National Building code guidelines. The drafter shall not be held liable should there be an oversight on drafted plans. Contractor is also responsible that all load bearing points, window egress sizes and setbacks are done in accordance with all applicable building codes.



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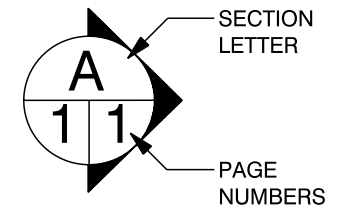
La Crete  
 Alberta  
 T0H 2H0

**Square Footages**  
 Main Shop: 3816 Sq Ft  
 Break Room: 430 Sq Ft  
 Lean-To: 960 Sq Ft  
 Building Total: 5376 Sq Ft



SCALE: 1" = 10'-0"

DATE: January 31, 2024



PAGE:

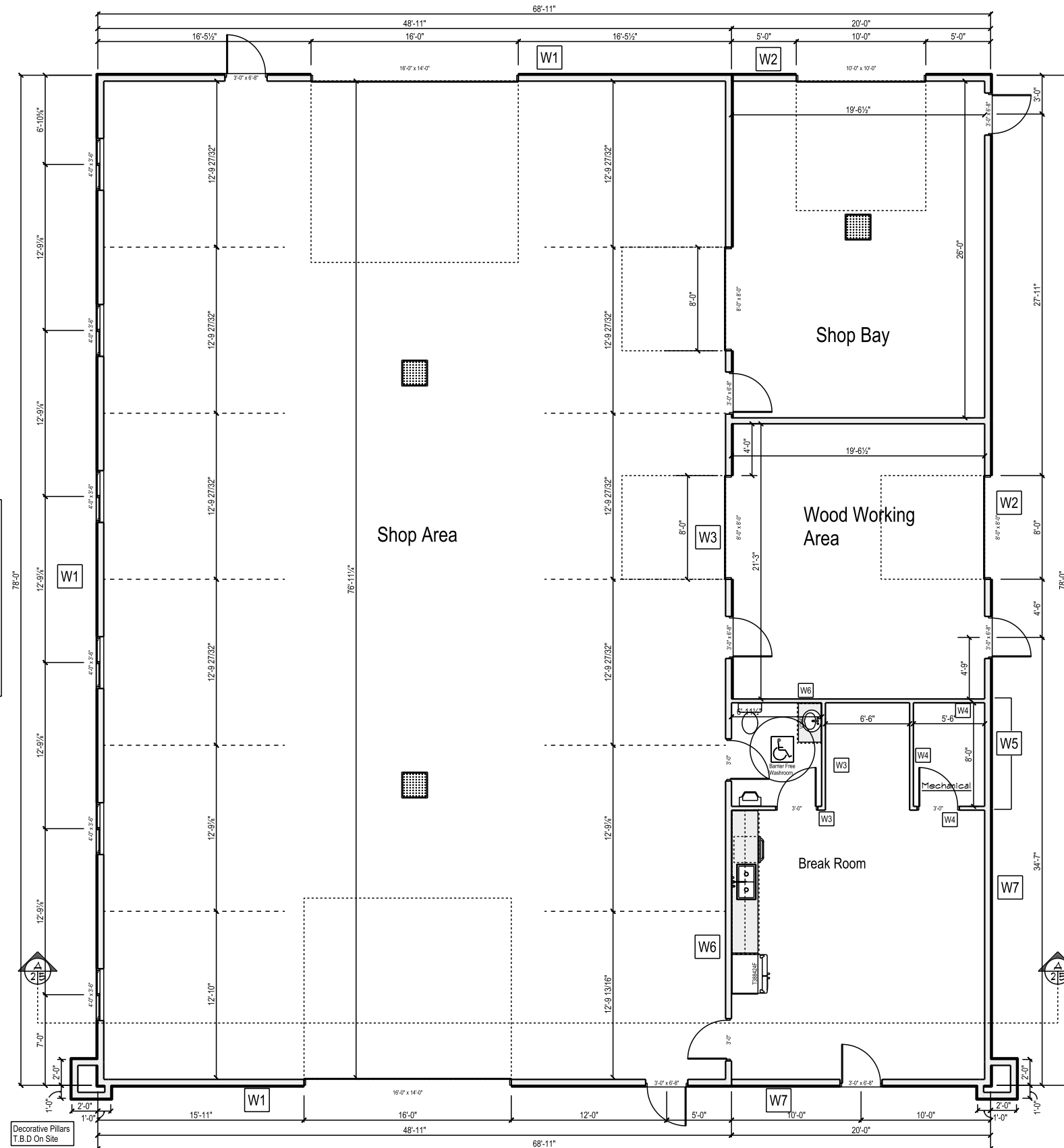
2 / 5

Main Floor

# MAIN FLOOR

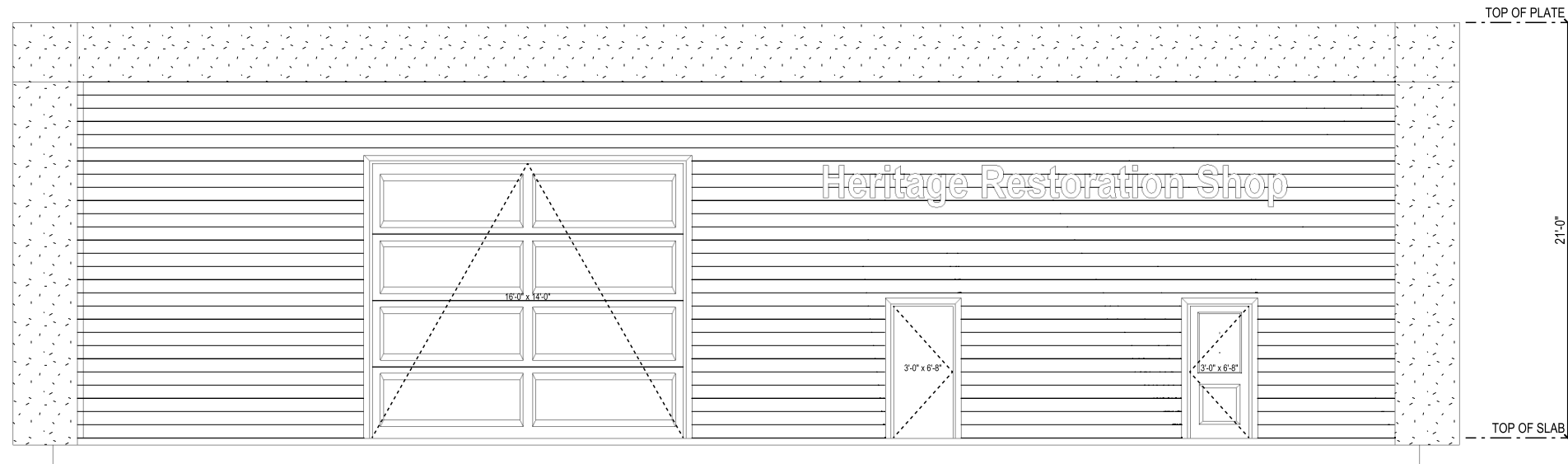
SCALE: 1" = 10'-0"

Wall Label	Wall Notes
W1	Metal Exterior Cladding, Building Paper, 3/8" O.S.B Sheathing, 2x6 S.P.F Studs @ 16" O.C, Blocking @ 48" O.C, R-24 Batt Insulation, 6ml Poly V.B., 3/4 Sheathing Bottom 8", 1x4 Strapping @ 24" O.C Above Sheathing, Metal Interior Finish
W2	Metal Exterior Cladding, Building Paper, 3/8" O.S.B Sheathing, 2x6 S.P.F Studs @ 16" O.C, 1 Row Blocking @ Mid Span, R-24 Batt Insulation, 6ml Poly V.B., 3/4 Sheathing Bottom 8", 1x4 Strapping @ 24" O.C Above Sheathing, Metal Interior Finish
W3	Painted Finish E/S, Mud & Taped E/S, 2x4 Studs @ 16" O.C
W4	Painted Finish Wood Shop Area, 1/2" Sheathing, 2x4 S.P.F Studs @ 16" O.C, 1/2" Type "X" Drywall In Mechanical Room, Mud & Taped, Painted Finish.
W5	Metal Exterior Cladding, Building Paper, 3/8" O.S.B Sheathing, 2x6 S.P.F Studs @ 16" O.C, 1 Row Blocking @ Mid Span, R-24 Batt Insulation, 6ml Poly V.B., 1/2" Type "X" Drywall In Mechanical Room, Mud & Taped, Painted Finish.
W6	Metal Shop Finish, 3/4 Sheathing Bottom 8", 1x4 Strapping @ 24" O.C Above Sheathing, 6ml Poly V.B., R-24 Batt Insulation, 2x6 S.P.F Studs @ 16" O.C, Blocking @ 48" O.C, 1/2" Drywall, Mud & Taped Painted Finish
W7	Metal Exterior Cladding, Building Paper, 3/8" O.S.B Sheathing, 2x6 S.P.F Studs @ 16" O.C, 1 Row Blocking @ Mid Span, R-24 Batt Insulation, 6ml Poly V.B., 1/2" Drywall, Mud & Taped Painted Finish



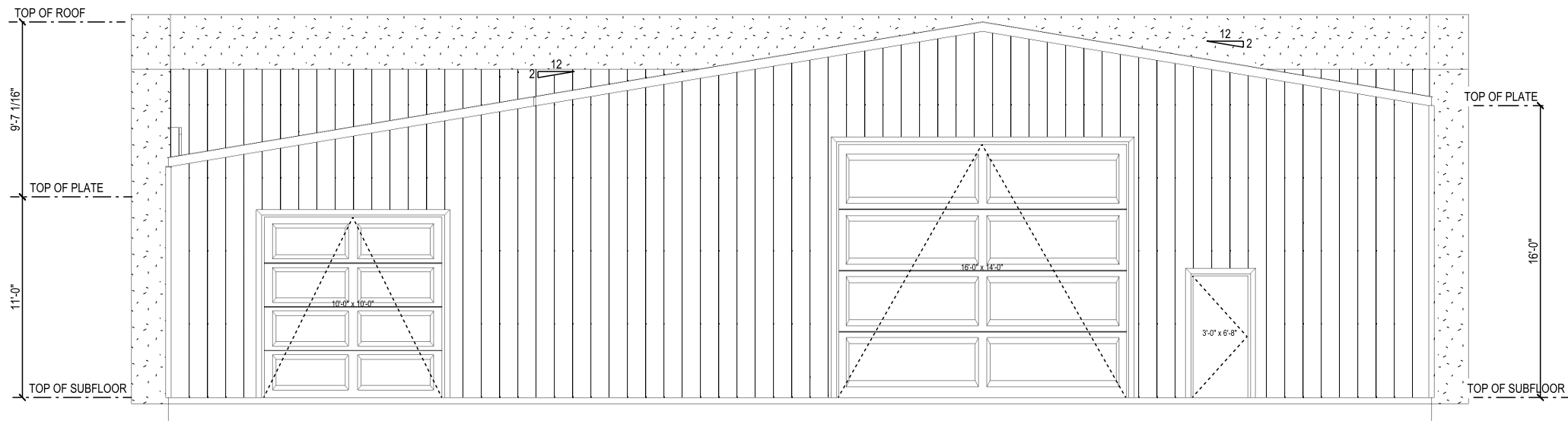


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## Front Elevation

SCALE: 1/8" = 1'-0"



## Rear Elevation

SCALE: 1/8" = 1'-0"



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Platinum Construction

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Heritage Shop

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## Square Footages

Main Shop: 3816 Sq Ft

Break Room: 430 Sq Ft

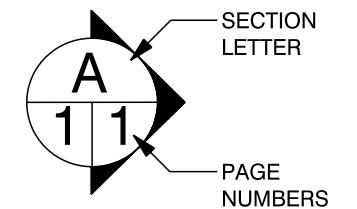
Lean-To: 960 Sq Ft

Building Total: 5376 Sq Ft



SCALE: 1/8" = 1'-0"

DATE: January 31, 2024



PAGE:

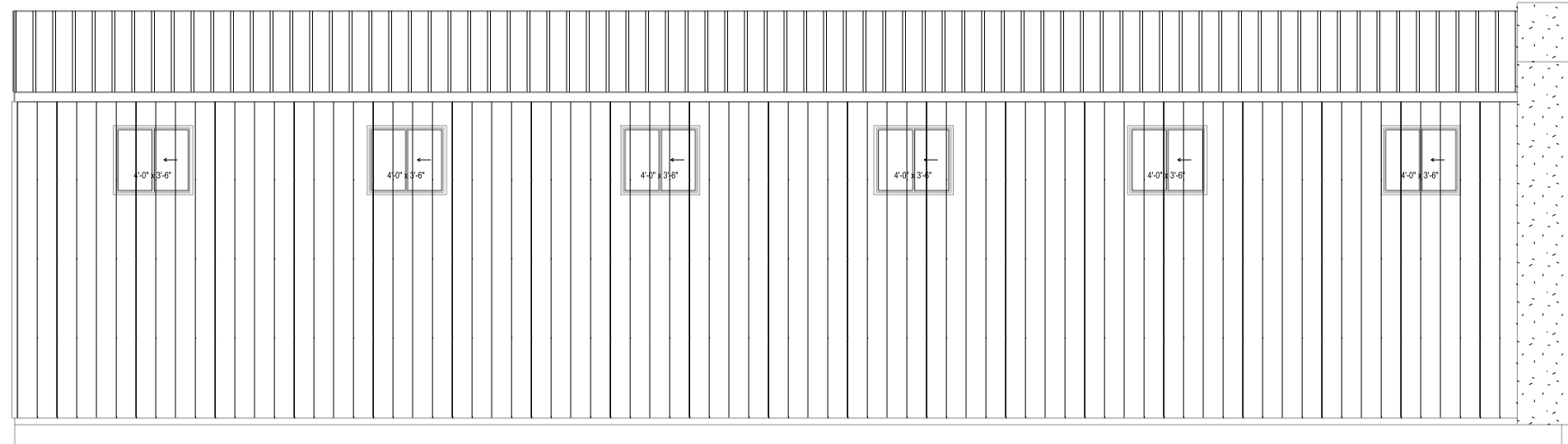
3/5

Front & Rear Elevation

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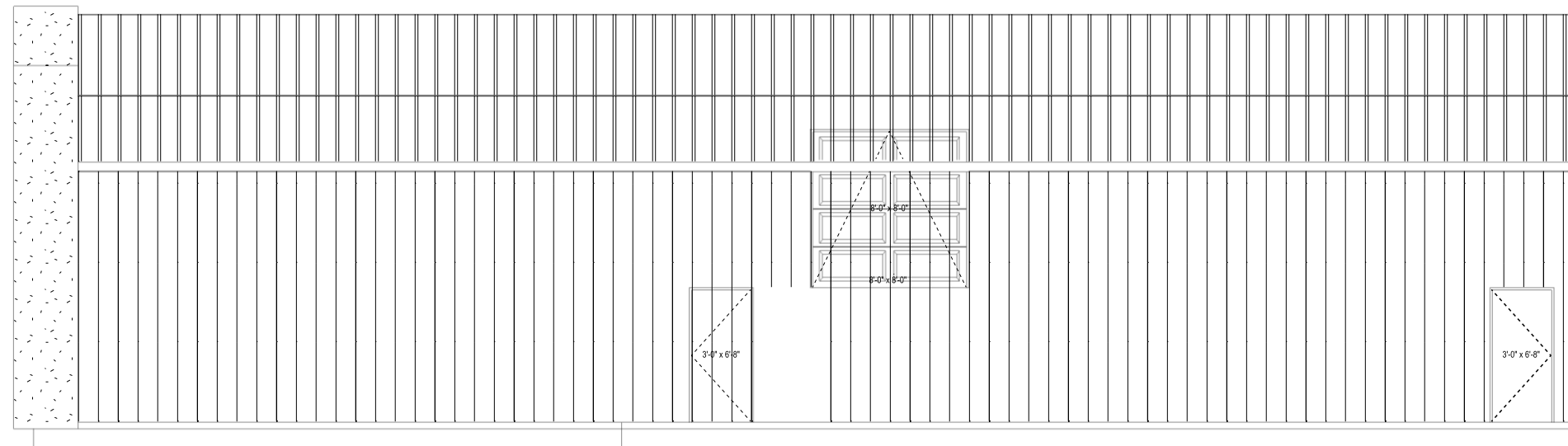
## Left Elevation

SCALE: 1/8" = 1'-0"



## Right Elevation

SCALE: 1/8" = 1'-0"



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## Square Footages

Main Shop: 3816 Sq Ft

Break Room: 430 Sq Ft

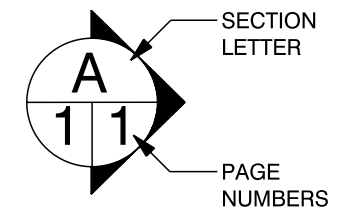
Lean-To: 960 Sq Ft

Building Total: 5376 Sq Ft



SCALE: 1/8" = 1'-0"

DATE: January 31, 2024



PAGE:

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Left & Right Elevation

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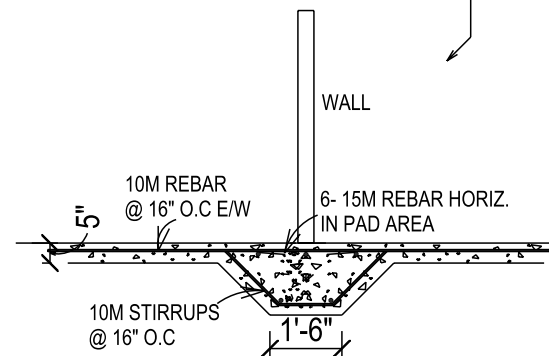
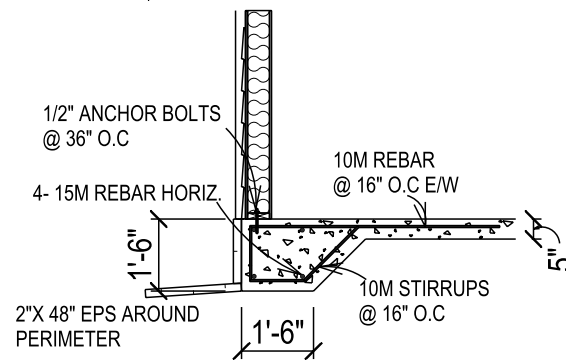
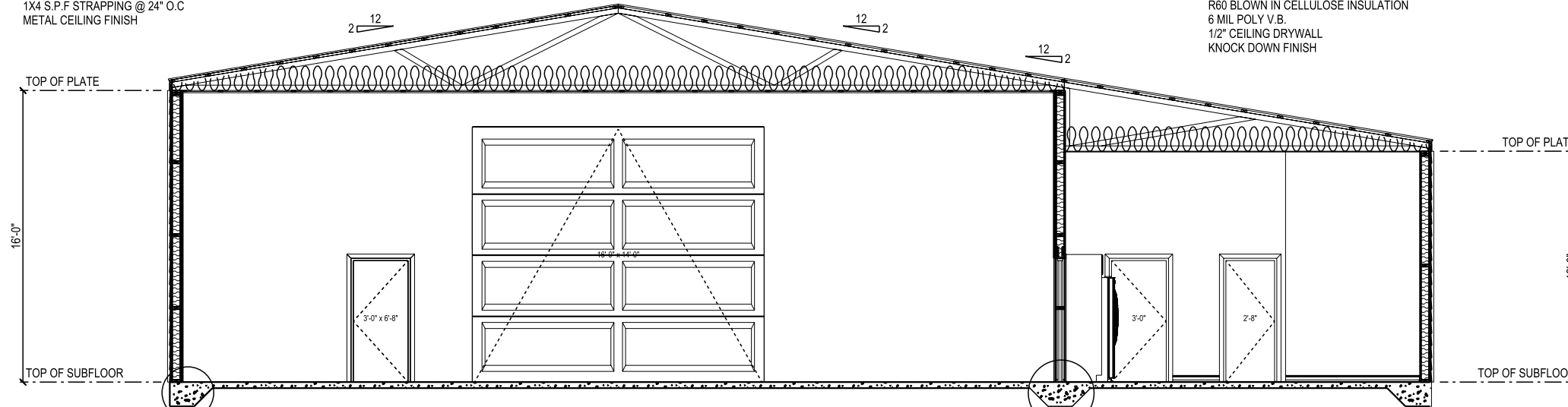
SHOP TRUSS ROOF:  
METAL ROOFING  
2X4 S.P.F STRAPPING @ 24" O.C  
2x8 BLOCKING AT PEAK  
PRE-ENGINEERED TRUSSES @ 24" O.C  
2x4 TRUSS BRACING  
R60 BLOWN IN CELLULOSE INSULATION  
6 mil POLY V.B.  
1X4 S.P.F STRAPPING @ 24" O.C  
METAL CEILING FINISH

A  
25

## CROSS SECTION A

SCALE: 1/8" = 1'-0"

SHOP TRUSS ROOF:  
METAL ROOFING  
2X4 S.P.F STRAPPING @ 24" O.C  
PRE-ENGINEERED TRUSSES @ 24" O.C  
2X4 TRUSS BRACING  
R60 BLOWN IN CELLULOSE INSULATION  
6 MIL POLY V.B.  
1/2" CEILING DRYWALL  
KNOCK DOWN FINISH



### Notes:

#### General:

- Contractor To Confirm Location Of All Buried Lines Prior To Starting Construction
- All Construction To Conform To NBC 2019 Alberta Edition
- Contractor To Confirm Dimensions Prior To Starting Construction
- Maintain Grade of 2% Or Steeper For A Minimum Of 8'-0" Away From Garage With A Clay Cap To Promote Drainage Away Structure

#### Concrete:

- Slab:  
25 MPa Type HS, Air NIL, Slump 80+ 30mm
- Provide Concrete Cover Over Rebar As Follows:  
Surface Poured Against Ground: 3"  
Formed surface Exposed To Weather: 1 1/2"  
Slab: Mid Height

#### Reinforcing Steel:

- All Reinforcing Steel To Conform To CSA G30.18, Grade 400
- All Reinforcing Bars To Be Continuous Unless Noted Otherwise
- Lap Lengths As Follows:  
10M: 1'-6"  
15M: 2'-0"  
20M: 3'-0"

#### Foundation:

- The Building Is Supporting By A Shallow Foundation And Therefore May Experience Seasonal Movement With Changes In Soil Moisture Content And Temperature This May Cause Damage To Finishes Overtime. The Owner understands And Accepts This Risk

A  
25

## THICKENED EDGE

SCALE: 1/4" = 1'-0"



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## Square Footages

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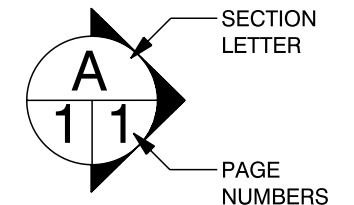
Lean-To: 960 Sq Ft

Building Total: 5376 Sq Ft



SCALE: As Noted

DATE: January 31, 2024



PAGE:

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Cross Section A





**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 27, 2024</b>
<b>Presented By:</b>	<b>Jennifer Batt, Director of Finance</b>
<b>Title:</b>	<b>Financial Reports – January – February 2024</b>

## **BACKGROUND / PROPOSAL:**

The Finance Department provides financial reports to Council as per policy, which the January – February, 2024 reports are attached for review.

*2023 Financial Records may not include some year end adjustments*

## **OPTIONS & BENEFITS:**

Financial Reports to Council

Council shall receive the following reports monthly:

- Statement comparing actual operating revenues and expenditures to budget for the year-to-date (January – February 2024);
- A report of funds invested in term deposits and other securities.

## **COSTS & SOURCE OF FUNDING:**

N/A

## **COMMUNICATION / PUBLIC PARTICIPATION:**

N/A

## **POLICY REFERENCES:**

Policy FIN010 – Financial Reports

**Author:** J. Batt      **Reviewed by:** \_\_\_\_\_      **CAO:** D. Derksen

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That the financial reports for January to February 2024 be received for information.

Author: J. Batt      Reviewed by: \_\_\_\_\_      CAO: D. Derksen

Mackenzie County  
Summary of All Units January - February 2024

	<u>2024</u>	<u>2024 Actual</u>	<u>\$ Variance</u>
	<u>Budget</u>	<u>Total</u>	<u>(Remaining)</u>
<b>OPERATING REVENUES</b>			
100-Municipal Taxes	\$27,915,295		\$27,915,295
101-Lodge Requisition			\$0
102-School Requisition			\$0
103-Designated Ind. Property			\$0
124-Frontage	\$38,713		\$38,713
261-Ice Bridge	\$135,000		\$135,000
420-Sales of goods and services	\$1,083,116	\$132,728	\$950,388
421-Sale of water - metered	\$4,078,995	\$615,696	\$3,463,299
422-Sale of water - bulk	\$1,014,844	\$154,492	\$860,352
424-Sale of land	\$10,000		\$10,000
510-Penalties on taxes	\$250,000	\$66,609	\$183,391
511-Penalties of AR and utilities	\$32,000	\$5,489	\$26,511
520-Licenses and permits	\$54,000	\$5,066	\$48,934
521-Offsite levy	\$20,000		\$20,000
522-Municipal reserve revenue	\$50,000	\$7,134	\$42,866
526-Safety code permits	\$350,000	\$5,311	\$344,689
525-Subdivision fees	\$125,000	\$8,574	\$116,426
530-Fines	\$15,000	\$1,076	\$13,924
531-Safety code fees	\$12,000	\$212	\$11,788
550-Interest revenue	\$1,350,000	(\$152,728)	\$1,502,728
551-Market value changes		\$122,491	(\$122,491)
560-Rental and lease revenue	\$201,660	\$28,399	\$173,261
597-Other revenue	\$25,000	\$1,155	\$23,845
598-Community aggregate levy	\$85,000		\$85,000
630-Sale of non-TCA equipment	\$500		\$500
840-Provincial grants	\$1,013,182	\$78,031	\$935,151
909-Other Sources -Grants	\$439,288	(\$20)	\$439,308
930-Contribution from Operating Reserves	\$1,180,488		\$1,180,488
940-Contribution from Capital Reserves	\$71,245		\$71,245
<b>TOTAL REVENUE</b>	<b>\$39,550,326</b>	<b>\$1,079,714</b>	<b>\$38,470,612</b>
<b>Excluding Requisitions</b>	<b>\$39,550,326</b>	<b>\$1,079,714</b>	<b>\$38,470,612</b>

Mackenzie County  
Summary of All Units January - February 2024

	2024	2024 Actual	\$ Variance
	Budget	Total	(Remaining)
<b>OPERATING EXPENSES</b>			
110-Wages and salaries	\$7,632,984	\$892,081	\$6,740,903
132-Benefits	\$1,660,483	\$242,528	\$1,417,955
136-WCB contributions	\$87,632		\$87,632
142-Recruiting	\$15,000		\$15,000
150-Isolation cost	\$43,200	\$5,472	\$37,728
151-Honoraria	\$728,415	\$24,392	\$704,023
211-Travel and subsistence	\$417,546	\$15,988	\$401,558
212-Promotional expense	\$72,000	\$2,357	\$69,643
214-Memberships & conference fees	\$164,433	\$56,367	\$108,066
215-Freight	\$122,450	\$7,666	\$114,784
216-Postage	\$52,000	\$9,060	\$42,940
217-Telephone	\$104,858	\$14,226	\$90,632
221-Advertising	\$99,775	\$9,667	\$90,108
223-Subscriptions and publications	\$13,020	\$7,435	\$5,585
231-Audit fee	\$120,000		\$120,000
232-Legal fee	\$285,000	\$66,297	\$218,703
233-Engineering consulting	\$227,000	\$3,439	\$223,561
235-Professional fee	\$239,700	\$87,600	\$152,100
236-Police Funding Model	\$851,567		\$851,567
239-Training and education	\$90,445	\$15,390	\$75,055
242-Computer programming	\$241,023	\$17,355	\$223,668
243-Waste Management	\$462,864	\$34,744	\$428,120
251-Repair & maintenance - bridges	\$159,500	\$4,700	\$154,800
252-Repair & maintenance - buildings	\$198,040	\$11,127	\$186,913
253-Repair & maintenance - equipment	\$407,470	\$21,315	\$386,155
255-Repair & maintenance - vehicles	\$117,300	\$3,826	\$113,474
258-Contracted Services	\$723,213	\$28,662	\$694,551
259-Repair & maintenance - structural	\$1,869,100	\$26,077	\$1,843,023
260-Roadside Mowing & Spraying	\$468,444		\$468,444
261-Ice bridge construction	\$127,000	\$37,675	\$89,325
262-Rental - building and land	\$70,400	\$16,800	\$53,600
263-Rental - vehicle and equipment	\$50,288	\$26,162	\$24,126
266-Communications	\$169,937	\$41,413	\$128,524
271-Licenses and permits	\$25,200	\$29	\$25,171
272-Damage claims			\$0
274-Insurance	\$641,892	\$488,964	\$152,928
342-Assessor fees	\$237,000		\$237,000
290-Election cost	\$3,000		\$3,000
511-Goods and supplies	\$1,257,234	\$100,443	\$1,156,791
515-Lab Testing	\$55,500	\$825	\$54,675
521-Fuel and oil	\$1,125,687	\$131,744	\$993,943
531-Chemicals and salt	\$445,300	\$87,664	\$357,636
530-Oil Dust Control	\$100,000		\$100,000
532-Calcium Dust Control	\$193,000		\$193,000
533-Grader blades	\$150,000		\$150,000
534-Gravel (apply; supply and apply)	\$1,698,000		\$1,698,000
535-Gravel reclamation cost	\$370,000	\$79,904	\$290,097
994-Change in Inventory	(\$612,489)		(\$612,489)
543-Natural gas	\$182,564	\$27,506	\$155,058
544-Electrical power	\$797,533	\$75,667	\$721,866
550-Carbon Tax	\$240,000	\$38,753	\$201,247
710-Grants to local governments	\$2,250,000		\$2,250,000
735-Grants to other organizations	\$2,505,221	\$1,075,534	\$1,429,687
747-School requisition			\$0
750-Lodge requisition			\$0
760-Designated Ind. Property			\$0
763/764-Contributed to Reserve	\$4,473,491		\$4,473,491
810-Interest and service charges	\$22,360	\$5,151	\$17,209
831-Interest - long term debt	\$368,759	(\$45,965)	\$414,724
832-Principle - Long term debt	\$1,318,015		\$1,318,015
921-Bad Debt/922-Tax Cancellation/Writeoff	\$1,855,000		\$1,855,000
Non-TCA projects	\$1,755,972	\$41,577	\$1,712,658
DRP Expenses		\$1,737	(\$1,737)
<b>TOTAL EXPENSES</b>	<b>\$39,550,326</b>	<b>\$3,839,354</b>	<b>\$35,709,235</b>
<b>Excluding Requisitions</b>	<b>\$39,550,326</b>	<b>\$3,839,354</b>	<b>\$35,710,972</b>



	<b>2024</b>	<b>2024 Actual</b>	<b>\$ Variance</b>
	<b>Budget</b>	<b>Total</b>	<b>(Remaining)</b>
<b>OPERATING REVENUES</b>			
<hr/>			
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<b>OPERATING EXPENSES</b>			
132-Benefits	\$100,359	\$7,975	\$92,384
136-WCB contributions	\$6,041	\$0	\$6,041
151-Honoraria	\$625,915	\$44,554	\$581,361
211-Travel and subsistence	\$281,473	\$11,775	\$269,698
214-Memberships & conference fees	\$84,400	\$32,774	\$51,626
216-Postage		\$0	\$0
217-Telephone	\$7,700	\$610	\$7,091
221-Advertising	\$1,000	\$0	\$1,000
235-Professional fee	\$8,000	\$0	\$8,000
239-Training and education	\$2,800	\$690	\$2,110
266-Communications	\$15,615	\$1,461	\$14,154
274-Insurance	\$2,194	\$1,828	\$366
290-Election cost	\$3,000	\$0	\$3,000
511-Goods and supplies	\$9,700	\$530	\$9,170
DRP Expenses			
<b>TOTAL EXPENSES</b>	<b>\$1,148,197</b>	<b>\$102,196</b>	<b>\$1,046,001</b>
<b>Excluding Requisitions</b>	<b>\$1,148,197</b>	<b>\$102,196</b>	<b>\$1,046,001</b>
<b>TOTAL EXPENSES</b>	<b>\$1,148,197</b>	<b>\$102,196</b>	<b>\$1,046,001</b>
<b>EXCESS (DEFICIENCY)</b>	<b>(\$1,148,197)</b>	<b>(\$102,196)</b>	<b>(\$1,046,001)</b>

	2024	2024 Actual	\$ Variance
	Budget	Total	(Remaining)
<b>OPERATING REVENUES</b>			
420-Sales of goods and services	\$39,500	\$4,308	\$35,192
510-Penalties on taxes	\$250,000	\$66,609	\$183,391
511-Penalties of AR and utilities	\$20,000	\$2,491	\$17,509
550-Interest revenue	\$1,350,000	(\$152,728)	\$1,502,728
551-Market value changes		\$122,491	(\$122,491)
560-Rental and lease revenue	\$68,400	\$11,769	\$56,631
597-Other revenue	\$25,000	\$1,130	\$23,870
598-Community aggregate levy	\$85,000	\$0	\$85,000
630-Sale of non-TCA equipment	\$500	\$0	\$500
840-Provincial grants	\$360,000	\$0	\$360,000
890-Gain (Loss) Penny Rounding		(\$0)	\$0
909-Other Sources -Grants	\$434,288	\$0	\$434,288
930-Contribution from Operating Reserves	\$259,966	\$0	\$259,966
940-Contribution from Capital Reserves		\$0	\$0
<b>TOTAL REVENUE</b>	<b>\$2,892,654</b>	<b>\$56,070</b>	<b>\$2,836,584</b>
<b>Excluding Requisitions</b>	<b>\$2,892,654</b>	<b>\$56,070</b>	<b>\$2,836,584</b>
<b>OPERATING EXPENSES</b>			
110-Wages and salaries	\$1,817,931	\$206,216	\$1,611,715
132-Benefits	\$383,683	\$56,867	\$326,816
136-WCB contributions	\$18,017	\$0	\$18,017
142-Recruiting	\$15,000		\$15,000
150-Isolation cost	\$14,400	\$2,400	\$12,000
211-Travel and subsistence	\$39,968	\$1,094	\$38,874
212-Promotional expense	\$25,000	\$60	\$24,940
214-Memberships & conference fees	\$28,118	\$3,870	\$24,248
215-Freight	\$9,000	\$29	\$8,971
216-Postage	\$24,500	\$9,060	\$15,440
217-Telephone	\$44,050	\$7,436	\$36,614
221-Advertising	\$68,000	\$892	\$67,108
223-Subscriptions and publications	\$6,020	\$4,341	\$1,679
231-Audit fee	\$120,000	\$0	\$120,000
232-Legal fee	\$275,000	\$63,250	\$211,750
233-Engineering consulting		\$0	\$0
235-Professional fee	\$65,000	\$2,546	\$62,454
239-Training and education	\$10,065	\$3,288	\$6,778
242-Computer programming	\$137,363	\$790	\$136,573
243-Waste Management	\$8,800	\$951	\$7,849
252-Repair & maintenance - buildings	\$61,700	\$3,376	\$58,324
253-Repair & maintenance - equipment	\$12,120	\$799	\$11,321
255-Repair & maintenance - vehicles	\$6,000	\$672	\$5,328
258-Contracted Services		\$0	\$0
259-Repair & maintenance - structural		\$0	\$0
262-Rental - building and land			\$0
263-Rental - vehicle and equipment	\$9,388	\$2,372	\$7,016
266-Communications	\$51,880	\$7,852	\$44,028
271-Licenses and permits	\$100	\$0	\$100
274-Insurance	\$107,899	\$81,859	\$26,040
342-Assessor fees	\$237,000	\$0	\$237,000
511-Goods and supplies	\$103,250	\$6,917	\$96,333
521-Fuel and oil	\$33,948	\$4,654	\$29,294
543-Natural gas	\$28,207	\$4,603	\$23,604
544-Electrical power	\$98,059	\$8,937	\$89,122
710-Grants to local governments	\$2,250,000	\$0	\$2,250,000
763/764-Contributed to Reserve	\$135,000	\$0	\$135,000
810-Interest and service charges	\$21,000	\$4,919	\$16,081
831-Interest - long term debt	\$66,608	(\$19,913)	\$86,521
832-Principle - Long term debt	\$103,309		\$103,309
921-Bad Debt/922-Tax Cancellation/Writeoff	\$1,850,000	\$0	\$1,850,000
Non-TCA projects	\$854,254	\$13,834	\$840,420
DRP Expenses		\$1,737	(\$1,737)
<b>TOTAL EXPENSES</b>	<b>\$9,139,637</b>	<b>\$485,709</b>	<b>\$8,653,928</b>
<b>Excluding Requisitions</b>	<b>\$9,139,637</b>	<b>\$485,709</b>	<b>\$8,653,928</b>
<b>995-Amortization of TCA</b>		<b>\$0</b>	<b>\$0</b>
<b>TOTAL EXPENSES</b>	<b>\$9,139,637</b>	<b>\$485,709</b>	<b>\$8,653,928</b>
<b>EXCESS (DEFICIENCY)</b>	<b>(\$6,246,983)</b>	<b>(\$429,639)</b>	<b>(\$5,817,344)</b>

	2024 Budget	2024 Actual Total	\$ Variance (Remaining)
<b>OPERATING REVENUES</b>			
420-Sales of goods and services	\$156,000	\$13,593	\$142,408
840-Provincial grants		\$0	\$0
930-Contribution from Operating Reserves	\$23,000		\$23,000
<b>TOTAL REVENUE</b>	<b>\$179,000</b>	<b>\$13,593</b>	<b>\$165,408</b>
<b>Excluding Requisitions</b>	<b>\$179,000</b>	<b>\$13,593</b>	<b>\$165,408</b>
<b>OPERATING EXPENSES</b>			
110-Wages and salaries	\$46,694	\$3,633	\$43,061
132-Benefits	\$8,327	\$1,690	\$6,637
136-WCB contributions	\$523	\$0	\$523
151-Honoraria	\$102,500	(\$20,161)	\$122,661
211-Travel and subsistence	\$11,800	\$2,000	\$9,800
212-Promotional expense	\$3,000		\$3,000
214-Memberships & conference fees	\$3,630	\$0	\$3,630
215-Freight	\$3,000	\$0	\$3,000
217-Telephone	\$11,240	\$2,379	\$8,861
221-Advertising	\$2,000		\$2,000
239-Training and education	\$36,180	\$0	\$36,180
252-Repair & maintenance - buildings	\$33,400	\$0	\$33,400
253-Repair & maintenance - equipment	\$20,100	\$992	\$19,108
255-Repair & maintenance - vehicles	\$12,000	\$0	\$12,000
258-Contracted Services	\$8,500	\$0	\$8,500
259-Repair & maintenance - structural	\$1,500	\$0	\$1,500
263-Rental - vehicle and equipment	\$27,000	\$23,340	\$3,660
266-Communications	\$76,512	\$30,606	\$45,906
271-Licenses and permits	\$4,000	\$0	\$4,000
272-Damage claims			\$0
274-Insurance	\$48,388	\$39,657	\$8,731
511-Goods and supplies	\$129,484	\$4,228	\$125,256
521-Fuel and oil	\$30,932	\$1,126	\$29,806
543-Natural gas	\$19,664	\$2,870	\$16,794
544-Electrical power	\$18,773	\$1,794	\$16,979
763/764-Contributed to Reserve	\$100,000	\$0	\$100,000
Non-TCA projects	\$23,000	\$0	\$23,000
<b>TOTAL EXPENSES</b>	<b>\$782,147</b>	<b>\$94,153</b>	<b>\$687,994</b>
<b>Excluding Requisitions</b>	<b>\$782,147</b>	<b>\$94,153</b>	<b>\$687,994</b>
<b>995-Amortization of TCA</b>		<b>\$0</b>	<b>\$0</b>
<b>TOTAL EXPENSES</b>	<b>\$782,147</b>	<b>\$94,153</b>	<b>\$687,994</b>
<b>EXCESS (DEFICIENCY)</b>	<b>(\$603,147)</b>	<b>(\$80,561)</b>	<b>(\$522,586)</b>

Mackenzie County  
25-Ambulance/Municipal Emergency

	2024 Budget	2024 Actual Total	\$ Variance (Remaining)
<b>OPERATING REVENUES</b>			
560-Rental and lease revenue	\$40,500	\$10,125	\$30,375
<b>TOTAL REVENUE</b>	<b>\$40,500</b>	<b>\$10,125</b>	<b>\$30,375</b>
<b>Excluding Requisitions</b>	<b>\$40,500</b>	<b>\$10,125</b>	<b>\$30,375</b>
<b>OPERATING EXPENSES</b>			
252-Repair & maintenance - buildings	\$7,000	\$239	\$6,761
274-Insurance	\$3,000	\$2,879	\$121
DRP Expenses			
<b>TOTAL EXPENSES</b>	<b>\$10,000</b>	<b>\$3,118</b>	<b>\$6,882</b>
<b>Excluding Requisitions</b>	<b>\$10,000</b>	<b>\$3,118</b>	<b>\$6,882</b>
<b>995-Amortization of TCA</b>		<b>\$0</b>	<b>\$0</b>
<b>TOTAL EXPENSES</b>	<b>\$10,000</b>	<b>\$3,118</b>	<b>\$6,882</b>
<b>EXCESS (DEFICIENCY)</b>	<b>\$30,500</b>	<b>\$7,007</b>	<b>\$23,493</b>

Mackenzie County  
26-Enforcement Services

	2024 Budget	2024 Actual Total	\$ Variance (Remaining)
<b>OPERATING REVENUES</b>			
520-Licenses and permits		\$0	\$0
530-Fines	\$15,000	\$1,076	\$13,924
560-Rental and lease revenue	\$13,827	\$4,750	\$9,077
<b>TOTAL REVENUE</b>	<b>\$28,827</b>	<b>\$5,826</b>	<b>\$23,001</b>
<b>Excluding Requisitions</b>	<b>\$28,827</b>	<b>\$5,826</b>	<b>\$23,001</b>
<b>OPERATING EXPENSES</b>			
110-Wages and salaries	\$15,565	\$1,211	\$14,354
132-Benefits	\$2,776	\$518	\$2,258
136-WCB contributions	\$174	\$0	\$174
211-Travel and subsistence	\$2,000	\$0	\$2,000
214-Memberships & conference fees			\$0
215-Freight			\$0
217-Telephone		\$40	(\$40)
221-Advertising	\$2,000		\$2,000
223-Subscriptions and publications	\$3,500	\$2,894	\$606
235-Professional fee	\$2,000	\$320	\$1,680
236-Police Funding Model	\$851,567	\$0	\$851,567
239-Training and education	\$8,000	\$620	\$7,380
252-Repair & maintenance - buildings	\$12,050	\$0	\$12,050
258-Contracted Services	\$10,000	\$0	\$10,000
266-Communications	\$500	\$0	\$500
274-Insurance	\$6,625	\$4,624	\$2,001
511-Goods and supplies	\$1,000	\$644	\$356
521-Fuel and oil	\$2,416	\$0	\$2,416
DRP Expenses			
<b>TOTAL EXPENSES</b>	<b>\$920,173</b>	<b>\$10,871</b>	<b>\$909,302</b>
<b>Excluding Requisitions</b>	<b>\$920,173</b>	<b>\$10,871</b>	<b>\$909,302</b>
<b>995-Amortization of TCA</b>		<b>\$0</b>	<b>\$0</b>
<b>TOTAL EXPENSES</b>	<b>\$920,173</b>	<b>\$10,871</b>	<b>\$909,302</b>
<b>EXCESS (DEFICIENCY)</b>	<b>(\$891,346)</b>	<b>(\$5,046)</b>	<b>(\$886,300)</b>

	2024 Budget	2024 Actual Total	\$ Variance (Remaining)
<b>OPERATING REVENUES</b>			
124-Frontage	\$30,872	\$0	\$30,872
261-Ice Bridge	\$135,000	\$0	\$135,000
420-Sales of goods and services	\$257,036	\$38,346	\$218,690
520-Licenses and permits	\$4,000	\$821	\$3,179
560-Rental and lease revenue		\$0	\$0
570-Insurance proceeds		\$0	\$0
597-Other revenue		\$0	\$0
630-Sale of non-TCA equipment		\$0	\$0
840-Provincial grants	\$121,262	\$0	\$121,262
930-Contribution from Operating Reserves	\$370,000	\$0	\$370,000
<b>TOTAL REVENUE</b>	<b>\$918,170</b>	<b>\$39,167</b>	<b>\$879,003</b>
<b>Excluding Requisitions</b>	<b>\$918,170</b>	<b>\$39,167</b>	<b>\$879,003</b>
<b>OPERATING EXPENSES</b>			
110-Wages and salaries	\$3,224,345	\$407,761	\$2,816,584
132-Benefits	\$665,050	\$99,722	\$565,328
136-WCB contributions	\$35,098	\$0	\$35,098
150-Isolation cost	\$14,400	\$856	\$13,544
211-Travel and subsistence	\$23,430	\$215	\$23,215
214-Memberships & conference fees	\$11,250	\$161	\$11,089
215-Freight	\$18,500	\$172	\$18,328
217-Telephone	\$19,908	\$1,072	\$18,836
221-Advertising	\$4,000		\$4,000
223-Subscriptions and publications	\$3,200	\$0	\$3,200
232-Legal fee		\$0	\$0
233-Engineering consulting	\$90,000	\$1,330	\$88,671
235-Professional fee	\$10,000	\$0	\$10,000
239-Training and education	\$12,750	\$10,223	\$2,527
251-Repair & maintenance - bridges	\$159,500	\$4,700	\$154,800
252-Repair & maintenance - buildings	\$28,190	\$5,203	\$22,987
253-Repair & maintenance - equipment	\$206,000	\$10,955	\$195,045
255-Repair & maintenance - vehicles	\$60,000	\$1,017	\$58,983
258-Contracted Services	\$189,861	\$18,360	\$171,501
259-Repair & maintenance - structural	\$1,201,050	\$22,714	\$1,178,336
261-Ice bridge construction	\$127,000	\$37,675	\$89,325
262-Rental - building and land	\$7,200	\$16,200	(\$9,000)
263-Rental - vehicle and equipment		\$0	\$0
266-Communications	\$15,500	\$1,359	\$14,141
271-Licenses and permits	\$3,225	(\$105)	\$3,330
272-Damage claims			\$0
274-Insurance	\$194,220	\$145,326	\$48,894
511-Goods and supplies	\$557,600	\$20,440	\$537,160
521-Fuel and oil	\$936,322	\$20,722	\$915,600
531-Chemicals and salt	\$145,000	\$67,887	\$77,113
530-Oil Dust Control	\$100,000	\$0	\$100,000
532-Calcium Dust Control	\$193,000	\$0	\$193,000
533-Grader blades	\$150,000	\$0	\$150,000
534-Gravel (apply; supply and apply)	\$1,698,000	\$0	\$1,698,000
535-Gravel reclamation cost	\$370,000	\$79,904	\$290,097
994-Change in Inventory	(\$612,489)	\$0	(\$612,489)
543-Natural gas	\$18,369	\$2,961	\$15,408
544-Electrical power	\$327,851	\$27,107	\$300,744
550-Carbon Tax	\$240,000	\$38,753	\$201,247
763/764-Contributed to Reserve	\$1,784,142	\$0	\$1,784,142
831-Interest - long term debt	\$289,504	(\$23,087)	\$312,591
832-Principle - Long term debt	\$970,253	\$0	\$970,253
Non-TCA projects		\$0	\$0
<b>TOTAL EXPENSES</b>	<b>\$13,491,229</b>	<b>\$1,019,603</b>	<b>\$12,471,626</b>
<b>Excluding Requisitions</b>	<b>\$13,491,229</b>	<b>\$1,019,603</b>	<b>\$12,471,626</b>
762 - Contributed to Capital		\$0	\$0
995-Amortization of TCA		\$0	\$0
<b>TOTAL EXPENSES</b>	<b>\$13,491,229</b>	<b>\$1,019,603</b>	<b>\$12,471,626</b>
<b>EXCESS (DEFICIENCY)</b>	<b>(\$12,573,059)</b>	<b>(\$980,436)</b>	<b>(\$11,592,623)</b>

	2024 Budget	2024 Actual Total	\$ Variance (Remaining)
<b>OPERATING REVENUES</b>			
420-Sales of goods and services	\$32,500	\$2,500	\$30,000
560-Rental and lease revenue	\$44,630	\$1,755	\$42,875
597-Other revenue		\$0	\$0
930-Contribution from Operating Reserves	\$11,799	\$0	\$11,799
<b>TOTAL REVENUE</b>	<b>\$88,929</b>	<b>\$4,255</b>	<b>\$84,674</b>
<b>Excluding Requisitions</b>	<b>\$88,929</b>	<b>\$4,255</b>	<b>\$84,674</b>
<b>OPERATING EXPENSES</b>			
110-Wages and salaries	\$36,201		\$36,201
132-Benefits	\$7,119		\$7,119
136-WCB contributions	\$405	\$0	\$405
211-Travel and subsistence	\$1,300		\$1,300
214-Memberships & conference fees	\$3,000	\$0	\$3,000
215-Freight	\$500	\$0	\$500
223-Subscriptions and publications	\$300	\$200	\$100
233-Engineering consulting		\$0	\$0
235-Professional fee	\$38,000	\$6,814	\$31,186
239-Training and education	\$3,200		\$3,200
252-Repair & maintenance - buildings	\$5,000	\$620	\$4,380
253-Repair & maintenance - equipment	\$30,000	\$981	\$29,020
255-Repair & maintenance - vehicles	\$3,300		\$3,300
259-Repair & maintenance - structural	\$25,200	\$0	\$25,200
262-Rental - building and land	\$60,000	\$0	\$60,000
266-Communications	\$2,720	\$105	\$2,615
271-Licenses and permits	\$725	\$0	\$725
274-Insurance	\$7,316	\$5,473	\$1,843
511-Goods and supplies	\$1,000	\$467	\$533
521-Fuel and oil	\$1,125	\$0	\$1,125
531-Chemicals and salt	\$34,000	\$8,149	\$25,851
534-Gravel (apply; supply and apply)		\$0	\$0
994-Change in Inventory		\$0	\$0
543-Natural gas	\$15,818	\$1,937	\$13,881
544-Electrical power	\$35,934	\$3,733	\$32,201
Non-TCA projects	\$11,799	\$3,843	\$7,956
<b>TOTAL EXPENSES</b>	<b>\$323,962</b>	<b>\$32,320</b>	<b>\$291,642</b>
<b>Excluding Requisitions</b>	<b>\$323,962</b>	<b>\$32,320</b>	<b>\$291,642</b>
<b>995-Amortization of TCA</b>		<b>\$0</b>	<b>\$0</b>
<b>TOTAL EXPENSES</b>	<b>\$323,962</b>	<b>\$32,320</b>	<b>\$291,642</b>
<b>EXCESS (DEFICIENCY)</b>	<b>(\$235,033)</b>	<b>(\$28,065)</b>	<b>(\$206,968)</b>

	2024 Budget	2024 Actual Total	\$ Variance (Remaining)
<b>OPERATING REVENUES</b>			
124-Frontage	\$2,540	\$0	\$2,540
420-Sales of goods and services	\$69,000	\$5,741	\$63,259
421-Sale of water - metered	\$2,875,382	\$433,274	\$2,442,108
422-Sale of water - bulk	\$1,006,744	\$153,263	\$853,481
511-Penalties of AR and utilities	\$12,000	\$2,998	\$9,002
521-Offsite levy	\$20,000	\$0	\$20,000
597-Other revenue		\$25	(\$25)
930-Contribution from Operating Reserves	\$147,936	\$0	\$147,936
940-Contribution from Capital Reserves	\$51,245	\$0	\$51,245
<b>TOTAL REVENUE</b>	<b>\$4,184,847</b>	<b>\$595,301</b>	<b>\$3,589,546</b>
<b>Excluding Requisitions</b>	<b>\$4,184,847</b>	<b>\$595,301</b>	<b>\$3,589,546</b>
<b>OPERATING EXPENSES</b>			
110-Wages and salaries	\$699,154	\$65,119	\$634,035
132-Benefits	\$128,728	\$17,226	\$111,502
136-WCB contributions	\$7,927	\$0	\$7,927
150-Isolation cost	\$8,640	\$1,329	\$7,311
211-Travel and subsistence	\$39,600	\$767	\$38,833
214-Memberships & conference fees	\$3,020	\$866	\$2,154
215-Freight	\$84,100	\$7,245	\$76,855
216-Postage	\$21,500	\$0	\$21,500
217-Telephone	\$18,000	\$2,109	\$15,891
221-Advertising	\$500		\$500
233-Engineering consulting	\$51,000	\$182	\$50,818
239-Training and education	\$10,000	\$570	\$9,430
242-Computer programming	\$20,320	\$9,416	\$10,904
252-Repair & maintenance - buildings	\$25,050	\$1,689	\$23,361
253-Repair & maintenance - equipment	\$88,900	\$7,588	\$81,312
255-Repair & maintenance - vehicles	\$14,000	\$811	\$13,189
258-Contracted Services	\$29,400	\$125	\$29,275
259-Repair & maintenance - structural	\$89,100	\$3,063	\$86,037
262-Rental - building and land	\$3,200	\$600	\$2,600
263-Rental - vehicle and equipment	\$1,500		\$1,500
266-Communications	\$3,150	\$30	\$3,120
271-Licenses and permits	\$950	\$0	\$950
272-Damage claims			\$0
274-Insurance	\$124,943	\$111,992	\$12,951
511-Goods and supplies	\$328,400	\$65,003	\$263,397
515-Lab Testing	\$50,000	\$825	\$49,175
521-Fuel and oil	\$71,224	\$2,602	\$68,622
531-Chemicals and salt	\$140,300	\$11,628	\$128,672
994-Change in Inventory		\$0	\$0
543-Natural gas	\$94,582	\$13,969	\$80,613
544-Electrical power	\$266,418	\$29,846	\$236,572
763/764-Contributed to Reserve	\$1,330,227	\$0	\$1,330,227
831-Interest - long term debt	\$6,860	(\$2,191)	\$9,051
832-Principle - Long term debt	\$219,973	\$0	\$219,973
921-Bad Debt/922-Tax Cancellation/Writeoff	\$5,000		\$5,000
Non-TCA projects	\$199,181	\$12,092	\$187,089
<b>TOTAL EXPENSES</b>	<b>\$4,184,847</b>	<b>\$364,500</b>	<b>\$3,820,347</b>
<b>Excluding Requisitions</b>	<b>\$4,184,847</b>	<b>\$364,500</b>	<b>\$3,820,347</b>
<b>995-Amortization of TCA</b>		<b>\$0</b>	<b>\$0</b>
<b>TOTAL EXPENSES</b>	<b>\$4,184,847</b>	<b>\$364,500</b>	<b>\$3,820,347</b>
<b>EXCESS (DEFICIENCY)</b>	<b>\$0</b>	<b>\$230,800</b>	<b>(\$230,800)</b>



	2024 Budget	2024 Actual Total	\$ Variance (Remaining)
<b>OPERATING REVENUES</b>			
124-Frontage	\$5,301	\$0	\$5,301
421-Sale of water - metered	\$1,203,613	\$182,422	\$1,021,191
422-Sale of water - bulk	\$8,100	\$1,230	\$6,870
840-Provincial grants		\$0	\$0
<b>TOTAL REVENUE</b>	<b>\$1,217,014</b>	<b>\$183,651</b>	<b>\$1,033,363</b>
<b>Excluding Requisitions</b>	<b>\$1,217,014</b>	<b>\$183,651</b>	<b>\$1,033,363</b>
<b>OPERATING EXPENSES</b>			
110-Wages and salaries	\$408,638	\$42,255	\$366,383
132-Benefits	\$81,174	\$11,806	\$69,368
136-WCB contributions	\$4,641	\$0	\$4,641
150-Isolation cost	\$5,760	\$886	\$4,874
215-Freight	\$4,250	\$0	\$4,250
232-Legal fee			\$0
233-Engineering consulting	\$6,000		\$6,000
252-Repair & maintenance - buildings	\$1,750	\$0	\$1,750
253-Repair & maintenance - equipment	\$13,600	\$0	\$13,600
259-Repair & maintenance - structural	\$159,350	\$300	\$159,050
263-Rental - vehicle and equipment	\$3,000	\$0	\$3,000
274-Insurance	\$12,904	\$9,060	\$3,844
511-Goods and supplies	\$10,500	\$0	\$10,500
515-Lab Testing	\$5,500	\$0	\$5,500
531-Chemicals and salt	\$36,000	\$0	\$36,000
543-Natural gas	\$5,164	\$1,109	\$4,055
544-Electrical power	\$34,394	\$2,182	\$32,212
763/764-Contributed to Reserve	\$394,122	\$0	\$394,122
831-Interest - long term debt	\$5,787	(\$774)	\$6,561
832-Principle - Long term debt	\$24,480	\$0	\$24,480
Non-TCA projects		\$0	\$0
<b>TOTAL EXPENSES</b>	<b>\$1,217,014</b>	<b>\$66,824</b>	<b>\$1,150,190</b>
<b>Excluding Requisitions</b>	<b>\$1,217,014</b>	<b>\$66,824</b>	<b>\$1,150,190</b>
<b>995-Amortization of TCA</b>		<b>\$0</b>	<b>\$0</b>
<b>TOTAL EXPENSES</b>	<b>\$1,217,014</b>	<b>\$66,824</b>	<b>\$1,150,190</b>
<b>EXCESS (DEFICIENCY)</b>	<b>\$0</b>	<b>\$116,827</b>	<b>(\$116,827)</b>

Mackenzie County  
43-Solid Waste Disposal

	2024 Budget	2024 Actual Total	\$ Variance (Remaining)
<b>OPERATING REVENUES</b>			
420-Sales of goods and services	\$439,520	\$62,820	\$376,700
909-Other Sources -Grants		(\$20)	\$20
930-Contribution from Operating Reserves		\$0	\$0
<b>TOTAL REVENUE</b>	<b>\$439,520</b>	<b>\$62,800</b>	<b>\$376,720</b>
<b>Excluding Requisitions</b>	<b>\$439,520</b>	<b>\$62,800</b>	<b>\$376,720</b>
<b>OPERATING EXPENSES</b>			
110-Wages and salaries	\$60,064	\$2,591	\$57,473
132-Benefits	\$11,271	\$1,555	\$9,716
136-WCB contributions	\$673	\$0	\$673
214-Memberships & conference fees		\$0	\$0
221-Advertising	\$2,000		\$2,000
243-Waste Management	\$454,064	\$33,793	\$420,271
252-Repair & maintenance - buildings	\$5,400	\$0	\$5,400
253-Repair & maintenance - equipment	\$12,750	\$0	\$12,750
258-Contracted Services	\$137,752	\$10,177	\$127,575
259-Repair & maintenance - structural	\$27,100	\$0	\$27,100
271-Licenses and permits	\$200	\$0	\$200
274-Insurance	\$5,663	\$2,941	\$2,722
511-Goods and supplies	\$2,100	\$0	\$2,100
521-Fuel and oil	\$13,985	\$0	\$13,985
544-Electrical power	\$13,919	\$1,871	\$12,048
810-Interest and service charges	\$1,360	\$231	\$1,129
Non-TCA projects		\$0	\$0
<b>TOTAL EXPENSES</b>	<b>\$748,301</b>	<b>\$53,159</b>	<b>\$695,142</b>
<b>Excluding Requisitions</b>	<b>\$748,301</b>	<b>\$53,159</b>	<b>\$695,142</b>
<b>995-Amortization of TCA</b>		<b>\$0</b>	<b>\$0</b>
<b>TOTAL EXPENSES</b>	<b>\$748,301</b>	<b>\$53,159</b>	<b>\$695,142</b>
<b>EXCESS (DEFICIENCY)</b>	<b>(\$308,781)</b>	<b>\$9,641</b>	<b>(\$318,422)</b>

Mackenzie County  
51-Family Community Services

	2024 Budget	2024 Actual Total	\$ Variance (Remaining)
<b>OPERATING REVENUES</b>			
840-Provincial grants	\$312,123	\$78,031	\$234,092
930-Contribution from Operating Reserves		\$0	\$0
<b>TOTAL REVENUE</b>	<b>\$312,123</b>	<b>\$78,031</b>	<b>\$234,092</b>
<b>Excluding Requisitions</b>	<b>\$312,123</b>	<b>\$78,031</b>	<b>\$234,092</b>
<b>OPERATING EXPENSES</b>			
255-Repair & maintenance - vehicles		\$1,325	(\$1,325)
274-Insurance	\$48	\$357	(\$309)
511-Goods and supplies		\$86	(\$86)
735-Grants to other organizations	\$845,504	\$489,359	\$356,145
763/764-Contributed to Reserve	\$20,000	\$0	\$20,000
DRP Expenses			
<b>TOTAL EXPENSES</b>	<b>\$865,552</b>	<b>\$491,127</b>	<b>\$374,425</b>
<b>Excluding Requisitions</b>	<b>\$865,552</b>	<b>\$491,127</b>	<b>\$374,425</b>
<b>TOTAL EXPENSES</b>	<b>\$865,552</b>	<b>\$491,127</b>	<b>\$374,425</b>
<b>EXCESS (DEFICIENCY)</b>	<b>(\$553,429)</b>	<b>(\$413,096)</b>	<b>(\$140,333)</b>

Mackenzie County  
61-Planning Development

	2024 Budget	2024 Actual Total	\$ Variance (Remaining)
<b>OPERATING REVENUES</b>			
420-Sales of goods and services	\$23,000	\$5,420	\$17,580
424-Sale of land	\$10,000		\$10,000
520-Licenses and permits	\$50,000	\$4,245	\$45,755
522-Municipal reserve revenue	\$50,000	7134	\$42,866
526-Safety code permits	\$350,000	\$5,311	\$344,689
525-Subdivision fees	\$125,000	\$8,574	\$116,426
531-Safety code fees	\$12,000	\$212	\$11,788
560-Rental and lease revenue		\$0	\$0
597-Other revenue		\$0	\$0
630-Sale of non-TCA equipment			\$0
840-Provincial grants	\$43,550	\$0	\$43,550
930-Contribution from Operating Reserves	\$337,787	\$0	\$337,787
<b>TOTAL REVENUE</b>	<b>\$1,001,337</b>	<b>\$30,897</b>	<b>\$970,440</b>
<b>Excluding Requisitions</b>	<b>\$1,001,337</b>	<b>\$30,897</b>	<b>\$970,440</b>
<b>OPERATING EXPENSES</b>			
110-Wages and salaries	\$653,233	\$95,971	\$557,262
132-Benefits	\$149,336	\$28,689	\$120,647
136-WCB contributions	\$7,316	\$0	\$7,316
211-Travel and subsistence	\$6,000	\$0	\$6,000
212-Promotional expense			\$0
214-Memberships & conference fees	\$4,500	\$1,444	\$3,056
215-Freight	\$1,500	\$177	\$1,323
216-Postage	\$5,900	\$0	\$5,900
217-Telephone	\$960	\$60	\$900
221-Advertising	\$4,500	\$0	\$4,500
232-Legal fee	\$10,000	\$0	\$10,000
233-Engineering consulting	\$30,000	1928	\$28,072
235-Professional fee	\$25,000	\$5,420	\$19,580
239-Training and education	\$5,150	\$0	\$5,150
242-Computer programming	\$74,340	\$7,149	\$67,191
255-Repair & maintenance - vehicles		\$0	\$0
258-Contracted Services	\$210,000	\$0	\$210,000
263-Rental - vehicle and equipment	\$5,400	\$450	\$4,950
271-Licenses and permits	\$12,000	\$134	\$11,866
272-Damage claims		\$0	\$0
274-Insurance	\$5,395	\$3,286	\$2,109
511-Goods and supplies	\$20,500	\$1,652	\$18,848
521-Fuel and oil	\$9,022	\$350	\$8,672
763/764-Contributed to Reserve	\$50,000		\$50,000
Non-TCA projects	\$431,337	\$4,864	\$426,473
<b>TOTAL EXPENSES</b>	<b>\$1,721,389</b>	<b>\$151,574</b>	<b>\$1,569,815</b>
<b>Excluding Requisitions</b>	<b>\$1,721,389</b>	<b>\$151,574</b>	<b>\$1,569,815</b>
<b>995-Amortization of TCA</b>		<b>\$0</b>	<b>\$0</b>
<b>TOTAL EXPENSES</b>	<b>\$1,721,389</b>	<b>\$151,574</b>	<b>\$1,569,815</b>
<b>EXCESS (DEFICIENCY)</b>	<b>(\$720,052)</b>	<b>(\$120,678)</b>	<b>(\$599,374)</b>

	2024 Budget	2024 Actual Total	\$ Variance (Remaining)
<b>OPERATING REVENUES</b>			
420-Sales of goods and services	\$9,000	\$0	\$9,000
560-Rental and lease revenue	\$34,303	\$0	\$34,303
597-Other revenue		\$0	\$0
840-Provincial grants	\$176,247	\$0	\$176,247
909-Other Sources -Grants		\$0	\$0
930-Contribution from Operating Reserves	\$30,000	\$0	\$30,000
<b>TOTAL REVENUE</b>	<b>\$249,550</b>	<b>\$0</b>	<b>\$249,550</b>
<b>Excluding Requisitions</b>	<b>\$249,550</b>	<b>\$0</b>	<b>\$249,550</b>
<b>OPERATING EXPENSES</b>			
110-Wages and salaries	\$284,482	\$34,421	\$250,061
132-Benefits	\$51,827	\$9,531	\$42,296
136-WCB contributions	\$3,186	\$0	\$3,186
211-Travel and subsistence	\$5,575	\$43	\$5,532
212-Promotional expense	\$2,000	\$0	\$2,000
214-Memberships & conference fees	\$1,575	\$770	\$805
216-Postage			\$0
217-Telephone	\$1,020	\$253	\$767
221-Advertising	\$2,500	\$0	\$2,500
233-Engineering consulting	\$20,000		\$20,000
235-Professional fee	\$71,600	\$72,500	(\$900)
239-Training and education	\$1,050	\$0	\$1,050
242-Computer programming	\$9,000	\$0	\$9,000
252-Repair & maintenance - buildings	\$500		\$500
253-Repair & maintenance - equipment	\$5,000	\$0	\$5,000
255-Repair & maintenance - vehicles	\$8,000	\$0	\$8,000
258-Contracted Services			\$0
259-Repair & maintenance - structural	\$276,500	\$0	\$276,500
260-Roadside Mowing & Spraying	\$468,444	\$0	\$468,444
263-Rental - vehicle and equipment	\$4,000	\$0	\$4,000
266-Communications		\$0	\$0
271-Licenses and permits		\$0	\$0
272-Damage claims		\$0	\$0
274-Insurance	\$18,855	\$11,036	\$7,819
511-Goods and supplies	\$59,900	\$0	\$59,900
521-Fuel and oil	\$24,223	\$761	\$23,462
531-Chemicals and salt	\$90,000	\$0	\$90,000
994-Change in Inventory		\$0	\$0
735-Grants to other organizations	\$145,000	\$15,000	\$130,000
763/764-Contributed to Reserve	\$500,000	\$0	\$500,000
Non-TCA projects	\$30,000	\$0	\$30,000
<b>TOTAL EXPENSES</b>	<b>\$2,084,237</b>	<b>\$144,315</b>	<b>\$1,939,922</b>
<b>Excluding Requisitions</b>	<b>\$2,084,237</b>	<b>\$144,315</b>	<b>\$1,939,922</b>
<b>995-Amortization of TCA</b>		<b>\$0</b>	<b>\$0</b>
<b>TOTAL EXPENSES</b>	<b>\$2,084,237</b>	<b>\$144,315</b>	<b>\$1,939,922</b>
<b>EXCESS (DEFICIENCY)</b>	<b>(\$1,834,687)</b>	<b>(\$144,315)</b>	<b>(\$1,690,372)</b>

Mackenzie County  
64-Projects & Infrastructure

	2024 Budget	2024 Actual Total	\$ Variance (Remaining)
<b>OPERATING REVENUES</b>			
<b>OPERATING EXPENSES</b>			
110-Wages and salaries	\$272,319	\$21,292	\$251,027
132-Benefits	\$54,427	\$5,134	\$49,293
136-WCB contributions	\$2,350		\$2,350
211-Travel and subsistence	\$5,000		\$5,000
212-Promotional expense	\$2,000		\$2,000
214-Memberships & conference fees	\$5,720	\$2,108	\$3,613
215-Freight	\$500	\$43	\$457
216-Postage	\$100		\$100
217-Telephone	\$980		\$980
221-Advertising	\$500		\$500
233-Engineering consulting	\$10,000		\$10,000
235-Professional fee	\$20,000		\$20,000
239-Training and education	\$1,250		\$1,250
255-Repair & maintenance - vehicles	\$2,000		\$2,000
258-Contracted Services	\$40,000		\$40,000
274-Insurance		\$183	(\$183)
511-Goods and supplies	\$500		\$500
521-Fuel and oil		\$213	(\$213)
Non-TCA projects	\$120,000		\$120,000
DRP Expenses			
<b>TOTAL EXPENSES</b>	<b>\$537,646</b>	<b>\$28,971</b>	<b>\$508,675</b>
<b>Excluding Requisitions</b>	<b>\$537,646</b>	<b>\$28,971</b>	<b>\$508,675</b>
<b>TOTAL EXPENSES</b>	<b>\$537,646</b>	<b>\$28,971</b>	<b>\$508,675</b>
<b>EXCESS (DEFICIENCY)</b>	<b>(\$537,646)</b>	<b>(\$28,971)</b>	<b>(\$508,675)</b>

Mackenzie County  
71-Recreation Department

	2024 Budget	2024 Actual Total	\$ Variance (Remaining)
<b>OPERATING REVENUES</b>			
909-Other Sources -Grants	\$5,000		\$5,000
930-Contribution from Operating Reserves		\$0	\$0
940-Contribution from Capital Reserves	\$0	\$0	\$0
<b>TOTAL REVENUE</b>	<b>\$5,000</b>	<b>\$0</b>	<b>\$5,000</b>
<b>Excluding Requisitions</b>	<b>\$5,000</b>	<b>\$0</b>	<b>\$5,000</b>
<b>OPERATING EXPENSES</b>			
274-Insurance	\$93,835	\$62,068	\$31,767
511-Goods and supplies		\$0	\$0
735-Grants to other organizations	\$1,255,275	\$447,208	\$808,067
763/764-Contributed to Reserve	\$110,000	\$0	\$110,000
831-Interest - long term debt		\$0	\$0
832-Principle - Long term debt			\$0
Non-TCA projects	\$46,401	\$6,944	\$39,457
<b>TOTAL EXPENSES</b>	<b>\$1,505,511</b>	<b>\$516,220</b>	<b>\$989,291</b>
<b>Excluding Requisitions</b>	<b>\$1,505,511</b>	<b>\$516,220</b>	<b>\$989,291</b>
<b>995-Amortization of TCA</b>		<b>\$0</b>	<b>\$0</b>
<b>TOTAL EXPENSES</b>	<b>\$1,505,511</b>	<b>\$516,220</b>	<b>\$989,291</b>
<b>EXCESS (DEFICIENCY)</b>	<b>(\$1,500,511)</b>	<b>(\$516,220)</b>	<b>(\$984,291)</b>

	2024 Budget	2024 Actual Total	\$ Variance (Remaining)
<b>OPERATING REVENUES</b>			
420-Sales of goods and services	\$57,560	\$0	\$57,560
597-Other revenue		\$0	\$0
930-Contribution from Operating Reserves		\$0	\$0
<b>TOTAL REVENUE</b>	<b>\$57,560</b>	<b>\$0</b>	<b>\$57,560</b>
<b>Excluding Requisitions</b>	<b>\$57,560</b>	<b>\$0</b>	<b>\$57,560</b>
<b>OPERATING EXPENSES</b>			
110-Wages and salaries	\$114,358	\$11,610	\$102,748
132-Benefits	\$16,406	\$1,814	\$14,592
136-WCB contributions	\$1,281	\$0	\$1,281
211-Travel and subsistence	\$1,400	\$95	\$1,305
214-Memberships & conference fees	\$1,720	\$0	\$1,720
215-Freight	\$1,100	\$0	\$1,100
217-Telephone	\$1,000	\$267	\$733
221-Advertising	\$2,000		\$2,000
233-Engineering consulting	\$20,000	\$0	\$20,000
235-Professional fee	\$100		\$100
239-Training and education		\$0	\$0
252-Repair & maintenance - buildings	\$8,000	\$0	\$8,000
253-Repair & maintenance - equipment	\$19,000	\$0	\$19,000
255-Repair & maintenance - vehicles	\$12,000	\$0	\$12,000
258-Contracted Services	\$97,700	\$0	\$97,700
259-Repair & maintenance - structural	\$89,300	\$0	\$89,300
266-Communications	\$4,060	\$0	\$4,060
271-Licenses and permits	\$4,000	\$0	\$4,000
272-Damage claims			\$0
274-Insurance	\$2,985	\$2,755	\$230
511-Goods and supplies	\$33,300	\$477	\$32,823
521-Fuel and oil	\$2,490	\$0	\$2,490
994-Change in Inventory		\$0	\$0
543-Natural gas	\$760	\$57	\$703
544-Electrical power	\$2,185	\$196	\$1,989
763/764-Contributed to Reserve	\$50,000	\$0	\$50,000
Non-TCA projects	\$20,000	\$0	\$20,000
<b>TOTAL EXPENSES</b>	<b>\$505,145</b>	<b>\$17,271</b>	<b>\$487,874</b>
<b>Excluding Requisitions</b>	<b>\$505,145</b>	<b>\$17,271</b>	<b>\$487,874</b>
<b>995-Amortization of TCA</b>		<b>\$0</b>	<b>\$0</b>
<b>TOTAL EXPENSES</b>	<b>\$505,145</b>	<b>\$17,271</b>	<b>\$487,874</b>
<b>EXCESS (DEFICIENCY)</b>	<b>(\$447,585)</b>	<b>(\$17,271)</b>	<b>(\$430,314)</b>



	2024 Budget	2024 Actual Total	\$ Variance (Remaining)
<b>OPERATING REVENUES</b>			
<hr/>			
<hr/>			
<b>OPERATING EXPENSES</b>			
212-Promotional expense	\$40,000	\$2,297	\$37,703
214-Memberships & conference fees	\$17,500	\$14,375	\$3,125
221-Advertising	\$10,775	\$8,775	\$2,000
DRP Expenses			
<b>TOTAL EXPENSES</b>	<b>\$68,275</b>	<b>\$25,447</b>	<b>\$42,828</b>
<b>Excluding Requisitions</b>	<b>\$68,275</b>	<b>\$25,447</b>	<b>\$42,828</b>
<hr/>			
<b>TOTAL EXPENSES</b>	<b>\$68,275</b>	<b>\$25,447</b>	<b>\$42,828</b>
<b>EXCESS (DEFICIENCY)</b>	<b>(\$68,275)</b>	<b>(\$25,447)</b>	<b>(\$42,828)</b>

	2024 Budget	2024 Actual Total	\$ Variance (Remaining)
<b>OPERATING REVENUES</b>			
940-Contribution from Capital Reserves	\$20,000		\$20,000
<b>TOTAL REVENUE</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$20,000</b>
<b>Excluding Requisitions</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$20,000</b>
<b>OPERATING EXPENSES</b>			
232-Legal fee		\$3,048	(\$3,048)
252-Repair & maintenance - buildings	\$10,000		\$10,000
274-Insurance	\$7,622	\$3,643	\$3,979
735-Grants to other organizations	\$259,442	\$123,967	\$135,475
Non-TCA projects	\$20,000		\$20,000
DRP Expenses			
<b>TOTAL EXPENSES</b>	<b>\$297,064</b>	<b>\$130,658</b>	<b>\$166,406</b>
<b>Excluding Requisitions</b>	<b>\$297,064</b>	<b>\$130,658</b>	<b>\$166,406</b>
<b>TOTAL EXPENSES</b>	<b>\$297,064</b>	<b>\$130,658</b>	<b>\$166,406</b>
<b>EXCESS (DEFICIENCY)</b>	<b>(\$277,064)</b>	<b>(\$130,658)</b>	<b>(\$146,406)</b>

**MACKENZIE COUNTY**

**ONE TIME Projects CARRIED FORWARD TO 2024**

Project Description	TOTAL PROJECT BUDGET	2024 BUDGET	TOTAL COSTS	2024 COSTS	2024 REMAINING BUDGET
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**Director of Community Services**

**(12) - Administration Department**

FRIAA- Wildfire Mitigation Plan (2024)	80,000	80,000	-	-	80,000
<i>Total department 12</i>	<b>80,000</b>	<b>80,000</b>	-	-	<b>80,000</b>

**(23) - Fire Department**

FV - Extractor Washer (2024)	11,500	11,500	-	-	11,500
LC - Extractor Washer (2024)	11,500	11,500	-	-	11,500
<i>Total department 23</i>	<b>23,000</b>	<b>23,000</b>	-	-	<b>23,000</b>

**(43) - Solid Waste Disposal**

<i>Total department 43</i>	-	-	-	-	-
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**(71) - Recreation**

FV - Splash Park maintenance/upgrades (2024)	10,000	10,000	-	-	10,000
LC - Brine & Glycol Filters on new ice plant (2024)	7,457	7,457	-	-	7,457
LC - Brine Pump VFD supply & Install (2024)	6,944	6,944	6,944	6,944	-
ZA - Fish Pond Project (2024)	22,000	22,000	-	-	22,000
<i>Total department 71</i>	<b>46,401</b>	<b>46,401</b>	<b>6,944</b>	<b>6,944</b>	<b>39,457</b>

**(72) - Parks**

FV Fishing Opportunities (MARA, Tompkins Twin Ponds) (2023)	50,060	20,000	30,060	-	20,000
<i>Total department 72</i>	<b>50,060</b>	<b>20,000</b>	<b>30,060</b>	-	<b>20,000</b>

**Director of Finance**

**(12) - Administration**

Forest Capital of Canada (2023)	291,000	290,000	12,144	11,144	278,856
Northwest Species at Risk (2023)	426,285	424,288	4,687	2,690	421,598
<i>Total department 12</i>	<b>717,285</b>	<b>714,288</b>	<b>16,831</b>	<b>13,834</b>	<b>700,454</b>

**Director of Planning & Agriculture**

**(61) - Planning & Development Department**

Municipal Development Plan	355,000	54,118	301,782	900	53,218
La Crete Area Structure Plan (2022)	150,000	150,000	-	-	150,000
<i>Total department 61</i>	<b>505,000</b>	<b>204,118</b>	<b>301,782</b>	<b>900</b>	<b>203,218</b>

**(63) - Agricultural Services Department**

Irrigation District Feasibility Study	30,000	30,000	-	-	30,000
<i>Total department 63</i>	<b>30,000</b>	<b>30,000</b>	-	-	<b>30,000</b>

**MACKENZIE COUNTY**

**ONE TIME Projects CARRIED FORWARD TO 2024**

Project Description	TOTAL PROJECT BUDGET	2024 BUDGET	TOTAL COSTS	2024 COSTS	2024 REMAINING BUDGET
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**Director of Projects & Infrastructure**

**(12) - Administration Department**

Recreational Dispositions (2023)	125,000	59,966	65,034	-	59,966
Outdoor Recreation and Tourism Plan (2023)	114,100	89,600	24,500	-	89,600
<i>Total department 12</i>	<b>239,100</b>	<b>149,566</b>	<b>89,534</b>	<b>-</b>	<b>149,566</b>

**(33) - Airport**

Airport Master Plan (CF 2016)	90,000	11,799	82,044	3,843	7,956
<i>Total department 33</i>	<b>90,000</b>	<b>11,799</b>	<b>82,044</b>	<b>3,843</b>	<b>7,956</b>

**(41) - Water Treatment & Distribution Department**

Waterline East of La Crete - Engineering (2023)	50,000	41,245	20,847	12,092	29,153
<i>Total department 41</i>	<b>50,000</b>	<b>41,245</b>	<b>20,847</b>	<b>12,092</b>	<b>29,153</b>

**(61) - Planning & Development Department**

LC - Atlas Landing Dispositions (2022)	45,000	17,292	27,708	-	17,292
LC - Storm Water Plan (2022)	151,000	120,327	34,637	3,964	116,363
<i>Total department 61</i>	<b>196,000</b>	<b>137,619</b>	<b>62,345</b>	<b>3,964</b>	<b>133,655</b>

**(64) - Projects & Infrastructure**

Housing Needs Assessment (2024)	120,000	120,000	-	-	120,000
<i>Total department 64</i>	<b>120,000</b>	<b>120,000</b>	<b>-</b>	<b>-</b>	<b>120,000</b>

**Director of Utilities**

**(41) - Water**

LC -La Crete Future Water Supply Concept (2018)	200,000	139,160	60,840	-	139,160
Water Diversion License Review	65,000	18,775	46,225	-	18,775
<i>Total department 41</i>	<b>265,000</b>	<b>157,935</b>	<b>107,065</b>	<b>-</b>	<b>157,935</b>

**Manager of Legislative & Support Services**

**(74) - Library**

LC Library - Building Extension Engineering	20,000	20,000	-	-	20,000
<i>Total department 74</i>	<b>20,000</b>	<b>20,000</b>	<b>-</b>	<b>-</b>	<b>20,000</b>

<b>TOTAL 2024 ONE TIME Projects</b>	<b>2,431,846</b>	<b>1,755,972</b>	<b>717,451</b>	<b>41,577</b>	<b>1,714,395</b>
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**2023 Contingent on Grant Funding**

Bridge Maintenance (7 bridges)	250,000				
2023 Contingent on Grant Funding- Total	250,000	-	-	-	0

**NO BUDGET AVAILABLE UNTIL APPROVED BY COUNCIL**

**MACKENZIE COUNTY**

**TCA Projects CARRIED FORWARD TO 2024**

Project Description	TOTAL PROJECT BUDGET	2024 BUDGET	TOTAL COSTS	2024 COSTS	2024 REMAINING BUDGET
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**Director of Community Services**

**(71) - Recreation**

FV - Outdoor Rink Repairs (2020)	14,000	14,000	-	-	14,000
LC - Northern Lights Recreation Center New Arena (2021)	6,564,788	45,991	6,518,797	-	45,991
FV - Main lobby epoxy floor (2022)	8,400	8,400	-	-	8,400
FV - Roof leak exploration and repair (2022)	15,000	8,813	6,187	-	8,813
FV - Generator Hook up (2024)	75,000	75,000	-	-	75,000
LC - Generator Hook up (2024)	52,500	52,500	-	-	52,500
LC - Brine Pump on old ice plant (2024)	14,751	14,751	14,751	14,751	-
LC - Old ice plant compressor overhaul (2024)	14,485	14,485	-	-	14,485
LC - Re-route plumbing on old ice plant (2024)	15,000	15,000	-	-	15,000
ZA - Laundry Facility (2024)	12,000	12,000	-	-	12,000
ZA - Park/Campground Beautification (2024)	65,000	65,000	-	-	65,000
Olympia Motor Overhaul (2024)	6,230	6,230	-	-	6,230
Hot Water Tank (2024)	9,450	9,450	-	-	9,450
<i>Total department 71</i>	<b>6,866,604</b>	<b>341,619</b>	<b>6,539,735</b>	<b>14,751</b>	<b>326,868</b>

**(72) - Parks & Playgrounds Department**

FV - Streetscape (2017)	175,000	124,641	50,359	-	124,641
Streetscape - La Crete (2020)	46,000	25,291	20,709	-	25,291
New Hamlet Park - 112 St. LC (2021)	38,000	8,685	29,315	-	8,685
FV - Streetscape Second dock project (2021)	25,394	7,284	18,110	-	7,284
Wadlin Lake Campground - Major Improvements (2022)	63,000	26,604	36,396	-	26,604
Hutch Lake Campground - Major Improvements (2022)	162,000	48,698	113,302	-	48,698
Bridge Campground - Major Improvements (2022)	100,000	100,000	-	-	100,000
Hamlet Park Development (2022+2024)	135,000	133,000	2,000	-	133,000
Janelles Park Development (2023)	50,000	50,000	-	-	50,000
Wadlin Lake Campground - Pickleball (2023)	55,000	11,929	43,071	-	11,929
La Crete Walking Trail 109 ave to 113 street (2023)	64,000	40,771	23,229	-	40,771
Machesis Lake Campground Improvements (2023+2024)	80,000	80,000	-	-	80,000
Zama Campground - Major Improvements (2024)	25,000	25,000	-	-	25,000
<i>Total department 72</i>	<b>1,018,394</b>	<b>681,902</b>	<b>336,492</b>	<b>-</b>	<b>681,902</b>

**Director of Finance**

**(12) - Administration**

FV - Flood Mitigation (2021)	16,106,953	1,250,909	14,856,044	62,452	1,188,457
FV-Interim Housing Project (2022)	500,000	193,639	306,361	-	193,639
<i>Total department 12</i>	<b>16,606,953</b>	<b>1,444,548</b>	<b>15,162,405</b>	<b>62,452</b>	<b>1,382,096</b>

TCA Projects CARRIED FORWARD TO 2024

Project Description	TOTAL PROJECT BUDGET	2024 BUDGET	TOTAL COSTS	2024 COSTS	2024 REMAINING BUDGET
<b>Director of Planning &amp; Agriculture</b>					
<b>(12) - Administration</b>					
LC - 100 Street Plan (2020)	65,000	27,024	37,976	1,351	25,672
<i>Total department 12</i>	<b>65,000</b>	<b>27,024</b>	<b>37,976</b>	<b>1,351</b>	<b>25,672</b>
<b>(63) - Agriculture</b>					
Rebuild TWP RD 109-0 E from RGE RD 15-5 to RGE RD 15-1 (5 miles) (2024)	250,000	250,000	-	-	250,000
<i>Total department 63</i>	<b>250,000</b>	<b>250,000</b>	<b>-</b>	<b>-</b>	<b>250,000</b>
<b>Director of Projects &amp; Infrastructure</b>					
<b>(12) - Administration</b>					
Land Purchase - South of High Level Lands PLS140031 (2022/2023)	1,338,858	1,325,020	13,838	-	1,325,020
<i>Total department 12</i>	<b>1,338,858</b>	<b>1,325,020</b>	<b>13,838</b>	<b>-</b>	<b>1,325,020</b>
<b>(32) - Transportation Department</b>					
Gravel Reserve (CF 2014)	150,000	17,714	133,032	746	16,968
109 Ave traffic lights (2023)	467,275	238,129	229,146	-	238,129
LC - 101 St/109 Ave Intersection Upgrade (2023)	235,000	6,463	228,537	-	6,463
LC- Crosswalk 100st/94 ave (2023)	80,000	22,751	57,249	-	22,751
<i>Total department 32</i>	<b>932,275</b>	<b>285,057</b>	<b>647,964</b>	<b>746</b>	<b>284,311</b>
<b>(33) - Airports</b>					
FV -Airport - Lighting Upgrade (2022)	260,000	41,922	218,078	-	41,922
<i>Total department 33</i>	<b>260,000</b>	<b>41,922</b>	<b>218,078</b>	<b>-</b>	<b>41,922</b>
<b>(41) - Water Treatment &amp; Distribution Department</b>					
Waterline East of La Crete (2024)	700,000	700,000	-	-	700,000
<i>Total department 41</i>	<b>700,000</b>	<b>700,000</b>	<b>-</b>	<b>-</b>	<b>700,000</b>
<b>(42) - Sewer Disposal Department</b>					
LC - North Storm-Pond A (2021)	1,520,000	103,032	1,416,968	-	103,032
LC-North Sanitary Trunk Sewer (2021+2024)	10,180,000	9,970,433	209,567	-	9,970,433
<i>Total department 42</i>	<b>11,700,000</b>	<b>10,073,466</b>	<b>1,626,534</b>	<b>-</b>	<b>10,073,466</b>

**MACKENZIE COUNTY**

**TCA Projects CARRIED FORWARD TO 2024**

Project Description	TOTAL PROJECT BUDGET	2024 BUDGET	TOTAL COSTS	2024 COSTS	2024 REMAINING BUDGET
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**Director of Operations**

**(32) - Transportation Department**

OR01 New Road Infrastructure Endeavour to Assist (2020)	1,871,537	500,000	1,371,537	-	500,000
30 m Right of way for road widening - various locations (2021)	200,000	99,943	100,897	840	99,103
Washout & Culvert Upgrades (2021)	852,000	118,984	733,016	-	118,984
BF 78209 NW 17 105 14 W5M - Teepee Creek (2022)	550,000	522,331	30,074	2,404	519,926
98 street/98 avenue Asphalt (2023)	900,000	900,000	-	-	900,000
113 Street Asphalt - North Rgd RD 154/155 - ENGINEERING ONLY (2023)	50,000	50,000	-	-	50,000
Bridge File 76278 Engineering (2023)	50,000	50,000	-	-	50,000
Bridge File 78209 Engineering (2023)	50,000	50,000	-	-	50,000
Bridge File 81336 Engineering (2023)	40,000	40,000	-	-	40,000
Bridge Maintenance (2023)	627,600	514,825	112,775	-	514,825
Rebuild RGE RD 20-0 S of HWY 35 (.5 mile) - Angle Road (2024)	418,000	418,000	-	-	418,000
91 street intersection upgrade (2024)	250,000	250,000	-	-	250,000
Rebuild TWP RD 110-4 from RGE RD 19-3 to 19-0 (3 miles) Heliport (2024)	550,000	550,000	-	-	550,000
94 Ave W of 113 Street Pavement - ENGINEERING/LAND (2024)	300,000	300,000	-	-	300,000
109 ave & 113 Street Pavement - ENGINEERING/LAND (2024)	120,000	120,000	-	-	120,000
RR 150 Road (Hwy 697 - Twp 1064) - ENGINEERING ONLY (2024)	50,000	50,000	-	-	50,000
Rebuild TWP RD 108-1 E of HWY 88 (2 miles) - (600m in 2024, balance In future years) (2024)	250,000	250,000	-	-	250,000
<b>Total department 32</b>	<b>7,129,137</b>	<b>4,784,083</b>	<b>2,348,298</b>	<b>3,244</b>	<b>4,780,839</b>

**Director of Utilities**

**(41) - Water Treatment & Distribution Department**

LC - Well Number 4 (2016)	1,348,966	412,852	944,102	7,989	404,864
FV - Frozen Water Services Repairs (River Road) (2015)	280,700	16,607	264,093	-	16,607
Blue Hills Water Distribution (2024)	200,000	200,000	-	-	200,000
FV Truckfill Backup Generator (2024)	185,350	185,350	-	-	185,350
<b>Total department 41</b>	<b>2,015,016</b>	<b>814,810</b>	<b>1,208,195</b>	<b>7,989</b>	<b>806,821</b>

**(42) - Sewer Disposal Department**

FV - Sewer Upgrades (2022)	1,226,000	585,733	640,267	-	585,733
<b>Total department 42</b>	<b>1,226,000</b>	<b>585,733</b>	<b>640,267</b>	<b>-</b>	<b>585,733</b>

**MACKENZIE COUNTY**

**TCA Projects CARRIED FORWARD TO 2024**

Project Description	TOTAL PROJECT BUDGET	2024 BUDGET	TOTAL COSTS	2024 COSTS	2024 REMAINING BUDGET
<b>Manager of Fleet Maintenance</b>					
<b>(12) - Administration</b>					
ZA - Backup Generator - office (2024)	50,000	50,000	-	-	50,000
Fuel Tanks (2024)	200,000	200,000	-	-	200,000
<i>Total department 12</i>	<b>250,000</b>	<b>250,000</b>	-	-	<b>250,000</b>
<b>(23) - Fire Department</b>					
LC - Squad Overland Truck (2024)	100,000	100,000	-	-	100,000
LC - Jaws of Life (2024)	11,500	11,500	-	-	11,500
Emergency Management Equipment (2024)	200,000	200,000	-	-	200,000
<i>Total department 23</i>	<b>311,500</b>	<b>311,500</b>	-	-	<b>311,500</b>
<b>(32) - Transportation Department</b>					
AWD 160M Graders X3 (2023)	2,103,759	2,103,759	-	-	2,103,759
LC - Attachment -Rotary Mower (2024)	55,000	55,000	-	-	55,000
Replacement Trucks x 3 (2024)	198,000	198,000	-	-	198,000
Graders x 2 (2024)	1,420,000	1,420,000	-	-	1,420,000
FV - Plow/Sander Truck (2024)	115,000	115,000	-	-	115,000
LC - Wheel loader (2024)	440,000	440,000	-	-	440,000
LC - Gravel Trailer (Wagon) (2024)	40,000	40,000	-	-	40,000
<i>Total department 32</i>	<b>4,371,759</b>	<b>4,371,759</b>	-	-	<b>4,371,759</b>
<b>TOTAL 2024 APPROVED Capital Projects</b>	<b>55,041,496</b>	<b>26,288,443</b>	<b>28,779,783</b>	<b>90,533</b>	<b>26,197,909</b>



**MACKENZIE COUNTY**

**TCA Projects CARRIED FORWARD TO 2024**

Project Description	TOTAL PROJECT BUDGET	2024 BUDGET	TOTAL COSTS	2024 COSTS	2024 REMAINING BUDGET
		-	-	-	-
<b>Contingent on Grant or 50/50 Funding</b>		<b>NO BUDGET AVAILABLE UNTIL APPROVED BY COUNCIL</b>			
ZC - Access Pave (PH V) (CF 2014)	6,000,000	-	-	-	-
ZA - Sewage Forcemain (2018)	1,085,000	-	-	-	-
FV - New Hockey Boards and Glass with Protective Netting (2023)	199,500				
FV - Fitness Centre Expansion (2023)	99,000				
FV - Baseball Netting (2023)	75,000				
<b>2023 Contingent on Grant Funding- Total</b>	<b>7,458,500</b>	-	-	-	-
<b>2024 Contingent @ 50/50 funding</b>					
Eleske Road Soft Spot Repair RGE RD 16-2 S of HWY 58 (2 miles)	83,750				
Upgrade FV & LC SCADA. FV PLC	541,000				
Bridge File 76278	700,000				
Bridge File 75060	500,000				
Bridge File 81336	250,000				
LC - Skate Park	100,000				
FV - Bleachers (50/50)	32,640				
LC - Electric Scissor Lift (50/50)	25,000				
LC - Multipurpose room reno into 3 dressing rooms (50/50)	65,000				
	<b>2,452,390</b>	-	-	-	-



## Investment Report for Period Ending January 31, 2024

### Reconciled Bank Balance on January 31, 2024

Reconciled Bank Balance 31-Jan-24 \$ 2,513,752

### Investment Values on January 31, 2024

Long term investments (EM0-0374-A)	\$	9,239,455.81	
Short term notice on amount 31 days	\$	6,681,694.42	
Short term notice on amount 31 days (Mitigation)	\$	1,692,867.33	
Short term notice on amount 60 days	\$	12,838,991.97	
Short term notice on amount 60 days NWSAR	\$	350,421.92	
90 Day Non Redeemable GIC	\$	4,197,306.14	
Vision Credit Union - 2 year	\$	2,279,008.75	
<b>Total Investments</b>	<b>\$</b>	<b>37,279,746</b>	

**Total Bank Balance and Investments** **\$ 39,793,498**

These balances include 'market value changes'.

### Revenues

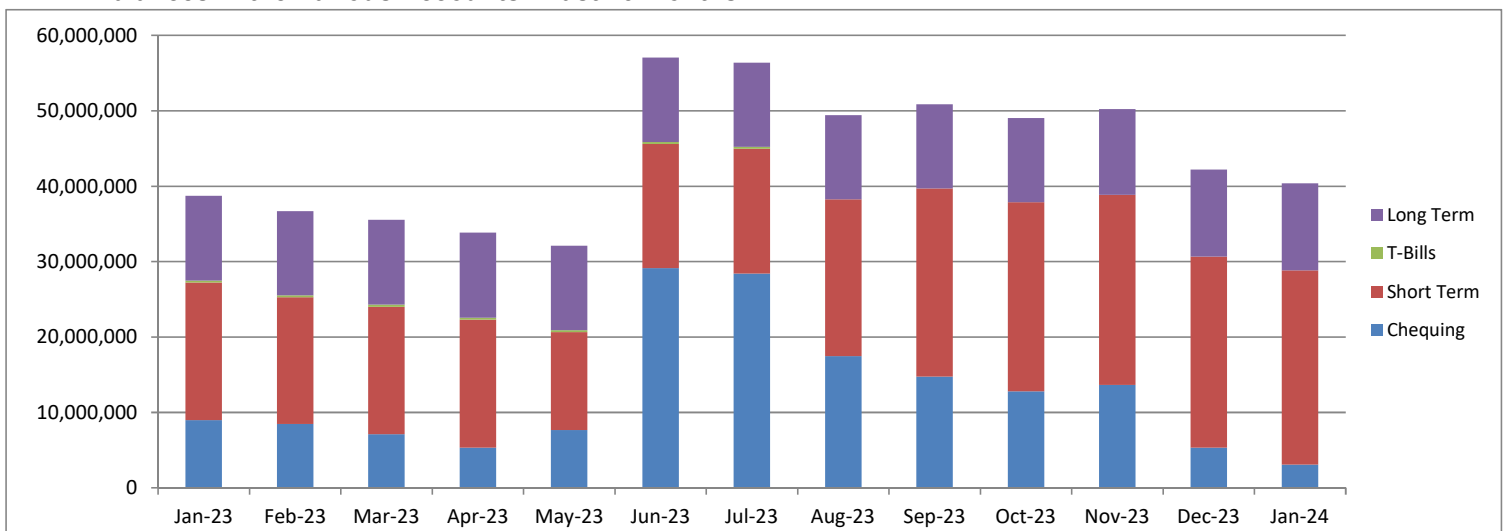
Interest received from investments  
Interest accrued from investments but not received.

	Total YTD	Short Term YTD	Long Term YTD
Interest received from investments	\$ 125,761.75	\$ 101,379.51	\$ 24,382.24
Interest accrued from investments but not received.	\$ 269,014.02	\$ -	\$ 269,014.02
	<b>\$ 394,775.77</b>	<b>\$ 101,379.51</b>	<b>\$ 293,396.26</b>

Interest received, chequing account  
**Total interest revenues before investment manager fees**  
Deduct: investment manager fees for investments  
**Total interest revenues after investment manager fees**

	\$ 20,626.35	\$ 20,626.35	
<b>Total interest revenues before investment manager fees</b>	<b>\$ 415,402.12</b>	<b>\$ 122,005.86</b>	<b>\$ 293,396.26</b>
Deduct: investment manager fees for investments	\$ -	\$ -	\$ -
<b>Total interest revenues after investment manager fees</b>	<b>\$ 415,402.12</b>	<b>\$ 122,005.86</b>	<b>\$ 293,396.26</b>

### Balances in the Various Accounts - Last 13 Months



## Investment Report for Period Ending February 29, 2024

### Reconciled Bank Balance on February 29, 2024

Reconciled Bank Balance 29-Feb-24 \$ 9,611,192

### Investment Values on February 29, 2024

Long term investments (EM0-0374-A)	\$	9,227,025.82	
Short term notice on amount 31 days	\$	3,698,535.71	
Short term notice on amount 31 days (Mitigation)	\$	1,700,399.43	
Short term notice on amount 60 days	\$	12,896,626.73	
Short term notice on amount 60 days NWSAR	\$	351,953.22	
90 Day Non Redeemable GIC	\$	(0.00)	
Vision Credit Union - 2 year	\$	2,279,008.75	
<b>Total Investments</b>	<b>\$</b>	<b>30,153,550</b>	

**Total Bank Balance and Investments** **\$ 39,764,741**

These balances include 'market value changes'.

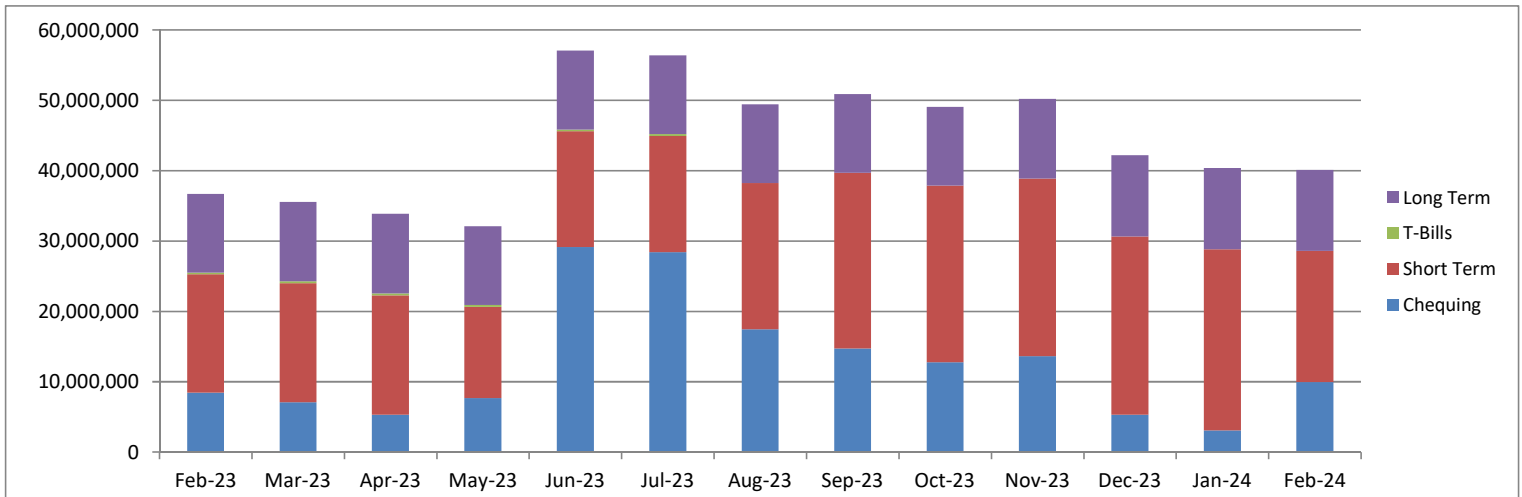
### Revenues

Interest received from investments  
Interest accrued from investments but not received.

Interest received, chequing account  
**Total interest revenues before investment manager fees**  
Deduct: investment manager fees for investments  
**Total interest revenues after investment manager fees**

	<i>Total YTD</i>	<i>Short Term YTD</i>	<i>Long Term YTD</i>
\$ 274,725.66	\$ 274,725.66	\$ 237,391.04	\$ 37,334.62
\$ 292,225.75	\$ 292,225.75	\$ -	\$ 292,225.75
<b>\$ 566,951.41</b>	<b>\$ 566,951.41</b>	<b>\$ 237,391.04</b>	<b>\$ 329,560.37</b>
\$ 49,799.49	\$ 49,799.49	\$ 49,799.49	
<b>\$ 616,750.90</b>	<b>\$ 616,750.90</b>	<b>\$ 287,190.53</b>	<b>\$ 329,560.37</b>
\$ -	\$ -	\$ -	\$ -
<b>\$ 616,750.90</b>	<b>\$ 616,750.90</b>	<b>\$ 287,190.53</b>	<b>\$ 329,560.37</b>

### Balances in the Various Accounts - Last 13 Months





**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 27, 2024</b>
<b>Presented By:</b>	<b>Jennifer Batt, Director of Finance</b>
<b>Title:</b>	<b>Request to Waive Vehicle Collision Invoice # 38321</b>

**BACKGROUND / PROPOSAL:**

On October 24, 2023 La Crete Fire & Rescue attended a vehicle collision which required no medical treatment, but vehicle damage clean up.

As per the Fee Schedule Bylaw, both vehicle owners were invoiced @ 50% of the response.

Administration has received a note from the ratepayer regarding the invoice, requesting if they should have to pay the bill as they did not request fires response when 911 was called.

A copy of the incident detailing the response, Invoice #38321, and note are attached.

**OPTIONS & BENEFITS:**

**Option #1**

That the request to waive charges on Invoice # 38321 be received for information.

**COSTS & SOURCE OF FUNDING:**

2024 Operating Budget

**COMMUNICATION:**

Administration to communicate Councils decision with the ratepayer.

Author: Jenn Batt Reviewed by: \_\_\_\_\_ CAO: D. Derksen

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That the request to waive fees charged for Fire Fighter response to a vehicle collision on Invoice # 38321 be denied.

Author: J. Batt      Reviewed by: \_\_\_\_\_      CAO: D. Derksen



**Mackenzie County**  
 P.O. Box 640 Fort Vermilion, AB  
 T0H 1N0  
 Phone (780) 927-3718  
 Fax (780) 927-4266

**INVOICE #: IVC0000000038321**

**Mackenzie County**

# INVOICE

**Customer**

WOLFE, IAN & TRUDY  
 [REDACTED]

LA CRETE AB

T0H 2H0

Date: 12/30/2023

ID: 010959

Due Date: 1/29/2024

*^PLEASE RETURN THIS PORTION WITH YOUR PAYMENT^*



**Mackenzie County**  
 P.O. Box 640 Fort Vermilion, AB  
 T0H 1N0  
 Phone (780) 927-3718  
 Fax (780) 927-4266

**Mackenzie County**

Quantity	Description	Unit Price	Total
1.00	RESCUE 9128 0.38 HRS @ \$400.00/HR	\$150.00	\$150.00
1.00	FIREFIGHTERS 6 X 0.38 HRS @ \$50.00/HR	\$112.50	\$112.50

Subtotal	\$262.50
Tax	\$0.00
<b>Total</b>	<b>\$262.50</b>

**PAYMENT DUE UPON RECEIPT - PAYABLE TO MACKENZIE COUNTY  
 PLEASE INCLUDE TOP PORTION WITH PAYMENT**

# INCIDENT REPORT - LA CRETE FIRE & RESCUE

Date of Incident **Oct 24, 2023**      Officer in Charge ████████████████████      Incident Number **MAC230059**  
 Completed By ██████████

**RESPONSE TIME** (Eg. 13:47 hours, 16:37 hours, 03:53 hours)  
 Time of Call **1703**      Time Leaving Fire Hall **1705**      Time on Scene **1706**      Time Leaving Scene **1751**      Time Back at Hall **1756**      Time Back in Service **1805**

- RESPONSE TO**
- |  |   |  |                                 |                                |                                |
|--|---|--|---------------------------------|--------------------------------|--------------------------------|
| <input type="checkbox"/> Structural Fire | <input type="checkbox"/> Outdoor Fire     | <input type="checkbox"/> Search & Rescue | <input type="checkbox"/> HazMat | <input type="checkbox"/> Alarm | <input type="checkbox"/> Other |
| <input type="checkbox"/> Vehicle Fire    | <input type="checkbox"/> Natural Disaster | <input checked="" type="checkbox"/> MVC  | <input type="checkbox"/> MCR    |                                | <input type="checkbox"/> Other |

Nature of Incident Motor Vehicle Collision  
 Legal Location 103 Ave 100st

**CONDITIONS**      Road **DRY**      Temperature **13**      Weather (rainy, snowing etc.) **CLEAR**      Wind **5-10**

**UNITS RESPONDING** (check off with an "x" only the Units which were actually USED, but enter all the Units that responded)

	24 Hour Time	to	24 Hour Time	to	Hours
<input type="checkbox"/> 1675 - Command-1	<b>1705</b>	to	<b>1756</b>	=	<b>0.85</b>
<input checked="" type="checkbox"/> 9128 - Rescue Unit-101	<b>1709</b>	to	<b>1756</b>	=	<b>0.8</b>
<input type="checkbox"/> 9122 - '04 Engine -101		to		=	
<input type="checkbox"/> 9139 - '19 Engine -102		to		=	
<input type="checkbox"/> 9138 - '11 Engine -201		to		=	
<input type="checkbox"/> 9134 - Ladder - 101		to		=	
<input type="checkbox"/> 9133- Water Tender -101		to		=	
<input type="checkbox"/> 9136- Water Tender - 201		to		=	
<input type="checkbox"/> 1654- Brush - 1		to		=	
<input type="checkbox"/> 1655 - Brush - 2		to		=	
<input type="checkbox"/> Rescue Trailer		to		=	
<input type="checkbox"/> SPU 1		to		=	
<input type="checkbox"/> SPU 2		to		=	
<input type="checkbox"/> Utility Trailer		to		=	
<input type="checkbox"/> 6X6 Utility Vehicle		to		=	

Contracted Services

- Mutual Aid       FVFR       HLFD       BRFD       LCFR       RLFD       ZFR       Other

**MEMBERS RESPONDING**

	24 Hour Time	to	24 Hour Time	to	Hours
<input checked="" type="checkbox"/> ██████████	<b>1703</b>	to	<b>1805</b>	=	<b>2</b>
<input type="checkbox"/> ██████████		to		=	
<input type="checkbox"/> ██████████		to		=	
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<input type="checkbox"/> ██████████		to		=	

**MEMBERS RESPONDING**

	24 Hour Time	to	24 Hour Time	to	Hours
<input type="checkbox"/> ██████████ FF		to		=	
<input checked="" type="checkbox"/> ██████████	<b>1703</b>	to	<b>1805</b>	=	<b>2</b>
<input type="checkbox"/> ██████████		to	<b>2</b>	=	
<input checked="" type="checkbox"/> ██████████	<b>1703</b>	to	<b>1805</b>	=	<b>2</b>
<input type="checkbox"/> ██████████		to		=	
<input type="checkbox"/> ██████████		to		=	
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<input type="checkbox"/> ██████████		to		=	
<input checked="" type="checkbox"/> ██████████	<b>1703</b>	to	<b>1805</b>	=	<b>2</b>
<input checked="" type="checkbox"/> ██████████	<b>1703</b>	to	<b>1805</b>	=	<b>2</b>
<input type="checkbox"/> ██████████ P		to		=	
<input type="checkbox"/> ██████████ P		to		=	
<input type="checkbox"/> ██████████ P		to		=	
<input type="checkbox"/> ██████████ P		to		=	
<input type="checkbox"/> ██████████ P		to		=	
<input checked="" type="checkbox"/> ██████████	<b>1703</b>	to	<b>1805</b>	=	<b>2</b>
<input type="checkbox"/> ██████████ P		to		=	
<input type="checkbox"/> ██████████ P		to		=	
<input type="checkbox"/> ██████████ P		to		=	
<input type="checkbox"/> ██████████ P		to		=	



# INCIDENT REPORT - LA CRETE FIRE & RESCUE

**PROPERTY INFORMATION**

Owner \_\_\_\_\_  
 Address \_\_\_\_\_  
 Home Phone \_\_\_\_\_  
 Work Phone \_\_\_\_\_  
 Cell Phone \_\_\_\_\_  
 Legal Location \_\_\_\_\_

RCMP File # \_\_\_\_\_

**VEHICLE INFORMATION - MOTOR VEHICLE INCIDENT**

Vehicle 1

Year \_\_\_\_\_  
 Make \_\_\_\_\_  
 Model \_\_\_\_\_  
 Serial Number \_\_\_\_\_  
 Licence Plate \_\_\_\_\_  
 Driver Name Wolfe, Tristan  
 Owner Name Wolfe, Gethruda  
 Address \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Insurance Co. \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Agent \_\_\_\_\_  
 Phone \_\_\_\_\_

**Foam & Water Used**

**Class A**

**Water Used**     Hydrant     Fill Station     Fire Hall

**EQUIPMENT & SUPPLIES TO BE REPAIRED AND OR REPLACED**

**INSURANCE COMPANY INFORMATION**

Company Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 Phone \_\_\_\_\_  
**Agent** \_\_\_\_\_  
 Address \_\_\_\_\_  
 Phone \_\_\_\_\_ Fax \_\_\_\_\_

Fire Investigation # \_\_\_\_\_

Vehicle 2

Year \_\_\_\_\_  
 Make \_\_\_\_\_  
 Model \_\_\_\_\_  
 Serial Number \_\_\_\_\_  
 Licence Plate \_\_\_\_\_  
 Driver Name \_\_\_\_\_  
 Owner Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Insurance Co. \_\_\_\_\_  
 Phone \_\_\_\_\_  
 Agent \_\_\_\_\_  
 Phone \_\_\_\_\_

**Class A&B**

Other

Liters/Gallons

**INJURIES TO FIRE OFFICERS OR FIRE FIGHTERS (Provide Details)**

SEEN BY DOCTOR?    Yes     No   
 WCB COMPLETED?    Yes     No

## INCIDENT REPORT - LA CRETE FIRE & RESCUE

SUMMARY OF INCIDENT

**MUST BE COMPLETED**

---

LCFR responded to an MVC at 103 Avenue 100 Street. LCFR cleaned fluids and glass from street. LCFR returned to base once cleared by RCMP.

**From:** [REDACTED]  
**Subject:** Clear Report For Event - MAC230059  
**Date:** October 24, 2023 5:56:40 PM

---

Clear Report

Unit: LACR101 Clear Time: 2023-10-24 17:56:15  
Agency: MAC Dispatch Group: LA CRETE

Event: MAC230059  
Event Type Code: 77A02 MOTOR VEHICLE COLLISION - No injuries with hazard  
Event Subtype Code: default

Event Location:  
103 AVENUE & 100 STREET, LA CRETE

Radio Channel: Foxtrot 2

Caller Information:

Caller Name:  
Caller Phone Number:  
Caller Address:  
Caller Source:

Assigned Units (Unit, Station, Agency, Status, DateTime):

LACD	LAC	MAC	Dispatched	2023-10-24 17:03:26
LACD	LAC	MAC	Available	2023-10-24 17:03:55
LACCMD101	LAC	MAC	Dispatched	2023-10-24 17:05:15
LACCMD101	LAC	MAC	Enroute	2023-10-24 17:05:20
LACD	LAC	MAC	In Quarters	2023-10-24 17:05:23
LACCMD101	LAC	MAC	Arrived On Scene	2023-10-24 17:06:09
LACR101	LAC	MAC	Dispatched	2023-10-24 17:09:03
LACR101	LAC	MAC	Enroute	2023-10-24 17:09:07
LACR101	LAC	MAC	Arrived On Scene	2023-10-24 17:09:21
LACCMD101	LAC	MAC	Returning to Station	2023-10-24 17:51:52
LACR101	LAC	MAC	Returning to Station	2023-10-24 17:51:56
LACCMD101	LAC	MAC	In Quarters	2023-10-24 17:56:12
LACR101	LAC	MAC	In Quarters	2023-10-24 17:56:16

Event Comments:

2023-10-24 17:02:51 lacrete supervisor os  
2023-10-24 17:02:51 minor mvc  
2023-10-24 17:02:51 rcmp requesting fire cold  
2023-10-24 17:02:51 traffic control  
2023-10-24 17:02:51 \*\* Created the event at 10/24/23 17:02:50  
2023-10-24 17:02:51 \*\* SS search completed at 10/24/23 17:02:50  
2023-10-24 17:02:52 \*\* LOI search completed at 10/24/23 17:02:51  
2023-10-24 17:03:13 fender bender, limited details  
2023-10-24 17:03:50 ems not attending, supervisor found will driving

2023-10-24 17:04:07 \*while driving  
2023-10-24 17:04:36 Task [REDACTED] for SOP "MAC - La Crete" has closed with status Completed.  
2023-10-24 17:06:29 two veh mvc, rcmp on scene  
2023-10-24 17:56:16 \*\* Closed the event at 10/24/23 17:56:16

Benchmarks:

2023-10-24 17:06:39 - RCMP-On Scene  
2023-10-24 17:52:00 - Command-Terminated

Received March 22, 2024

On October 24<sup>th</sup> around 4pm  
we had an accident. Then we  
called 911, we told the operator  
that everyone was ok, we just  
needed a police officer, NO  
Ambulance nor firefighter.  
The police officer showed up half  
hr later. Then the firefighters  
showed up an 1 hr after the  
accident occurred. We had already  
moved our vehicles. The firefighters  
were there for like 20 mins about,  
they did nothing, except put a little  
bit Floor-Dry on some washer fluid.  
3 months later we got a bill for  
262 dollars. We feel that we  
should have to pay for the  
bill.

Sincerely  
Ian & Trudy Wolfe.





**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 27, 2024</b>
<b>Presented By:</b>	<b>Caitlin Smith, Director of Planning &amp; Agriculture</b>
<b>Title:</b>	<b>Bylaw 1334-24 Land Use Bylaw Amendment to Rezone Plan 052 0560, Block 05, Lot 04 from Recreation 1 “REC1” to Hamlet Country Residential “H-CR”.</b>

## **BACKGROUND / PROPOSAL:**

Administration has received a request to rezone Plan 052 0560, Block 05, Lot 04 from Recreation 1 “REC1” to Hamlet Country Residential “H-CR”. The proposed rezoning area is 5 acres total.

The reason for the rezoning is to allow for the sale of the proposed land. Council will need to consider if this parcel is to be sold as one parcel or subdivided and sold as two parcels. If Council decides to subdivide the parcel, the County will be required to build a second access road for the proposed rezoning area.

On February 13, 2024, Council made the following motion in regards to the future sale and removal of the MR of the proposed lands:

**MOTION 24-02-115**      **MOVED** by Councillor Braun

*That the Chief Administrative Officer notify the Land Titles Registrar to remove the Municipal Reserve designation from Plan 052 0560, Block 05, Lot 04MR for the purpose of land sale.*

**CARRIED**

The purpose of the Hamlet Country Residential (H-CR) district is to allow for single family dwellings and associated uses on large serviced LOTS in the outermost areas of HAMLET boundary confines.

According to the Land Use Bylaw 1066-17, Section 9.16.3 states:

**Author:** J Wiebe      **Reviewed by:** C Smith      **CAO:** \_\_\_\_\_



**Regulations**

9.16.3 In addition to the regulations contained in Section 8, the following standards shall apply to every DEVELOPMENT in this LAND USE DISTRICT.

Regulation	Standard
<b>Lot Area</b>	
Min.	0.4ha (1.0 acre)

---

## Section 9 | Land Use District Regulations

---

Regulation	Standard
Max.	1.0ha (2.5 acres)
<b>Min. Setback from Highway, Road or Undeveloped Road Allowance</b>	
Right-of-way	41.2m (135.0ft)
Centre Line	64.0m (210.0ft)
Internal Subdivision Road	15.2 m (50 feet)
Or a greater distance as specified by Alberta Transportation	
<b>Min. Setback</b>	
Yard – Rear	7.6m (25.0ft)
Yard – Side	4.8m (15.0ft)

**OPTIONS & BENEFITS:**

Options are to recommend approval, not recommend approval or table for more information.

**COSTS & SOURCE OF FUNDING:**

Author: J Wiebe Reviewed by: C Smith CAO: \_\_\_\_\_



Costs will consist of advertising the Public Hearing and adjacent landowner letters, which will be borne by the applicant. Administration will need to determine the land value.

**COMMUNICATION / PUBLIC PARTICIPATION:**

The Bylaw Amendment will be advertised as per MGA requirements, this includes all adjacent landowners. The applicant will also be required to display a sign on the subject property as per LUB requirements.

**POLICY REFERENCES:**

N/A

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That first reading be given to Bylaw 1334-24 being a Land Use Bylaw Amendment to rezone Plan 052 0560, Block 05, Lot 04 from Recreation 1 "REC1" to Hamlet Country Residential "H-CR", subject to public hearing input.

Author: J Wiebe      Reviewed by: C Smith      CAO: \_\_\_\_\_



**BYLAW NO. 1334-24**  
**BEING A BYLAW OF MACKENZIE COUNTY**  
**IN THE PROVINCE OF ALBERTA**  
**TO AMEND THE**  
**MACKENZIE COUNTY LAND USE BYLAW**

**WHEREAS**, Mackenzie County has a Municipal Development Plan adopted in 2009, and

**WHEREAS**, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2017, and

**WHEREAS**, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to rezone Plan 052 0560, Block 05, Lot 04 from Recreation 1 “REC1” to Hamlet Country Residential “H-CR”.

**NOW THEREFORE**, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Plan 052 0560, Block 05, Lot 04

Within Mackenzie County, be from Recreation 1 “REC1” to Hamlet Country Residential “H-CR” as outlined in Schedule “A” hereto attached.

READ a first time this \_\_\_\_ day of \_\_\_\_\_, 2024.

PUBLIC HEARING held this \_\_\_\_ day of \_\_\_\_\_, 2024.

READ a second time this \_\_\_\_ day of \_\_\_\_\_, 2024.

READ a third time and finally passed this \_\_\_\_ day of \_\_\_\_\_, 2024.

---

Joshua Knelsen  
Reeve

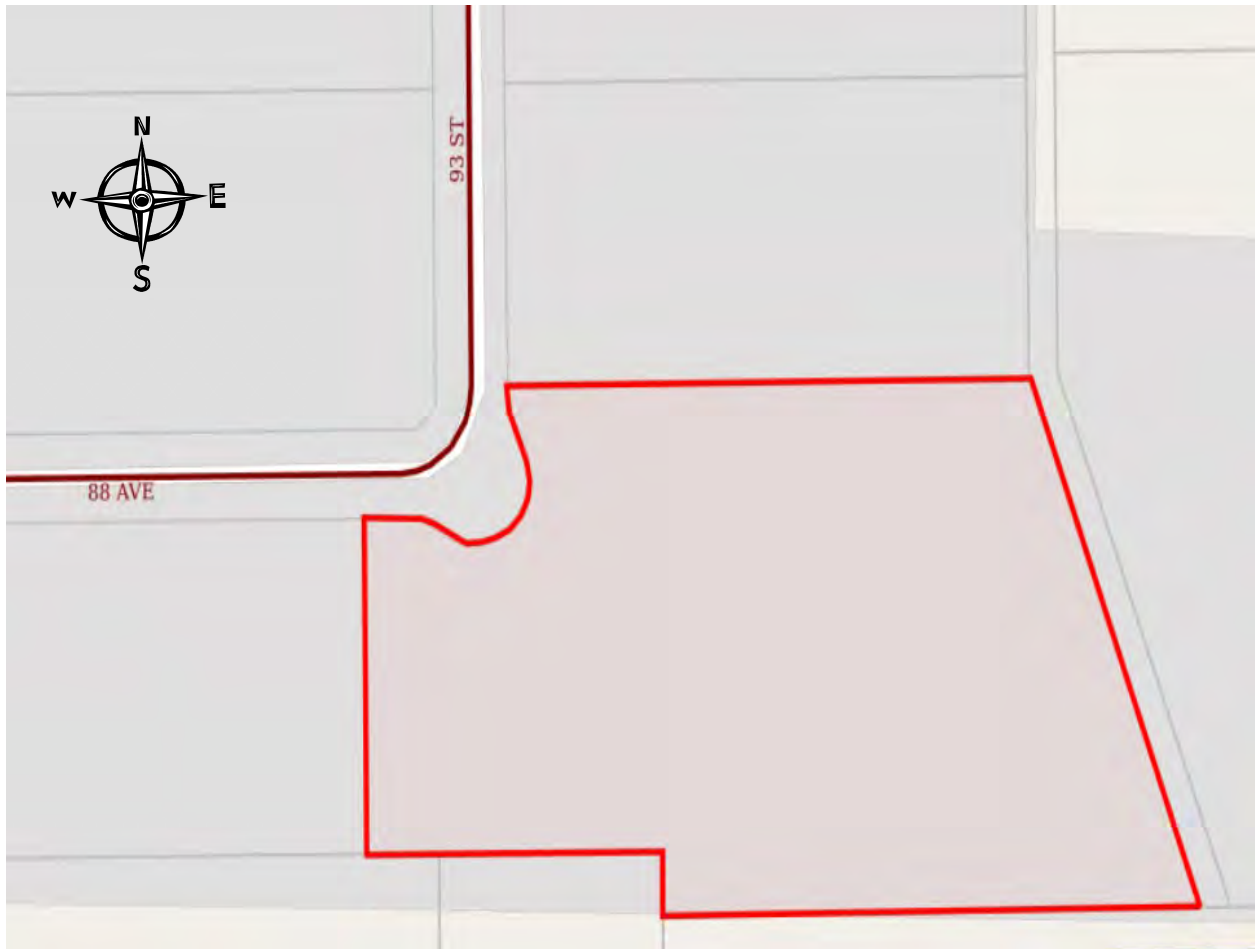
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Darrell Derksen  
Chief Administrative Officer

**BYLAW No. 1334-24**

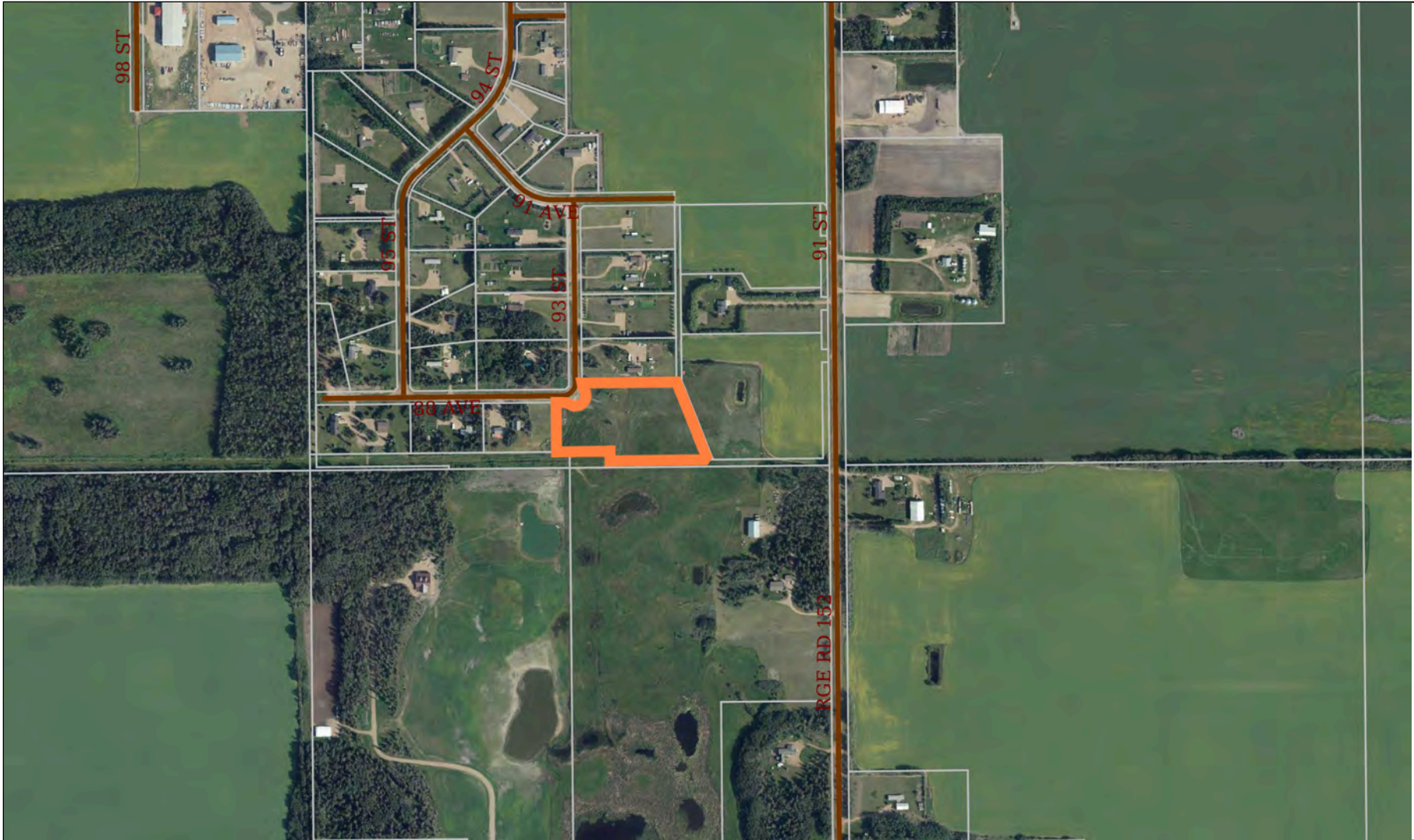


**SCHEDULE “A”**

1. That the land use designation of the following property known as Plan 052 0560, Block 05, Lot 04 within Mackenzie County, be rezoned:




FROM: Recreation 1 “REC1”


TO: Hamlet Country Residential “H-CR”

Mackenzie County

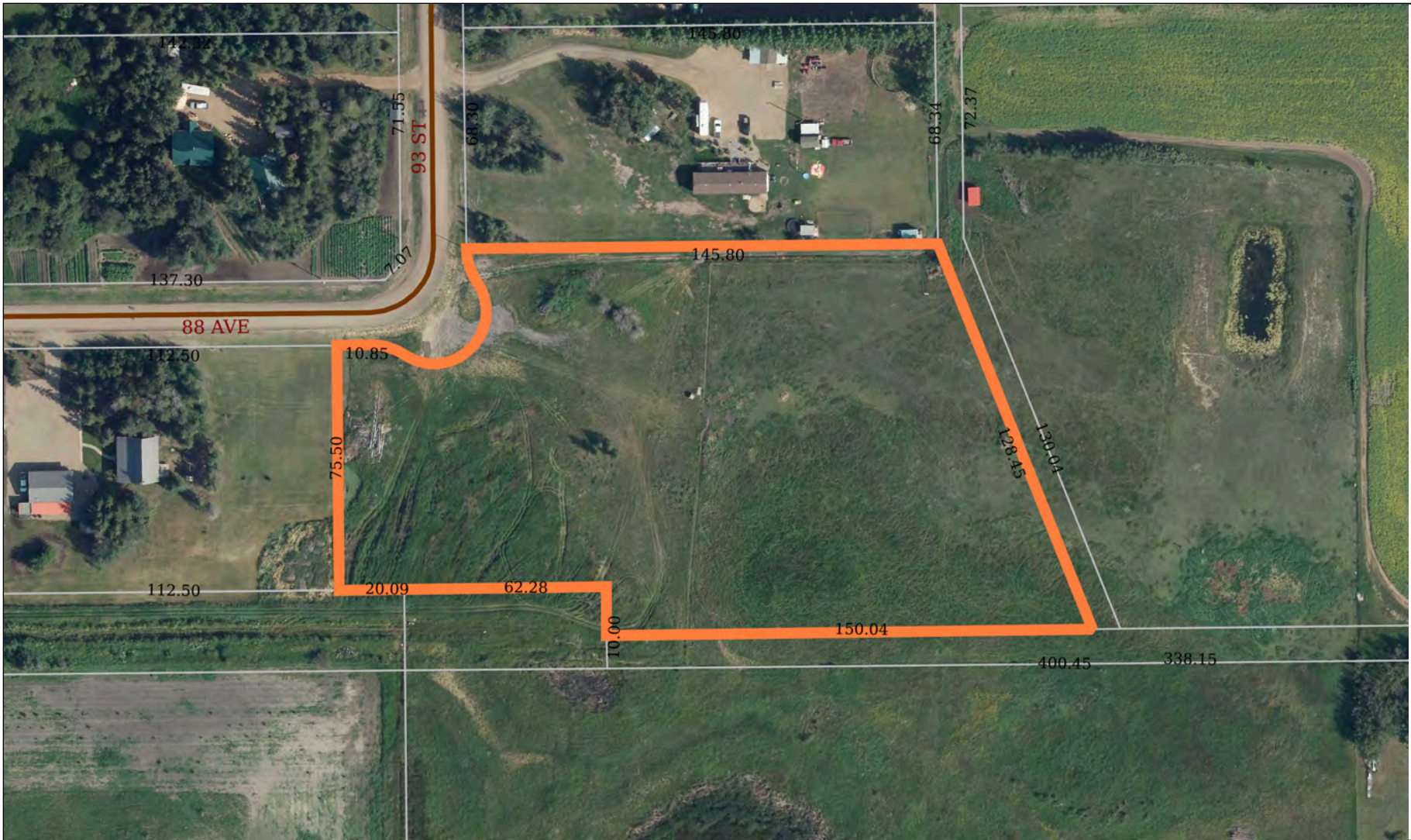
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100 yd 

100 m 

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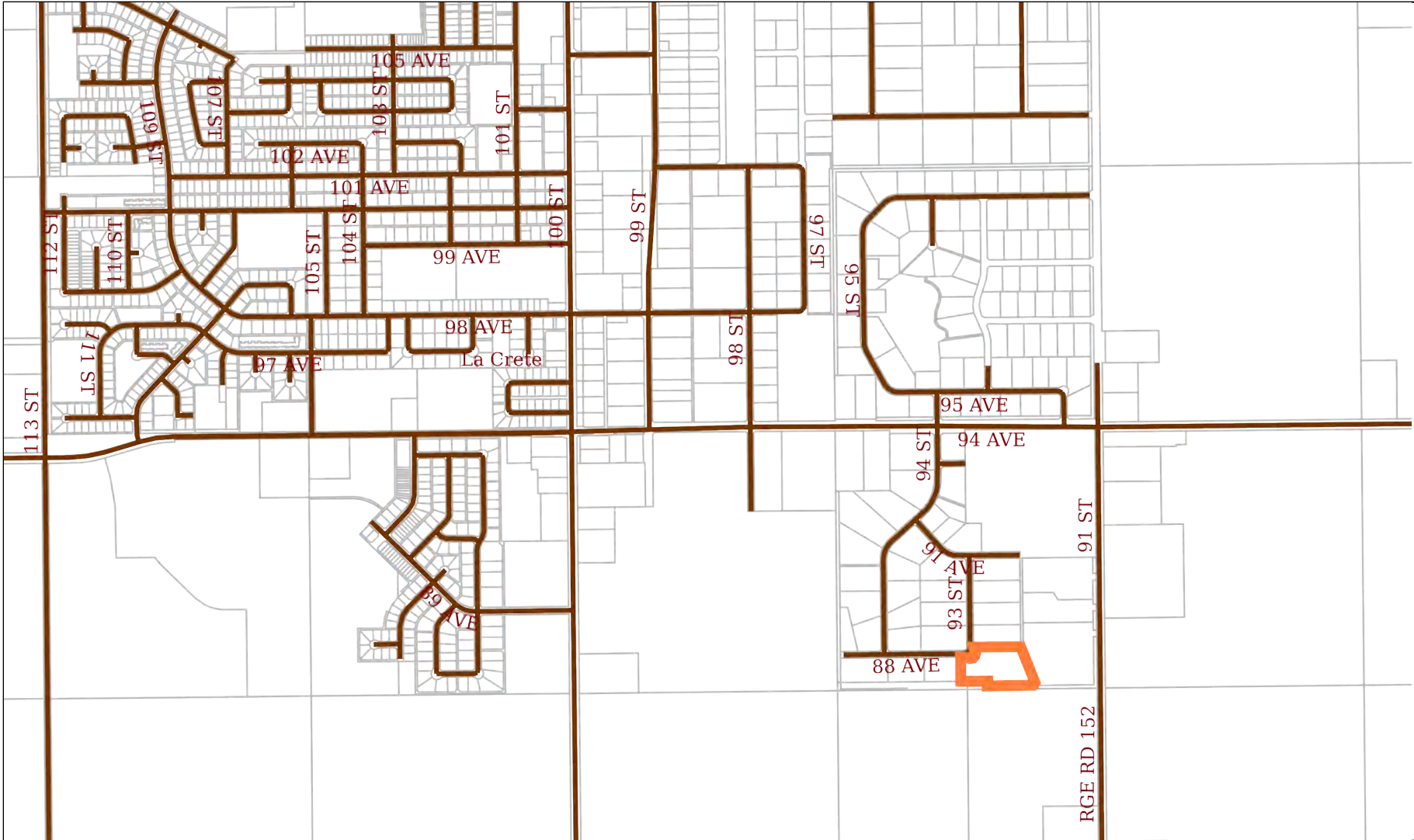
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100 yd

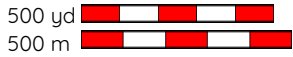
100 m



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Scale 1: 17,108



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**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 27, 2024</b>
<b>Presented By:</b>	<b>Caitlin Smith, Director of Planning &amp; Agriculture</b>
<b>Title:</b>	<b>Bylaw 1331-24 Land Use Bylaw Amendment to Rezone Part of NE-10-104-17-W5M from Agricultural “A” to Rural Industrial Light “RIL”</b>

## **BACKGROUND / PROPOSAL:**

Administration has received a request to rezone Part of NE-10-104-17-W5M from Agricultural “A” to Rural Industrial Light “RIL”. The area to be rezoned is approximately 10 acres.

The reason for the rezoning is to allow for the development of Bulk Fuel Storage & Distribution, which is not permitted in the current Land Use District.

On January 10, 2024, the applicant brought a proposal to MPC to be granted a temporary permit with a year duration to install two (2) temporary fuel tanks. The applicant stated that if there were a demand for a Bulk Fuel Storage & Distribution he would then rezone at the currently proposed location. The applicant will be required to cancel the previously approved temporary development permit.

The purpose of the Rural Industrial Light (RIL) district is to provide for light industrial uses, located outside of HAMLETS, with limited outside storage areas that do not cause nuisances to adjacent land uses while offering a high quality of site aesthetics.

Currently the proposed area for rezoning has a residence that is not included in the rezoning request area.

Administration would like to note that there is another Bulk Fuel Storage & Distribution located four miles west of the proposed rezoning area.

According to the Hamlet of La Crete Area Structure Plan, Section 5.6 Industrial states:

### 5.6.1 Objectives

**Author:** J Wiebe      **Reviewed by:** C Smith      **CAO:** \_\_\_\_\_

*Municipal District's objectives are to:*

- a. Encourage industrial development in appropriate areas.*
- b. Ensure an adequate amount of zoned and serviced industrial land is available for development.*
- c. Ensure existing and future residential development is appropriately buffered from adjacent industrial development.*

### 5.6.2 Policies

*The Municipal District's policies are to:*

- a. Direct industrial uses to those areas designated Industrial on Schedule G.*
- b. Encourage the orderly development of industrial areas with respect to the accessibility of servicing.*
- c. Encourage the development of existing industrial areas prior to the development of the expansion areas.*
- d. Require appropriate buffering of industrial developments if they are adjacent to existing or future residential development.*
- e. Encourage landscaping of industrial lots to improve the visual quality of industrial areas.*
- f. Require all industrial development to meet the Municipal District of Mackenzie Engineering Guidelines and Minimum Servicing Standards.*

According to the Land Use Bylaw 1066-17, Section 9.6.2 states:

#### **Regulations**

- 9.6.3 In addition to the regulations contained in Section 8, the following standards shall apply to every DEVELOPMENT in this LAND USE DISTRICT.

<b>Regulation</b>	<b>Standard</b>
<b>Min. Lot Size</b>	0.8ha (2 acres)
<b>Min. Floor Area</b>	92.9m <sup>2</sup> (1000.0ft <sup>2</sup> )
<b>Min. Setback from Highway, Road or Undeveloped Road Allowance</b>	
Right-of-way	41.2m (135.2ft)
Centre Line	64.0m (210.0ft)
Or a greater distance as specified by Alberta Transportation	
<b>Min. Setback</b>	
Yard – Front	15.2m (50.0ft)
Yard – Rear	15.2m (50.0ft)
Yard – Side	15.2m (50.0ft)

**Author:** J Wiebe **Reviewed by:** C Smith **CAO:** \_\_\_\_\_

The rezoning application was presented to the Municipal Planning Commission on March 6, 2024 where the following motion was made:

**MPC 24-03-035** **MOVED** by David Driedger

*That the Municipal Planning Commission recommend to Council to approve Bylaw 13XX-24 being a Land Use Bylaw Amendment to rezone Part of NE-10-104-17-W5M from Agricultural "A" to Rural Industrial Light "RIL".*

**CARRIED**

**OPTIONS & BENEFITS:**

Options are to recommend approval, not recommend approval or table for more information.

**COSTS & SOURCE OF FUNDING:**

Costs will consist of advertising the Public Hearing and adjacent landowner letters, which will be borne by the applicant.

**COMMUNICATION / PUBLIC PARTICIPATION:**

The Bylaw Amendment will be advertised as per MGA requirements, this includes all adjacent landowners. The applicant will also be required to display a sign on the subject property as per LUB requirements.

**POLICY REFERENCES:**

N/A

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That first reading be given to Bylaw 1331-24 being a Land Use Bylaw Amendment to rezone Part of NE-10-104-17-W5M from Agricultural "A" to Rural Industrial Light "RIL", subject to public hearing input.

**Author:** J Wiebe      **Reviewed by:** C Smith      **CAO:** \_\_\_\_\_



**BYLAW NO. 1331-24**  
**BEING A BYLAW OF MACKENZIE COUNTY**  
**IN THE PROVINCE OF ALBERTA**  
**TO AMEND THE**  
**MACKENZIE COUNTY LAND USE BYLAW**

**WHEREAS**, Mackenzie County has a Municipal Development Plan adopted in 2009, and

**WHEREAS**, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2017, and

**WHEREAS**, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to Part of NE-10-104-17-W5M from Agricultural “A” to Rural Industrial Light “RIL”.

**NOW THEREFORE**, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Part of NE-10-104-17-W5M

Within Mackenzie County, be from Agricultural “A” to Rural Industrial Light “RIL” as outlined in Schedule “A” hereto attached.

READ a first time this \_\_\_\_ day of \_\_\_\_\_, 2024.

PUBLIC HEARING held this \_\_\_\_ day of \_\_\_\_\_, 2024.

READ a second time this \_\_\_\_ day of \_\_\_\_\_, 2024.

READ a third time and finally passed this \_\_\_\_ day of \_\_\_\_\_, 2024.

---

Joshua Knelsen  
Reeve

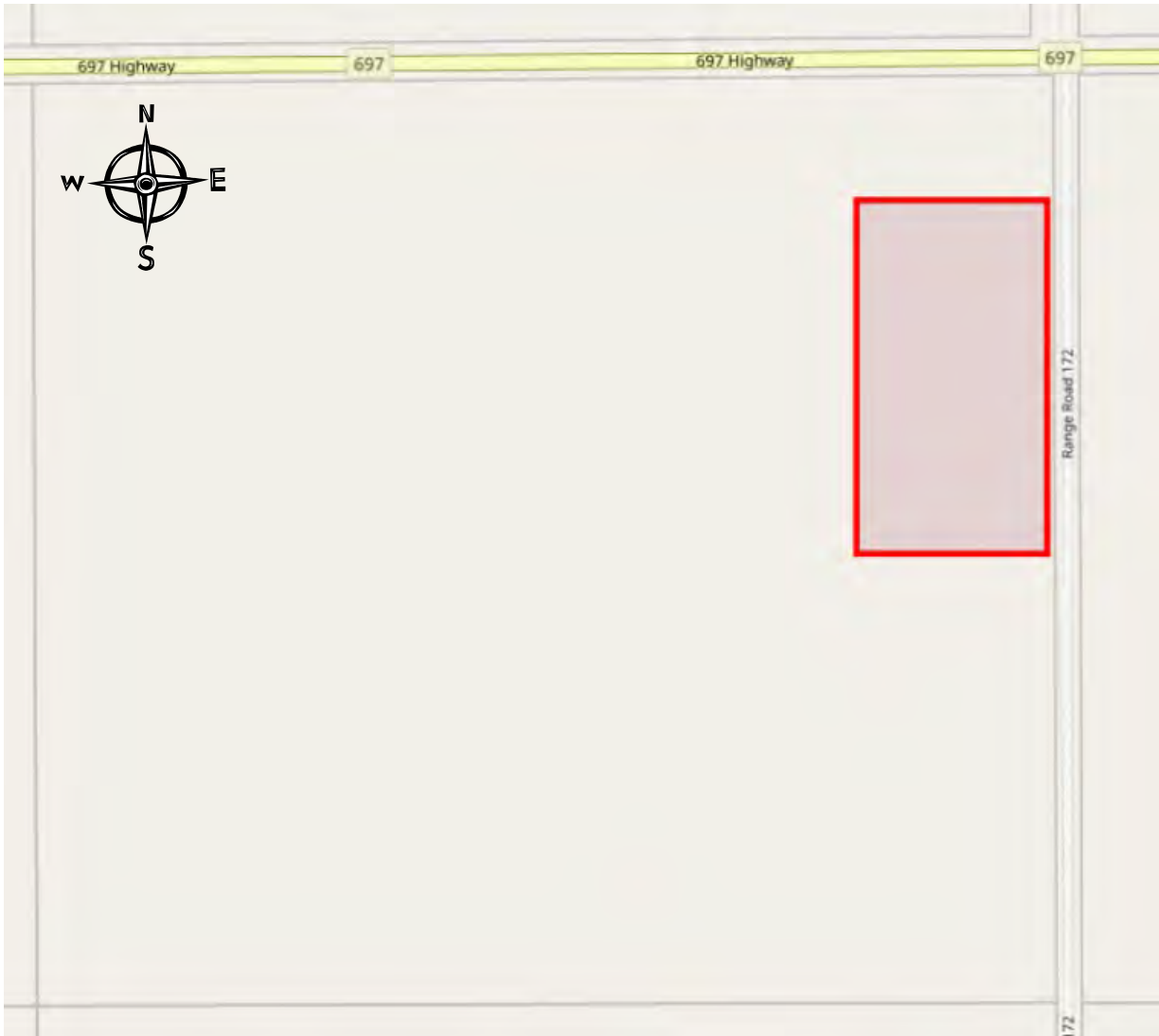
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Darrell Derksen  
Chief Administrative Officer

**BYLAW No. 1331-24**

**SCHEDULE “A”**

1. That the land use designation of the following property known as Part of NE-10-104-17-W5M within Mackenzie County, be rezoned:



FROM: Agricultural “A”

TO: Rural Industrial Light “RIL”

## Mackenzie County LAND USE BYLAW AMENDMENT – REZONING APPLICATION

Name Of Applicant <i>Albe B Zacharias (Co-op)</i> Address: <span style="color: red;">Section 17 (1)</span>			Complete only if different from Applicant Name of Registered Owner <i>John H. Wieler</i> Address: <span style="color: red;">Section 17 (1)</span>		
City/Town <span style="color: red;">Section 17 (1)</span>			City/Town <span style="color: red;">Section 17 (1)</span>		
Postal Code <span style="color: red;">Section 17 (1)</span>	Phone <span style="color: red;">Section 17 (1)</span>	Cell	Postal Code <span style="color: red;">Section 17 (1)</span>	Phone <span style="color: red;">Section 17 (1)</span>	Cell
Applicant Email			Owner Email		

Legal Description of the Land Affected by the Proposed Amendment:  All or  Part of:

QTR./LS.	SEC.	TWP.	RANGE	M.	or	PLAN	BLK	LOT
<i>NE10</i>	<i>104</i>	<i>17</i>	<i>W</i>	<i>5</i>				

Civic Address: *17217 Hwy 699*

Land Use Classification Amendment Proposed:

From: *Agriculture* To: *Rural Industrial Light*

Reasons Supporting Proposed Amendment:

*Co-op Cardlock*

I have enclosed the required application fee of: \_\_\_\_\_ Receipt No.: \_\_\_\_\_  
Section 17 (1)

Applicant Signature \_\_\_\_\_ Date *Feb 28 2024*  
Section 17 (1)

Registered Owner Signature \_\_\_\_\_ Date *02-17-24*

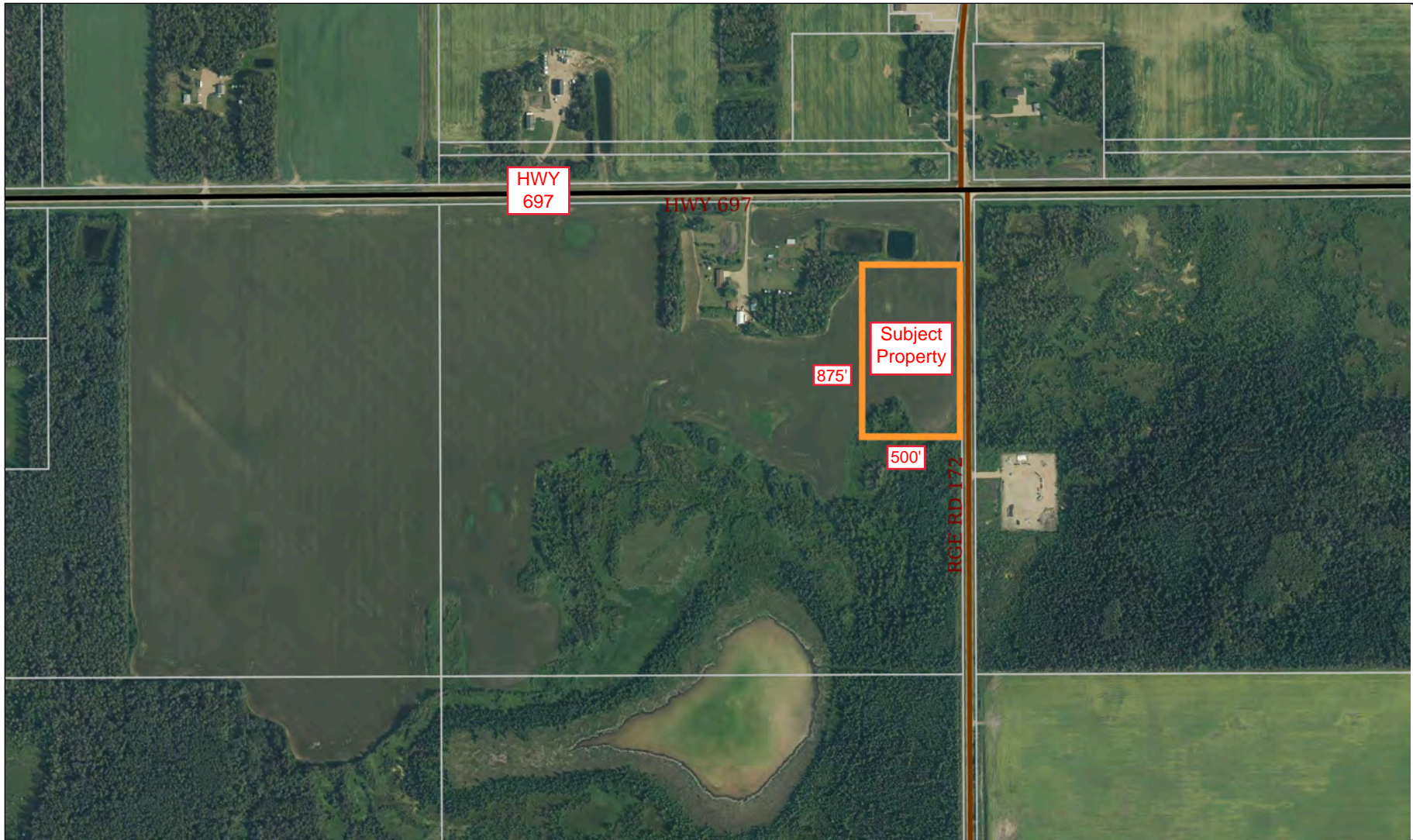
**NOTE: Registered Owner's signature required only if different from applicant**

The personal information on this form is collected in accordance with Section 33 of the Freedom of Information and Protection of Privacy (FOIP) Act for the purpose of processing this application, issuing development permits and Land Use Bylaw Enforcement. The name of the permit holder and nature of the permit are available to the public upon request. If you have any questions regarding the collection, use or disclosure of this information, please contact the FOIP Coordinator or (780) 927-3718.









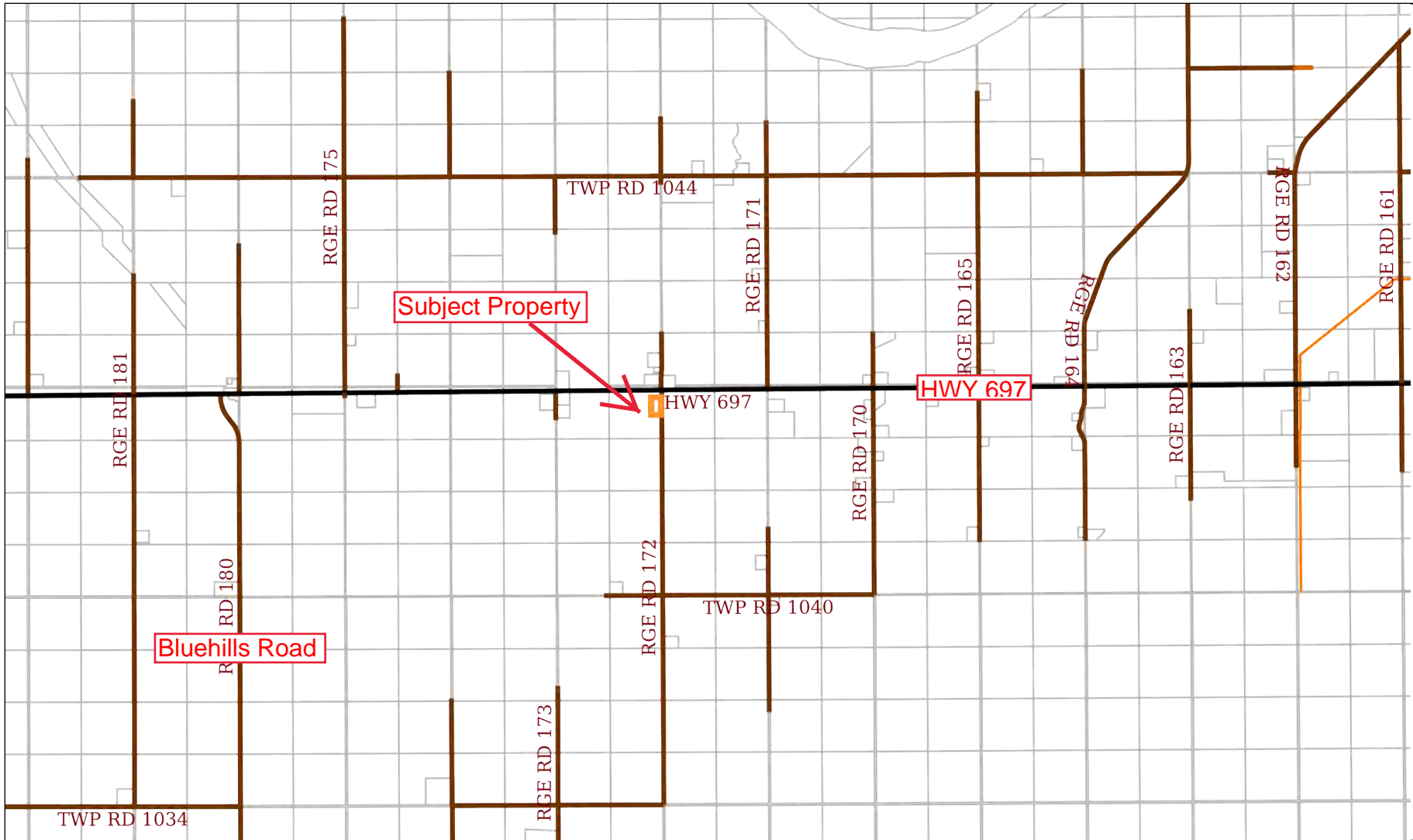
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100 yd   
 100 m 

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## Mackenzie County Bylaw 1331-24 Part of NE-10-104-17-W5M



Scale 1: 85,541

1 Mi

1 Km

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## Mackenzie County Bylaw 1331-24 Part of NE-10-104-17-W5M







Mackenzie County

Scale 1: 42,770

1 Mi 

1 Km 

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**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 27, 2024</b>
<b>Presented By:</b>	<b>Caitlin Smith, Director of Planning &amp; Agriculture</b>
<b>Title:</b>	<b>Bylaw 1333-24 Land Use Bylaw Amendment to Add Country Recreational 2 (CREC2) to Section 9 of the Land Use Bylaw 1066-17</b>

**BACKGROUND / PROPOSAL:**

Administration has received a Land Use Bylaw amendment application from a local developer requesting to add a new zoning district that will accommodate single family dwellings and duplexes close to the golf course.

In 2016, a bylaw amendment to rezone Part of NW 13-106-15-W5M (Plan 092 6283, Block 2, Lot 3) from Recreational “REC” to Country Recreational “CREC” for the purpose of a multi-lot subdivision was granted approval.

The applicants developed this subdivision along the west side of the La Crete Golf Course. Twenty-five (25) lots were created approximately equaling 0.344 acres each in size. The intention of these lots was to provide income for the Golf Course and a living area for semi-retired individuals.

Currently within the Land Use Bylaw there is one (1) Country Recreational “CREC” zoning. This zoning was created specifically for Hutch Lake. In the Hutch Lake area structure plan it specifies that the lots shall have a minimum lot area of 0.5 acres. The lots by the Golf Course do not meet this minimum requirement. Also the “CREC” district does not allow for duplexes or single family homes. The new proposed zoning of “CREC2” will allow for these uses. This area will still be considered a recreational area right by the Golf Course, but with permanent housing on smaller lots.

The lots are currently serviced by a central wastewater treatment system provided by “Tanks-A-Lot Onsite Water and Sewer Solutions”, as Municipal Services (Utilities/Sewer) are not available this far out of the hamlet. There is an existing agreement for the operation and maintenance of the private sewer system - it will not be taken over by the municipality and must be operated by the developer and/or the property owners.

**Author:** L Washkevich      **Reviewed by:** BP      **CAO:** \_\_\_\_\_

**OPTIONS & BENEFITS:**

Options are to pass, defeat or table first reading of the bylaw.

**COSTS & SOURCE OF FUNDING:**

All costs associated with this amendment shall be borne by the applicant.

**SUSTAINABILITY PLAN:**

**Goal E26** That Mackenzie County is prepared with infrastructure and services for continually growing population.

**COMMUNICATION / PUBLIC PARTICIPATION:**

The bylaw amendment will be advertised as per MGA requirements.

**POLICY REFERENCES:**

DEV007 Rural Development Standards

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That first reading be given to Bylaw 1333-24 being a Land Use Bylaw Amendment to add Country Recreational 2 (CREC2) to Section 9 of the Land Use Bylaw 1066-17.

**Author:** L Washkevich      **Reviewed by:** BP      **CAO:** \_\_\_\_\_

**BYLAW NO. 1333-24**  
**BEING A BYLAW OF**  
**MACKENZIE COUNTY**  
**IN THE PROVINCE OF ALBERTA**

**TO AMEND THE LAND USE BYLAW**

**WHEREAS**, Mackenzie County has a Municipal Development Plan adopted in 2009, and

**WHEREAS**, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2017, and

**WHEREAS**, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to add Country Recreational 2 “CREC2” to Section 9 of the Land Use Bylaw.

**NOW THEREFORE**, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the Mackenzie County Land Use Bylaw 1066-17, Section 9 be amended with the following addition:

**9.6 Country Recreational 2 (CREC2)**

**Purpose**

- 9.6.1 The general purpose of the **Country Recreational 2 (CREC2)** district is to permit the DEVELOPMENT of permanent residential areas adjacent to the La Crete Golf Course in Mackenzie County. All DEVELOPMENTS shall conform to a relevant AREA STRUCTURE PLAN. This zoning is specific to developments on lands within close proximity to golf courses.

**Permitted and Discretionary Land Use Classes**

- 9.6.2 Land use classes within the following table shall be permitted or discretionary within the **Country Recreational 2 (CREC2)** district of this BYLAW.

Permitted	Discretionary
DWELLING - SINGLE FAMILY	DUPLEX
GARAGE - ATTACHED	CABIN
ACCESSORY BUILDING	
YARD SITE DEVELOPMENT	

## Regulations

- 9.6.3 In addition to the regulations contained in Section 8, the following standards shall apply to every DEVELOPMENT in this LAND USE DISTRICT.

Regulation	Standard
<b>Min. Lot Dimensions</b>	
Width	30.5m (100.0ft)
Depth	45.7m (150.0ft)
<b>Min. Setback</b>	
Yard – Front	9.1m (30.0ft)
Yard – Side	3.1m (10.0ft)
Yard – Rear	3.1m (10.0ft)

### Additional Regulations

- 9.6.4 The density of DEVELOPMENT (number of LOTS per hectare/acre) shall be in accordance with the provisions of the relevant AREA STRUCTURE PLAN.
- 9.6.5 The provision of access to each LOT shall be as required by the Development Authority and developed in accordance with COUNTY standards.
- 9.6.6 A minimum of two (2) parking stalls.
- 9.6.7 There shall be no allowance for on-street parking.
- 9.6.8 Each LOT shall be landscaped as required by the Development Authority to ensure proper vegetation and tree coverage for appearance and drainage purposes. Approval shall be required by the Development Authority prior to the removal of trees and/or vegetation from any LOT.
- 9.6.9 All DEVELOPMENT on a LOT shall be of a style and appearance which is compatible with the natural qualities of the recreation area. The character and appearance of all DEVELOPMENT on each recreation LOT shall be maintained to minimize any adverse impacts which may occur on adjacent recreation LOTS or the recreation area in general.
- 9.6.10 All water and sewage disposal must conform to the requirements of the relevant AREA STRUCTURE PLAN and Alberta Private Sewage Systems Standard of Practice 2019.
- 9.6.11 The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall complement adjoining DEVELOPMENT and character of the site to the satisfaction of the Development Authority.
- 9.6.12 The Development Authority may decide on such other requirements as are necessary having due regard to the nature of the proposed DEVELOPMENT and the purpose of this LAND USE DISTRICT.
- 9.6.13 Rezoning applications involving the **Country Recreational 2 (CREC2)** district shall provide requirements as outlined in Subsection 3.1.6.



9.6.14 All DEVELOPMENT on these lots shall conform to the RESTRICTIVE COVENANT registered on the lots.

2. This bylaw shall take effect on the date of the third and final reading thereof.

READ a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

PUBLIC HEARING held this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

READ a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

READ a third time and finally passed this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

---

Joshua Knelsen  
Reeve

---

Darrell Derksen  
Chief Administrative Officer

## Mackenzie County LAND USE BYLAW AMENDMENT

Name Of Applicant <b>Paul Driedger</b>
Address:

Complete only if different from Applicant

Name of Registered Owner		
Address:		
City/Town		
Postal Code	Phone	Cell
Owner Email		

Legal Description of the Land Affected by the Proposed Amendment:  All or  Part of:

QTR./LS.	SEC.	TWP.	RANGE	M.	or	PLAN	BLK	LOT

Civic Address: \_\_\_\_\_

Land Use Classification Amendment Proposed:

From: \_\_\_\_\_ To: Country Recreational (CREC-2)

Reasons Supporting Proposed Amendment:

Would like the creation of CREC-2 to allow for the development of the lots adjacent to La Crete Golf Course. The lots are similar to size of large residential lots within the hamlet (HR1-A) and the current CREC district is for larger recreation lots where the setbacks and proposed use does not work for the intended use of these lots.

I have enclosed the required application fee of: 1131.25 Receipt No.: Please invoice.

\_\_\_\_\_ 2024-03-19  
Date

\_\_\_\_\_  
Registered Owner Signature \_\_\_\_\_ Date

**NOTE: Registered Owner's signature required only if different from applicant**

*The personal information on this form is collected in accordance with Section 33 of the Freedom of Information and Protection of Privacy (FOIP) Act for the purpose of processing this application, issuing development permits and Land Use Bylaw Enforcement. The name of the permit holder and nature of the permit are available to the public upon request. If you have any questions regarding the collection, use or disclosure of this information, please contact the FOIP Coordinator or (780) 927-3718.*





**Mackenzie County**

# REQUEST FOR DECISION

<b>Meeting:</b>	<b>Regular Council Meeting</b>
<b>Meeting Date:</b>	<b>March 27, 2024</b>
<b>Presented By:</b>	<b>Darrell Derksen, Chief Administrative Officer</b>
<b>Title:</b>	<b>Information/Correspondence</b>

## **BACKGROUND / PROPOSAL:**

The following items are attached for your information, review, and action if required.

- Council Action List
- 2024-03-18 – Minister of Municipal Affairs – Assessment Review Model Announcement
- 2024-03-18 Minister of Municipal Affairs – PERC Extension
- 2024-Unpaid Tax Survey – Member Briefing
- 2024-01-09 Mackenzie County Library Board – Meeting Minutes
- 2023-11-06 Mayor & Reeves Meeting Minutes
- 2024-03-08 – Northern Alberta Elected Leaders Minutes

## **OPTIONS & BENEFITS:**

N/A

## **COSTS & SOURCE OF FUNDING:**

N/A

## **COMMUNICATION / PUBLIC PARTICIPATION:**

N/A

## **POLICY REFERENCES:**

Author: L. Flooren Reviewed by: \_\_\_\_\_ CAO: \_\_\_\_\_

N/A

**RECOMMENDED ACTION:**

Simple Majority       Requires 2/3       Requires Unanimous

That the information/correspondence items be accepted for information purposes.

**Author:** L. Flooren      **Reviewed by:** \_\_\_\_\_      **CAO:** \_\_\_\_\_

## Mackenzie County Action List as of March 12, 2024

### *Council and Committee of the Whole Meeting Motions Requiring Action*

Motion	Action Required	Action By	Status
<b>February 22, 2016 Council Meeting</b>			
16-02-135	That the County covers the additional cost of the survey on Plan 5999CL, Lot E to date and have administration release a copy of the report to the landowner informing them that the initial investigation survey has been completed.	Byron	In progress. Meeting with landowners.  Impacted by 2020 flood.
<b>May 10, 2016 Regular Council Meeting</b>			
16-05-354	That administration be authorized to proceed as follows in regards to the Zama Crown Land Procurement: <ul style="list-style-type: none"> <li>• cancel PLS 080023;</li> <li>• pursue acquisition of land parcels as identified on the map presented in red;</li> <li>• identify a parcel of land to be subdivided from Title Number 102 145 574 +1 (Short Legal 0923884; 21; 1) and offered for trade or sale to Alberta Environment and Parks due to its unsuitability for a hamlet development , specifically the land use restrictions per Alberta Energy Regulator.</li> </ul>	Caitlin	PLS180027  <b>Will respond to letter from AFP.</b>
<b>October 9, 2018 Regular Council Meeting</b>			
18-10-763	That administration proceeds with the water diversion license's as discussed.	John	TDL expires May 2024. Permanent license contingent on TOHL raw water study.
<b>February 2, 2022 Regular Council Meeting</b>			
22-02-085	That administration move forward with the application process to purchase the following and bring back to Council any future costs related to the purchase such as FNC, survey and assessed value for deliberation and approval.  PLS140031 PLS170002 PLS180022 PLS180027 PLS190005 La Crete Ferry Campground Atlas Landing Area Bridge Campsite Machesis Lake Campground Wadlin Lake Campground	Don/Caitlin	COW 22-06-073 The TCL Leases that are in the process are as follows:  DML170039 FV Bridge campground REC2621 FV Rodeo grounds REC030012 LA Ferry campground REC090007 & 100003 Hutch Lake campground REC880027 Wadlin Lake campground  Signed Offer to purchase PLS140031
<b>June 22, 2022 Regular Council Meeting</b>			

Motion	Action Required	Action By	Status
22-06-465	That administration draft a policy combining PW018 Hiring of Private Equipment, ADM015 Hiring Contract Suppliers and FIN 025 Purchasing Policy and bring back to future Council Meeting.	Byron	Draft Complete, awaiting internal feedback
November 2, 2022 Budget Council Meeting			
22-11-774	That the Policy PW039 Rural Road, Access Construction and Surface Water Management - Cost Implications be brought back to a future Council meeting for amendments.	Andy	Deadline: March 2024
December 13, 2022 Regular Council Meeting			
22-12-908	That Council approve the Fort Vermilion Bridge Campground and Recreational Area Plan as amended and to submit the Plan to Forestry, Parks and Tourism for their approval.	Don	<b>FPT Requesting updated mapping.</b>
February 7, 2023 Regular Council Meeting			
23-02-106	That Mackenzie County commit to \$5M in municipal funding by means of Borrowing Bylaw towards local funding required to complete this project as per motion 18-06-472 to complete the Mackenzie Community Recreation Center project.	Byron/Don/Jen	Grant Funding Denied
23-02-133	That administration create a new zoning district to alleviate concerns regarding agricultural use on residential acreages.	Caitlin	<b>LUB Update</b>
August 16, 2023 Regular Council Meeting			
23-08-650	That administration proceed with the Wadlin Lake Campground Pickleball Court with funds coming from Municipal Reserve and amend the 2023 Capital Budget not to exceed \$55,000.	Don	Project will be completed Spring 2024 Ground Work Completed. Concrete is Complete
23-08-654	That administration enter into an agreement with the Coalition for Far Northwest Alberta Brighter Futures Society to provide the services for the Family and Community Support Services Fort Vermilion Program.	Jen	Working with organizations
October 11, 2023 Regular Council Meeting			
23-10-741	That Mackenzie County collaborate with the Fort Vermilion School Division for the purchase and installation of a disability playground in the hamlet of La Crete.	Don	Waiting Purchase Spring 2024
October 24, 2023 Organizational Council Meeting			
23-10-805	That the Mackenzie Region Bison Committee be established and brought back to a future Council Meeting.	Don	In Progress
October 25, 2023 Regular Council Meeting			

Motion	Action Required	Action By	Status
23-10-833	That the Joint Use and Planning Agreement with Fort Vermilion School Division No. 52 be TABLED to a future Council meeting.	Caitlin	In Progress 2025 Deadline
23-10-837	That the Development Setbacks be TABLED to a future Council meeting.	Caitlin	<b>LUB update</b>
23-10-845	That the Waterline East of La Crete Project be considered during the 2024 Capital Budget deliberations which include the funding model for the levies and development charges.	Byron	<b>COMPLETE</b>
<b>November 14, 2023 Regular Council Meeting</b>			
23-11-878	That the following tax rolls be advertised for development and future consideration of sale at market value: <ul style="list-style-type: none"> <li>Tax Roll #082769</li> <li>Tax Roll #082770</li> <li>Tax Roll #082773</li> <li>Tax Roll #082443</li> <li>Tax Roll #230088</li> </ul>	Jen	Market Value obtained Communications drafted
23-11-895	That administration research the options for hamlet signage.	Caitlin	<b>LUB Update</b>
<b>November 21-22, 2023 Budget Council Meeting</b>			
23-11-926	That the Waste Collection information be brought to a future Committee of the Whole Meeting for further discussion.	Don	Bringing to Committee of the Whole 2024-03-26
<b>January 31, 2024 Regular Council Meeting</b>			
24-01-086	That the Chief Administrative Officer Performance Evaluation and Council Self Evaluation be completed on the online platform by February 21, 2024.	Darrell/Council	In Progress
<b>February 13, 2024 Regular Council Meeting</b>			
24-02-097	That the PLS Application Process proceed as directed.	Byron	In Progress
24-02-120	That Administration move forward with Request for Proposals for Campground Partnership as amended to operate one or more Campgrounds for the 2024 season.	Don	<b>COMPLETE</b>
24-02-138	That administration investigate and provide water capacity options for industry.	John	<b>COMPLETE</b>
<b>February 28, 2024 Regular Council Meeting</b>			
24-02-151	That administration proceed with land purchases as discussed.	Darrell	<b>COMPLETE</b>
24-02-168	That administration bring back Fee Schedule Bylaw 1277-23 to add fines as discussed.	Caitlin	<b>COMPLETE</b>

Motion	Action Required	Action By	Status
24-02-189	That Mackenzie County requests the Registrar to cancel the existing Certificate of Title for the following parcel of land and issue a new Certificate of Title in the name of Mackenzie County: <ul style="list-style-type: none"> <li>Tax Roll 300574</li> </ul>	Jen	In Progress
24-02-190	That administration create a WhatsApp Group to assist in distributing messaging.	Darrell/Louise	In Progress
24-02-196	That Mackenzie County hosts the Rural Municipalities of Alberta (RMA) Zone Meeting on August 9, 2024 and that information be sent to the membership highlighting different opportunities for accommodations and events.	Darrell/Louise	<b>COMPLETE</b>
<b>March 12, 2024 Regular Council Meeting</b>			
24-03-208	That third and final reading be given to Bylaw 1327-24 being the Fee Schedule Bylaw amendment for Mackenzie County.	Louise	<b>Awaiting Signatures</b>
24-03-209	That Mackenzie County accepts the one (1) year term for the Machesis Lake Campground Caretaker Partnership with Gerald Fehr.	Don	<b>COMPLETE</b>
24-03-210	That the Campground Caretakers Partnership be re-advertised for Hutch and Wadlin Lake.	Don	<b>To be reviewed at the Community Services Meeting 2024-04-04</b>
24-03-211	That administration request an engineers reporting on the Asset Retirement Obligation current useful life report be undertaken, presented at a future Committee of the Whole meeting and included in the 2023 Financial Reporting.	Jen	<b>In Progress</b>
24-03-212	That \$451,119.82 from 100 street land sales in 2023 be contributed to the General Capital Reserve.	Jen	
24-03-213	That Council approve the regraveling gravel quantity allocations for 2023.	Jen	<b>COMPLETE WITH YE</b>
24-03-216	That the members at large expense claims from November and December 2023 be processed for payment.	Jen/Louise	<b>COMPLETE WITH YE</b>
24-03-223	That the La Crete East Waterline project be upsized from a 10 inch waterline to a 12 inch waterline in order to facilitate continued industrial growth, and that the budget be amended by \$105,000, from \$700,000 to \$805,000, with funding coming from the Water/Sewer Infrastructure Reserve.	Byron/Jen	<b>Finance COMPLETE</b>



Motion	Action Required	Action By	Status
24-03-224	That first reading be given to Bylaw 1330-24 being the La Crete East Waterline Off-site Levy Bylaw as amended.	Byron	<b>Advertising and will bring back to Council 2024-04-24</b>
24-03-225	That Policy PW012 Re-Gravelling be amended as presented.	Louise	<b>COMPLETE</b>
24-03-227	That first reading be given to Bylaw 1329-24 being a Land Use Bylaw Amendment to rezone Plan 232 2146, Block 3, Lots 6-13 from Hamlet Residential 2A "H-R2A" to Hamlet Residential 1 "H-R1", subject to public hearing input.	Caitlin	<b>Public Hearing 2024-04-24</b>
24-03-228	That Mackenzie County sponsors the Winter Carnival being held on March 22-24, 2024 in Fort Vermilion in the amount of \$500.	Louise	<b>COMPLETE</b>
24-03-230	That a letter be written to the Northern Alberta Elected Leaders (NAEL) in regards to issues that affect the northern municipalities.	Louise	



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister*

*MLA, Calgary-Hays*

AR113531

March 18, 2024

Dear Chief Elected Officials:

Municipal Affairs has been working with the Assessment Model Review (AMR) Steering Committee comprised of industry, assessors, and municipal partners, such as Alberta Municipalities and the Rural Municipalities of Alberta.

The committee was tasked with designing an engagement approach to update the regulated property assessment system. I support the approach and I am pleased to share that engagement will begin this year. We have a shared vision to ensure the AMR is deliberate, evidence-based, and stakeholder-driven.

The AMR will be a multi-year process to review the policies, procedures, and rates that form the regulated property assessment framework. We will engage with municipal associations, industry representatives, and professional assessors throughout the duration of the AMR.

The review of the foundational policies – principles, assessment year modifiers, and the policy document that determines how assessable costs are reported for major projects, the Construction Cost Reporting Guide – will occur in 2024. Any resulting policy and regulatory changes would not be implemented any sooner than 2025.

Reviews of the assessment models for individual property types will then occur from 2025 through 2027 in two stages. These reviews will be followed by broad and direct engagement with municipalities and industry to consider the impacts of the new assessment models on revenue. Discussions of potential impacts will also include stakeholder-centered implementation strategies. To be clear, your municipality will be directly engaged on the overall results of the AMR and the potential impacts. The final decision by government on any changes to assessment models will be sought in 2028. Attached is a visual representation of the upcoming AMR engagement, and a frequently asked question document for your use.

Thank you for working in partnership with the province on this crucial task. Please continue to share your perspectives with both my department and your municipal association. I look forward to working with you and your municipal associations on this important initiative.

Sincerely,

Ric McIver  
Minister

.../2

cc: Chief Administrative Officers  
Tyler Gandam, President, Alberta Municipalities  
Paul McLauchlin, President, Rural Municipalities of Alberta

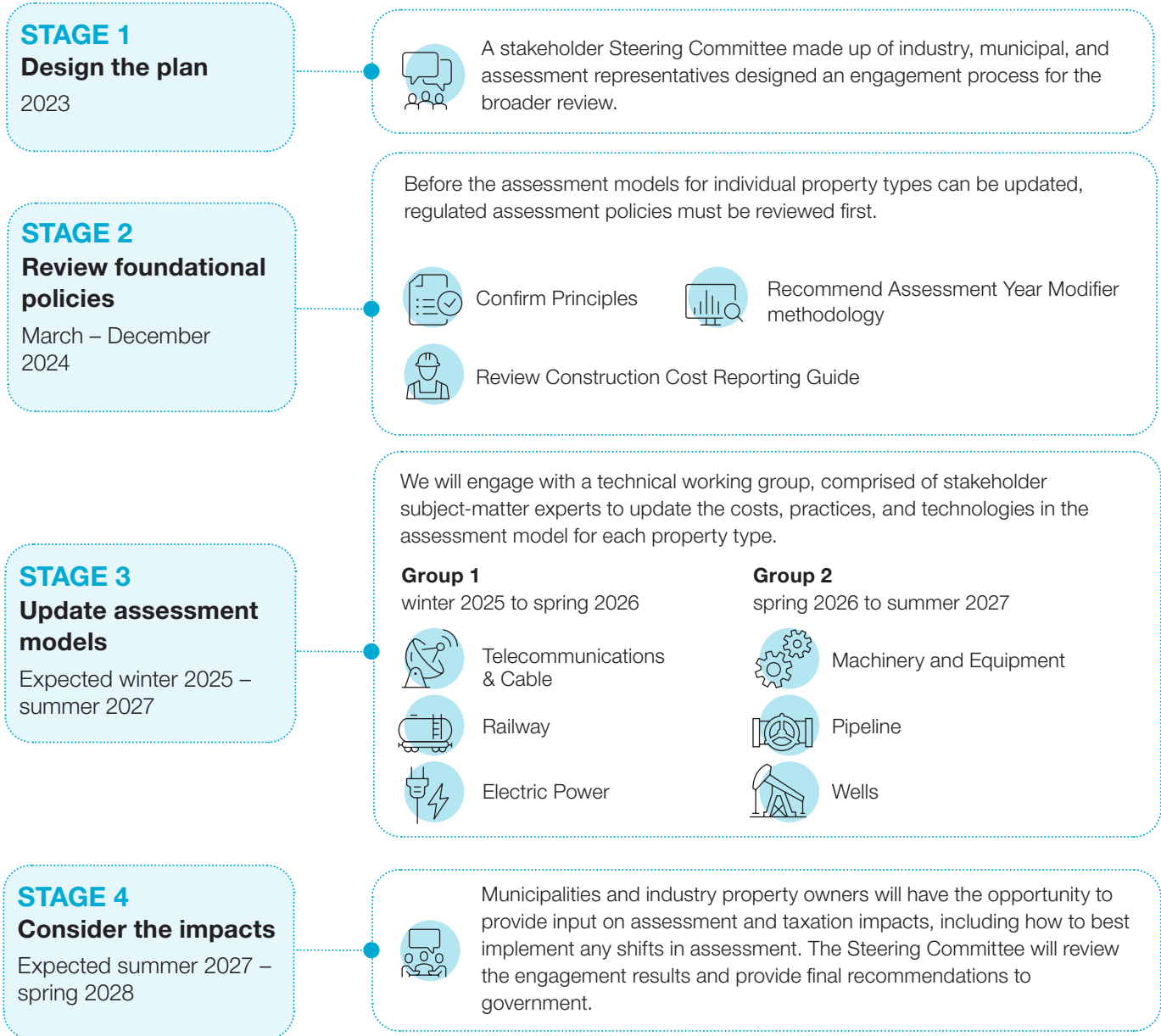
**Attachments**

- Infographic
- Assessment Model Review: Frequently Asked Questions

# Regulated property assessment model review (AMR)

The Assessment Model Review process will update Alberta’s regulated property assessment system resulting in fairer valuation of regulated property.

## Stakeholder Engagement



Key municipal, industry, and assessment stakeholders will be engaged during each stage of the AMR process. For any questions, please contact the AMR Team at [ma.amr@gov.ab.ca](mailto:ma.amr@gov.ab.ca).



# Frequently Asked Questions

## Assessment Model Review

What are the properties that will be reviewed during the Assessment Model Review (AMR)?

Regulated properties, which include electric power systems, telecommunication and cable systems, pipelines, wells, and railway will be reviewed during the AMR process.

When will the results of the AMR be implemented?

Any government decisions on any changes to assessment models would be sought in spring or summer 2028, with implementation to follow.

The last model review was paused; how will this one be different?

In general, the previous attempts to review assessment models relied too heavily on a technical approach without a clear plan to broadly engage stakeholders in all phases of the process.

This one will be different, as this engagement approach seeks to mitigate potential controversy to the extent possible through a clear transparent stakeholder-driven process. Assessment discussions will be principle- and evidence-based, and will be separate from discussion of potential tax impacts and mitigation strategies for any resulting assessment changes.

The stakeholder steering committee that designed the engagement plan for this review will also work throughout the process to ensure the input of the represented stakeholders is considered, and will work according to jointly draft guiding principles to resolve challenges.

How are stakeholders able to participate?

Stakeholders are encouraged to provide feedback during each specific stage of the AMR process, either through their steering committee representative (list provided below) or by sending their comments to the AMR Team at [ma.amr@gov.ab.ca](mailto:ma.amr@gov.ab.ca).

How will we know the status/updates of the AMR process?

Status updates will be communicated to steering committee representatives (list provided below) and posted to the AMR website at <https://www.alberta.ca/regulated-property-assessment-model-engagement>.

Which groups are impacted by the AMR process?

Municipalities and regulated property owners may be impacted by changes in assessment values at the conclusion of the AMR process.

What are the timelines for the AMR process?

The review of AMR Principles, Assessment Year Modifiers, and the Construction Cost Reporting Guide will occur in 2024. Government will consider any resulting policy and regulatory changes in early 2025.

Reviews of the assessment models for individual regulated property types will then occur in two stages, from 2025-27.

Following this, we will begin broader engagement to comprehensively consider and understand the potential assessment and tax impacts of the new models. We will work with stakeholders to evaluate any mitigation or implementation strategies required.

Final government decisions on any changes to assessment models would be sought in 2028.

For further details please visit <https://www.alberta.ca/regulated-property-assessment-model-engagement>.

Have tax implications been considered for the AMR process?

Following preparation of new assessment models, broad engagement will be initiated with municipalities and industry groups. Stakeholders will have the opportunity to provide input during this stage of the process.

Final government decisions on any changes to assessment models would be sought after this input is received and considered.

Who is the main government contact for the AMR process?

To contact Municipal Affairs during the AMR process, please contact the AMR Team toll-free by first dialing 310-0000, then 780-422-1377, or at [ma.amr@gov.ab.ca](mailto:ma.amr@gov.ab.ca).

Which stakeholder groups are represented on the steering committee?

The steering committee is comprised of representatives from the following organizations:

- Alberta Assessors' Association
- Alberta Federation of Rural Electrification Associations
- Alberta Municipalities
- Alberta Rural Municipal Administrators' Association
- Bell MTS
- Canadian Association of Petroleum Producers
- Canadian National Railway Company
- Canadian Pacific Railway Company
- Canadian Property Tax Association
- Canadian Renewable Energy Association
- Capital Power
- Chemistry Industry Association of Canada
- Explorers and Producers Association of Canada
- Federation of Gas Co-ops
- FORTIS Alberta
- Independent Power Producers Society of Alberta
- Local Government Administration Association of Alberta
- Northeast Capital Industry Association
- Pipeline Property Tax Group
- Rogers Communications
- Rural Municipalities of Alberta
- TELUS





ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Hays*

AR114060

## **Subject: Provincial Education Requisition Credit Program Extension**

Our government recognizes delinquent oil and gas property tax payments continue to be a concern for many municipalities. To help address this issue, *Budget 2024* included the announcement of an extension to the Provincial Education Requisition Credit (PERC) program for an additional two years up to and including the 2025 tax year. The maximum annual credit limit is \$3 million.

The extension of PERC is in addition to other recent government initiatives including:

- establishing a mandatory condition with the Alberta Energy Regulator that property taxes are to be paid before approving well licence transfers or granting new well licences;
- strengthening the liability management framework and empowering the Alberta Energy Regulator to enforce it;
- passing new legislation to give municipalities priority over other creditors through a special lien where companies owe taxes; and
- providing the Rural Municipalities of Alberta with a \$300,000 grant to provide resources and training related to enforcing the special lien.

Furthermore, our government will continue working in collaboration with our partners in industry, the Rural Municipalities of Alberta, Alberta Municipalities, and the Alberta Energy Regulator, to ensure oil and gas companies pay their fair share of taxes that municipalities rely on for effective and efficient local service delivery to Albertans.

I look forward to continuing to work together on this important matter.

Sincerely,

Ric McIver  
Minister



# UNPAID OIL & GAS TAX SURVEY

## Member Briefing

In early 2024, the RMA requested that all members complete a survey providing an update on their unpaid oil and gas tax burden as of December 31, 2023. The survey builds on previous member input on this issue from 2019-2023.

This briefing provides an overview of survey results, and what these trends mean for rural municipalities using the most up to date data provided by all RMA members. The data collected is accurate as of December 31, 2023.

### Survey Response Rate

Sixty-four member municipalities responded to the survey. This **93% response rate** speaks to the importance of this issue across the province and the accuracy of the final data collected.

### Survey Results

- ◆ Rural municipalities are currently facing an overall unpaid oil and gas property tax burden of **\$251.5 million**.
- ◆ Rural municipalities are still owed **\$42.9 million** in oil and gas property taxes from the 2023 tax year alone.
- ◆ The average RMA member who completed the survey is facing an unpaid tax burden of **\$3,934,766** from the oil and gas industry.
- ◆ Seven municipalities have unpaid tax burdens **above \$10 million** from the oil and gas industry.
- ◆ Two municipalities have no unpaid tax burden from the oil and gas industry, and an additional seven municipalities have an unpaid tax burden **below \$100,000**.
- ◆ Municipalities have written off over **\$187 million in unpaid taxes** since 2015. This means that municipalities consider these taxes uncollectible, and they will never recover this lost revenue. This is a significant increase from last year, with an additional **\$50 million of taxes written off in 2023**.
- ◆ **Approximately 30% of respondents reported that the ministerial order from 2023 made positive** impacts on collecting unpaid taxes from companies, either in the form of a repayment agreement or through enhanced communication.

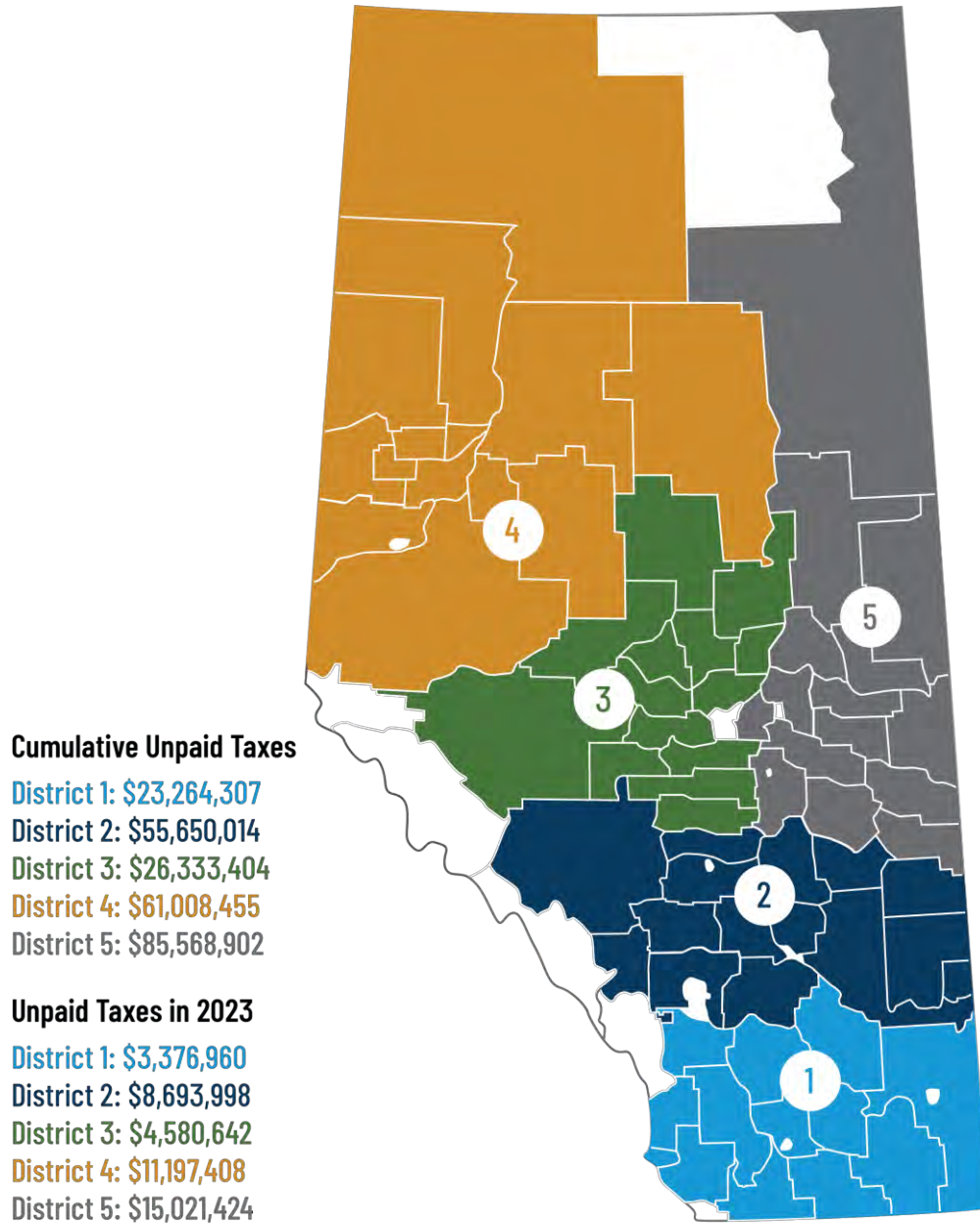
### Key Analysis

- ◆ The problem is **not improving**: Despite the availability of new enforcement and recovery mechanisms,, the current amount of unpaid taxes owing from the oil and gas industry is still very similar to previous years' amounts.
- ◆ The problem is **province-wide**: Every RMA district is facing at least \$23 million in unpaid taxes.
- ◆ The problem is **driven by a hands-off regulator**: As the oil and gas industry remains stable and new well drilling rates continue to increase, the Alberta Energy Regulator has allowed a small number of poorly-managed companies to continue operating, harming the industry's reputation and creating a risk of mass bankruptcies if property tax payment requirements are enforced.

- ◆ The problem is **solvable**: 55% of unpaid taxes are owed by companies that continue to operate and simply choose not to pay taxes. The AER can make phased changes to directives which ensure only companies who pay their taxes are able to operate.

## Unpaid Oil and Gas Property Taxes by District

Unlike some issues, which only impact municipalities in some regions of the province, unpaid taxes from the oil and gas industry have provincewide consequences, as shown below:

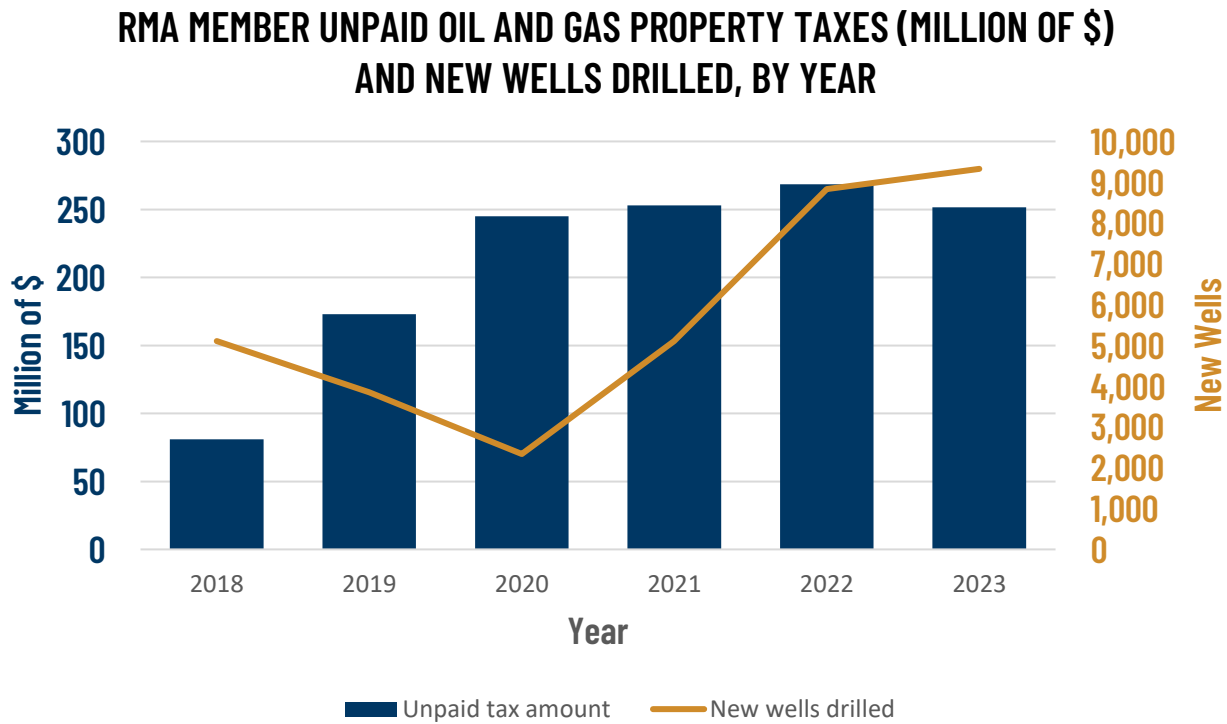


## Unpaid Oil and Gas Property Taxes by the Numbers

While the overall amount of \$251.5 million in outstanding oil and gas property taxes is alarming on its own, digging into the survey data is even more compelling. The data below tells some other important stories about this ongoing crisis for rural municipalities and the lack of success on the part of industry and the Government of Alberta to address it.

### As the industry experiences stability, the tax payment problem persists

In 2023, municipalities incurred \$43 million of new unpaid taxes from oil and gas companies. Despite the industry’s stable growth in recent years , unpaid taxes continue to persist. The chart below compares trends in industry growth (represented by new wells drilled each year) and cumulative unpaid tax amounts.



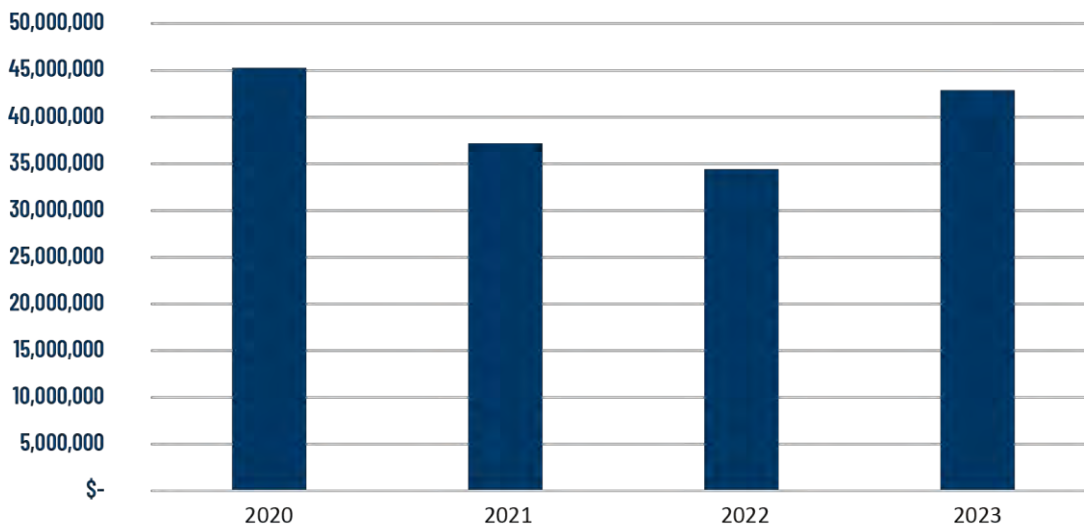
From 2018 to 2020, the rate of unpaid taxes tended to grow at an inverse rate to the number of new wells drilled in the province; as unpaid taxes increased, new wells decreased. This suggested that perhaps the unpaid tax issue was linked to the industry’s general struggles. However, this connection has disappeared. Although the number of new wells drilled did not increase dramatically this year, there was still a 5% increase in new oil and gas wells drilled as unpaid tax amounts remain stubbornly high. This suggests that non-payment is not linked to broad industry performance, but is the fault of a small number of poorly managed companies that are not in a position to grow, but rather are content with generating profits from the wells they do own while avoiding all possible costs, including property taxes.

## Have the “Solutions” Been Effective?

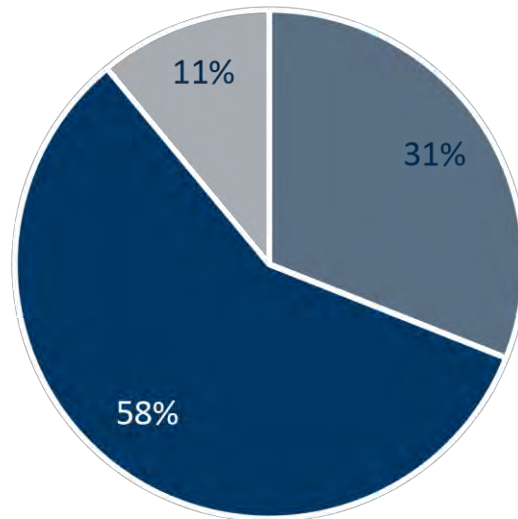
In March 2023, the Minister of Energy issued a [ministerial order](#) to the Alberta Energy Regulator with requirements to restrict any oil and gas company with collective, province wide property tax arrears above \$20,000 from receiving a new well licence or being involved with a licence transfer. This order was put into place by the AER on May 1, 2023.

This order was intended to reduce the amount of unpaid taxes in 2023 by preventing companies from acquiring or selling licenses without meeting their property tax obligations. The survey indicated that since the order was put in place, approximately 30% of municipalities reported increased industry effort in paying tax arrears. However, the amount of new unpaid taxes that municipalities incurred in 2023 (\$43 million) suggests that the ministerial order has done little to reduce newly incurred unpaid taxes. There is clearly a much larger issue with AER directives which enables companies to operate despite owing municipal taxes or having high liability issues, which rate them as effectively bankrupt.

**UNPAID OIL AND GAS PROPERTY TAXES BY YEAR IN WHICH TAX WAS OWED TO RMA MEMBERS**



### HAS THE MINISTERIAL ORDER RESULTED IN AN INCREASE IN COMPANIES PAYING TAX ARREARS OR SEEKING PAYMENT AGREEMENTS?



■ Yes ■ No ■ Unknown

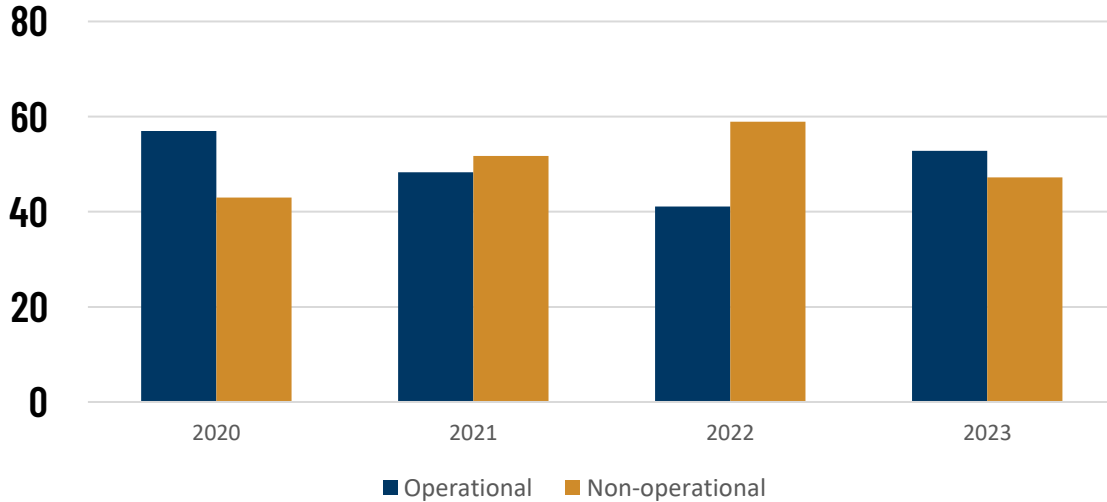
Municipal Affairs also amended the *Municipal Government Act* to clarify that municipalities [have a secured status \(a special lien\)](#) to recover unpaid taxes during bankruptcy or insolvency hearings. This tool was initiated in 2021 and RMA developed a tool kit to help municipalities use the special lien power effectively. RMA’s survey showed that in 2023, just over 10% of members were able to utilize special lien status to recover unpaid taxes.

While both the ministerial order and special lien tools were steps in the right direction, neither target the companies that are primarily responsible for the ongoing growth in unpaid taxes. While the ministerial order targets companies interested in growing and the special lien targets companies that have entered bankruptcy or insolvency, neither impacts the “zombie” companies that remain profitable but have no ability or interest in expanding. Their focus is primarily on funnelling profits out of the province and avoiding as many costs as possible, including property tax payments.

**Operational companies continue to ignore their tax obligations.**

The survey asked members to indicate the portion of unpaid taxes owed by companies that continue to operate and those that are non-operational, usually due to insolvency. These results show an interesting trend:

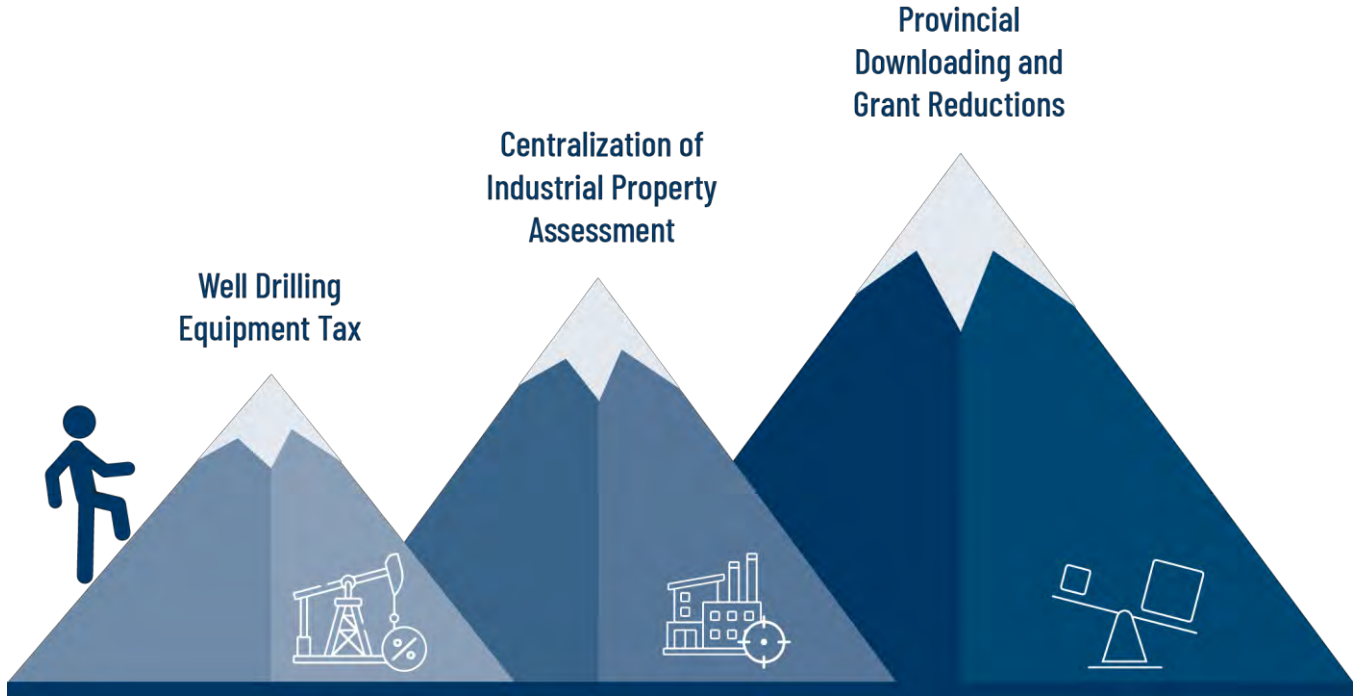
**PORTION OF UNPAID TAXES OWED BY OPERATIONAL AND NON-OPERATIONAL COMPANIES, 2020 to 2022 TAX YEARS**



In previous years, the portion of taxes owed by non-operational companies increased significantly in 2021 and 2022. This year, that trend has reversed, as the portion of tax arrears from operational companies has increased. This suggests that municipalities may be having more success in recovering taxes during bankruptcy or insolvency proceedings, and that the AER’s prohibition on transferring or acquiring new licenses has not been effective in addressing non-payment by operating companies. With \$43 million of new unpaid taxes owed to municipalities in 2023, and a larger portion the responsibility of companies that continue to profit from extracting a resource that belongs to all Albertans, it is clear that this issue continues to grow and companies are aware of the loopholes available to them.



## Cumulative Effects of Unpaid Taxes on Municipal Revenue



While the survey results are alarming in isolation, they become even more concerning when considered in combination with other recent provincial policy changes that have downloaded more responsibilities onto municipalities.

The RMA sees industry and municipalities as partners in driving economic development, and without access to a fair and consistent revenue source, rural municipalities will, quite simply, be unable to continue to build and maintain the infrastructure that the industry relies on. Some examples of other policy decisions include the following:

### Well-Drilling Equipment Tax

Following the 2020 assessment model review, the Government of Alberta implemented several measures intended to provide relief to industry as an alternative to implementing massive changes to the assessment model that would seriously harm municipal viability. Among these measures was the elimination of the Well-Drilling Equipment Tax (WDET). The WDET was intended to provide support to rural municipalities to offset sudden costs associated with new drilling and the increased use of municipal infrastructure by drilling rigs and other industrial equipment. Eliminating it was intended to stimulate new drilling activity during a time of low commodity prices.

Rural municipalities have been unable to collect WDET since 2020, resulting in an annual loss of over \$20 million. As commodity prices and drilling have increased dramatically since 2020, rural municipal infrastructure is being impacted like never before and municipalities have no revenue source available to offset new costs. RMA has continually advocated for WDET to be put back into place by the province, however it has been made clear that

this is unlikely. Infrastructure deficits continue to grow and the combined losses from WDET and unpaid taxes make it difficult for municipalities to continue to support the oil and gas industry.

### Centralization of Industrial Property Assessment

Over the past several years, the Government of Alberta has gradually transitioned responsibility for assessing designated industrial properties (pipelines, wells, etc.) from individual municipalities to the provincial assessor's office. While this transition was intended to improve the consistency of assessment across the province, the process has taken much longer than expected and the Government of Alberta has been challenged in building the expertise, capacity, and processes needed to properly assess the massive amount of designated industrial properties spread across rural Alberta.

This lack of capacity has resulted in a lower quality of assessment in municipalities that have been centralized (some municipalities have not yet been transitioned to the centralized model and still conduct assessment using municipal or contracted staff). For example, centralized assessors are highly reliant on industry self-reporting, and due to work constraints for provincial staff, access a much lower portion of properties to visually confirm or audit self-reporting. While quantifying the exact impacts of centralization is extremely difficult as the technical assessment data is not publicly available, there is no doubt that in many cases, centralization has resulted in a reduction in the assessed value of properties due to self-reporting and an increasing reliance on standardized rather than site-specific assessments. In other words, while municipal assessors historically inspect a large portion of individual properties, the proportion inspected under a centralized system is much less, leading to lower assessments, lower taxes paid by industrial property owners, and lost tax revenue for municipalities.

### Provincial Downloading and Grant Reductions

While the examples above are directly related to property assessment and taxation, provincial policy decisions in other areas have resulted in downloads and reduced access to revenues for rural municipalities, making unpaid taxes even more of a risk. Examples include reduced Local Government Fiscal Framework (LGFF) funding, increased municipal costs under the Police Funding Model, elimination of grants in place of taxes for seniors housing facilities, the introduction of provincial/municipal cost-sharing under the Disaster Recovery Program, and others. For example, the first year of LGFF funding is reduced 38% compared to the historical average amount available under its predecessor program, the Municipal Sustainability Initiative. Municipalities will need to make up the shortfall from new LGFF funding or face difficult choices between reducing services levels or increasing municipal taxes.

Each RMA member has, on average, \$4 million in unpaid taxes. This is not a small amount for rural communities and could be used to enhance the communities which support the oil and gas industry. **As municipalities are asked to do more with less, unpaid oil and gas taxes from delinquent companies become more detrimental to community sustainability.**



## Band-Aids Don't Fix Zombies

This issue persists because none of the changes made recently has addressed the root cause of the issue: “zombie” companies that have been allowed to continue to operate despite being in poor financial condition and carrying significant unfunded environmental liabilities. RMA describes these as zombie companies because while they lack the ability to grow, their failure would introduce major public risks linked to environmental liabilities. On paper, the AER could solve this issue with a simple amendment to Directive 067 that makes property tax payment compliance a condition of operating. In actuality, doing so would push many zombie companies into insolvency and result in the abandonment of thousands of wells. As a regulator, the AER is responsible for a mountain of unpaid taxes which have been created by companies they have allowed to continue to operate despite posing an extremely high liability risk using the AER’s own metrics.

### We Need a Regulator, Not a Cheerleader!

The AER’s hands-off regulatory approach has allowed hundreds of companies to operate despite indicators suggesting that they pose a high risk of failing and lack the financial resources to cover their reclamation responsibilities. The AER monitors liability through their Liability Management Rating (LMR) system. The purpose of the LMR is to monitor a company’s risk in relation to their ability to fund their abandonment, remediation and reclamation obligations. It is currently calculated as the ratio of a company’s deemed assets to its deemed liabilities. When a licensee’s LMR dips below 1.0, it has more liabilities than assets. It is only then that the licensee is required to post a security deposit with the AER to help mitigate the risks posed by the company. In reality, when a company’s LMR falls below 1.0, many are unable to pay security deposits, property taxes, or surface leases. Their singular priority is often reducing costs as much as possible and funneling profits to executives and shareholders while they are still operational. Even an LMR below 2.0 suggests that a company is operating at a high risk of not being able to meet their reclamation obligations. Unfortunately, company-specific LMR ratings are not publicly available, so it is impossible for RMA or rural municipalities to determine the LMR of companies ignoring their property tax obligations.

Despite this, it is highly likely that many of the approximately 400 companies which, [as of January 2024](#), have a LMR below 2.0, have property tax arrears and would simply enter into bankruptcy if they were required by the AER to immediately meet their property tax obligation. If these 400 “zombie” companies were to fail, thousands of wells would be abandoned and placed in the Orphan Well Association (OWA). The abandonment of so many wells at once would place significant strain on the OWA and create risks around liability management for the abandoned wells. Although the AER has maintained that their regulatory strategy aligns with the protecting the public interest, their hands-off approach to regulating poorly managed companies has created a situation in which enforcing property tax payment requirements could have major environmental and fiscal risks for municipalities and the broader public. Essentially, the AER has created a “no-win” situation (unless you own a zombie oil and gas company).

### So What Now?

The AER has created a scenario in which the public interest risks of simply enforcing payment of taxes on a go-forward basis would be significant. RMA proposes the following approach to balance industry accountability for property tax payments with mitigation of abandonment risks:

1. The AER should immediately modify Directive 067 to make license eligibility dependent on being in good standing on municipal property taxes.
2. Alberta Energy should develop and require the AER to implement a phased approach to enforcement of this requirement. Companies with unpaid taxes that are in a good financial position (LMR above 2.0)

should be required to pay arrears immediately. Companies in a poor financial position must submit payment plans which the AER can enforce, that meet specific deadlines that align with their LMR and other fiscal indicators. The exact requirements and deadlines should be determined by Alberta Energy.

3. The Minister of Energy should amend the Ministerial Order to allow companies with unpaid taxes to sell assets to other companies. If unpaid taxes are tied to the assets being sold, taxes must be re-paid in full as a condition of sale. If unpaid taxes are not tied to the assets being sold, the sale proceeds must be used to re-pay unpaid taxes tied to other assets.
4. Directors and board of governors that have had governance, financial, or operational responsibilities of former companies that have been delinquent for the payment of taxes to municipalities and surface rights payments not be permitted to make application, license, or be approved to operate oil and gas facilities and pipelines in Alberta.

**Mackenzie County Library Board (MCLB)**  
**January 9, 2024, Board Meeting Minutes**  
**Fort Vermilion Library**

**Present:** Lisa Wardley, Lorraine Peters, Wally Schroeder, Kayla Wardley, Sandra Neufeld, Tamie McLean.

**Absent:** Cam Cardinal.

**1.0** Kayla Wardley called the meeting to order at 6:38 pm.

**2.0 Approval of the Agenda:**

**MOTION #2024-01-01 Lisa Wardley** moved the approval of the agenda as revised.

**CARRIED**

**3.0 Approval of the Minutes:**

**MOTION #2024-01-02 Lorraine Peters** moved the approval of the December 6/23 meeting minutes.

**CARRIED**

**4.0 Review of Action Items:**

- The action items of the previous MCLB meeting were reviewed.

**5.0 Financial:**

**5.1 MCLB Financial Report as of December 31/23:**

- Balance Forward \$ 113,113.02  
- Total Revenues \$ 322,126.96  
- Total Expenses \$ 139,967.98  
- Bank Balance \$ 115,272.00

**MOTION #2024-01-03 Kayla Wardley** moved the acceptance of the financial report.

**CARRIED**

**MOTION #2024-01-04 Lorraine Peters** moved that the MCLB pay the La Crete Library's 2023 contents insurance in the amount of \$2,560.00.

**CARRIED**

**MOTION #2024-01-05 Lisa Wardley** moved that Lorraine Peters buy 4 La Crete Library cookbooks which will be given to our other libraries.

**CARRIED**

**5.2 Fort Vermilion Library (FVL) Financial Report as of December 31/23:**

- Total Revenues \$122,734.49  
- Total Expenses \$53,548.73  
- Net Income \$69,185.76  
- Bank Balance \$134,567.37

**MOTION #2024-01-06 Tamie McLean** moved the acceptance of the financial report.

**CARRIED**

**MOTION #2024-01-07 Wally Schroeder** moved that the Fort Vermilion Library's treasurer's honorarium be increased by \$100.00 per month effective January 2024.

**CARRIED**

**6.0 Library Reports:**

**6.1 La Crete:**

- Financials to Dec. 31/23: Income \$177K, Expenses \$182K, Bank Balance \$-5K,  
- The fundraiser account has \$27,691.82 in it.  
- Circulation for 2023 was 135,448.  
- 387 new patrons were added in 2023 for a total of 4942 patrons.  
- A new DVD player needs to be purchased.  
- A fundraiser letter was drafted to request funds for the planned library expansion.  
- The cookbook sales fundraiser is going very well.

**6.2 Fort Vermilion:**

- New patrons: 3 registered in December.  
- Circulation for December was 407.  
- 57 items were added in December.

**6.3 Zama:**

- No Report. There are a lot of buffalo hunters in the area.

**...2**

**6.4 Mackenzie County Library Consortium (MCLC):**

- The electronic services have been renewed.
- Since our region has been designated the 2024 Forest Capital of Canada, the MCLB will be purchasing a forest related book collection for our libraries.

**6.5 High Level:**

- They have a Dungeons And Dragons program on Saturdays.
- They are promoting on line resources.
- They have designated Jan 27 as Family Literacy Day..

**MOTION #2024-01-08 Lisa Wardley** moved the acceptance of the library reports for information.

**CARRIED**

**7.0 Old Business:**

**7.1 None**

**8.0 New Business:**

**8.1 Little Free Libraries:**

**MOTION #2024-01-09 Lisa Wardley** moved that the MCLB will research new locations for Little Free Libraries in our region.

**CARRIED**

**8.2 The Provincial LibPAS Survey:**

- The completed LibPAS Surveys must be completed and submitted by the libraries before the end of February.

**8.3 Library Promotional Products:**

- The following library promotional product will be purchased and given to our libraries for distribution:
  - Bookmarks
  - Magnetic clips
  - Super Kid sticker sheets
  - Pens

**8.4 The La Crete Library Building Fundraiser:**

- The La Crete Library Society is developing a letter which will request funding for a library expansion building.
- Lorraine Peters will help with the grant application.

**9.0 In Camera:**

None required.

**10.0 Correspondence:**

- Ric McIver, Minister of Municipal Affairs sent us a Christmas card.

**11.0 Next Meeting Date and Location: Fort Vermilion Library, March 5, 2024 at 6:30 p.m.**

**12.0 Adjournment:**

**MOTION # 2024-01-10 Wally Schroeder** moved to adjourn the meeting at 8:38 p.m.

**CARRIED**

**These minutes were adopted this 5th day of March 2024.**

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**Chair: Kayla Wardley**

**MINUTES OF THE MAYORS AND REEVES LIAISON  
COMMITTEE MEETING HELD ON  
MONDAY, NOVEMBER 6, 2023  
SALON 4  
AT THE EDMONTON CONVENTION CENTRE**

**Call to Order**

Chief Administrative Officer Kayleena Spiess called the meeting to order at 4:30 pm.

**Nominations and Elections for Chair**

Chief Administrative Officer Kayleena Spiess called for nominations for Chairman.

Reeve Kevin Smook, Beaver County nominated Brian Hall, Athabasca County.

Brian Hall accepted the nomination.

Chief Administrative Officer Kayleena Spiess called for nominations two further times. There were no further nominations.

Brian Hall was acclaimed as Chair and assumed the position of Chair.

**Nominations/Elections for Vice Chair**

Brian Hall, called for nominations for Vice Chairman.

Kevin Smook, Beaver County, nominated Alanna Hnatiw, Sturgeon County.

Alanna Hnatiw accepted the nomination.

Brian Hall called for nominations two further times. There were no further nominations.

Alanna Hnatiw was acclaimed as Vice Chair.

**Adoption and Additions to Agenda**

Brian Hall called for additions/deletions to the agenda:

1. Add Agenda Item 6 e). – Larry Clark, County of Stettler – Brief on LPRT.
2. Add Agenda Item 6 f). – Barb Shepard, Lacombe County – Update on pause on well drilling tax and taxation on new wells
3. Add Agenda Item 6 g). – Paul McLauchlin – Ponoka County – Update on Duty of Care

**MOVED** by James Nibourg, County of Stettler, that the agenda be adopted as amended.

**CARRIED**

**Adoption of Minutes of March 20, 2023**

**MOVED** by Maryanne Sandberg, MD of Willow Creek, that the minutes of the March 20, 2023 meeting, as amended, be approved.

**CARRIED**

## **Items from Municipalities – Submitted in Advance**

### **a) Delilah Miller, Foothills County – Lobby for a Rural Municipal Affairs Minister**

Ms. Miller expressed concerns about an urban-based Municipal Affairs Minister who may not understand rural Alberta, in particular oil and gas taxes and their impact on tax revenue, which is necessary to keep rural municipalities running smoothly. It can be frustrating at times to try to explain how rural Alberta differs from urban municipalities, and a rural Minister may be better able to represent counties when issues are brought forward. Foothills County will continue to lobby MLAs to support them on important issues such as solar, wind, and green energy and recycling.

Another example is the difference in understanding how economic development and grant funding differ between rural Alberta and an urban municipality. Foothills County is constructing a waterline in partnership with the Town of Okotoks. They received funding under the Water for Life program because the water will be supplied to residential properties. Foothills is supplying water for industrial use and did not receive any grants, but yet will be responsible for their share of the expenses.

Foothills County may request that RMA come forward as a group to request a rural Municipal Affairs Minister.

### **b) Corinna Williams, Northern Sunrise County – Peace River Correctional Centre Release of Inmates into the Town of Peace River (and other close urbans) Affecting Communities, Safety, and Well-Being**

Ms. Williams reported that the Peace River Correctional Centre and Community Advisory Committee are no longer fully funded. This has resulted in staff lay-offs which means that when inmates are released, there are no staff to assist inmates with a move back to their communities. Crime rates are increasing and residents feel unsafe.

The County is investigating a federal public transit grant which may help to relocate inmates and assist people to travel to appointments or treatment centers.

### **c) Corinna Williams, Northern Sunrise County – Victim Services Zonal Model and its Impacts, Particularly on Indigenous People**

In the past, most local victim services agencies were able to provide Indigenous services. The zonal model will only have one Indigenous services staff person for the entire zone. A large zone such as Zone 4 will only have one staff person for the entire Indigenous population in the Zone.

Ms. Williams expressed concern that existing Victim Services staff with 25 years' experience must now reapply for their positions. If the interviewers believe they do not have the proper education, the existing staff person will lose their position despite all their experience. Northern Sunrise County intends to question Premier Smith if she is in support of closing 64 Victim Services office. Canmore has been closed November 1, 2023, and there is a concern that anyone speaking against the zonal model is facing repercussions.

d) **Corinna Williams, Northern Sunrise County – Lack of Regional Recreation Grants in the North**

Ms. Williams expressed concern that rural communities are not receiving grant funding. She expressed appreciation to the Premier for travelling around rural Alberta and hoped she gained some perspective on the vast distances that need to be travelled.

Ms. Williams also expressed a concern that there is no agreement between BC and Alberta regarding water capacity in rivers. Rivers may be low due to the BC dam. Advocacy is needed.

**Items from Municipalities – Submitted from the Floor**

e) **Larry Clark, County of Stettler – Brief on LPRT (Attachment A)**

It was the understanding that the LPRT would act in a similar capacity to a local SDAB when hearing subdivision and development appeals. The only difference would be the LPRT hears requests when there is a Provincial interest involved.

**Call for action:**

Looking for a strong voice to advocate for legislative changes to address identified concerns and improve LPRT's function. Mr. Clark expressed a commitment to bring a resolution for the Spring session.

f) **Barb Shepard, Lacombe County – Update on Pause on Well Drilling Tax and Taxation on New Wells.**

The 3-year pause should expire in 2024. There is a concern that the Government may not re-instate the tax status. The assembly was encouraged to advocate for an end to the program.

g) **Paul McLauchlin – Ponoka County – Update on Duty of Care**

Alphabow has \$25 million in unpaid taxes, \$12 million in unpaid surface leases, and other unpaid mineral leases. This company has been permitted to operate for the last 3 years despite the Alberta Energy Regulator's responsibility for a duty of care to ensure that delinquent companies are not causing undue harm to other organizations.

Mr. McLauchlin spoke with Minister Jean's Chief of Staff who also expressed concern with Alphabow and AER's inaction or an error in the process. There are 12 municipalities affected by Alphabow and there may be some precedence to challenge AER in Court.

Kevin Smook thanked Beaver County administration, CAO Kayleena Spiess and Executive Assistant Meagan Walsh.

**Adjournment**

The meeting adjourned at 5:06 pm.



Northern Alberta Elected Leaders

59 Leedy Drive  
Whitecourt, Alberta T7S 1X1  
780-778-0202

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MINUTES  
March 8, 2024  
Peace River, Alberta

In Attendance (In Person)

Carolyn Kolebaba  
Elain Manzer  
Corinna Williams  
Robert Willing  
Terry Ungarian  
Wendy Wald  
Albert Poetker  
Murray Kerik  
Brian Peterson  
Lane Monteith  
Kate Potter  
Josh Knelsen  
Amber Bean  
David Janzen  
Robert McLeod  
Joshua Hostetler  
Brenda Burridge  
Vern Lymburner  
Grant Berg  
Donna Buchinski  
Myrna Lanctot  
Jane Weber  
Robert Brochu  
Brian Hall  
Dylan Bresse  
Cindy Millar  
Jim Rennie  
Kayla Parsons

Chair  
Town of Peace River  
Northern Sunrise County  
MD of Peace  
County of Northern Lights  
Town of Grimshaw  
Birch Hills County  
Lesser Slave River  
County of Grande Prairie  
Big Lakes County  
Town of Sex Smith  
Mackenzie County  
Clear Hills County  
Clear Hills County  
Town of Manning  
MD of Fairview  
Town of Fox Creek  
Town of Valley View  
City of Grande Prairie  
Town of Falher  
Village of Donnelly  
Village of Berwyn  
MD of Smokey River  
Athabasca County  
City of Grande Prairie and Alberta Municipalities Representative  
Northern Sunrise County (CAO)  
NAEL  
Town of Peace River (Recording Secretary)



In Attendance (By Zoom)

Roxann Dreger	Village of Rycroft
Leanne Beaupre	County of Grade Prairie
Boyd Langford	Town of High Level
Brian Panasiuk	Town of High Prairie
Peter Thomas	Village of Rycroft (CAO)
Barb Miller	Town of Peace River (CAO)
Dave Kusch	Woodlands County
Michelle Farris	Rainbow Lake
Marcel Auger	MD of Opportunity

Registration 9:45 AM

1. Chair Kolebaba called the meeting to order at 10:00 a.m.
  - a. Greetings and territorial acknowledgement from Mayor Manzer, Town of Peace River.
  - b. Chair Kolebaba recognized International Women's Day.
2. Request to be allowed to record meeting.
  - a. No objections received.
3. Adoption of Agenda.
  - a. No additions or deletions.
4. Roundtable and Introductions:
  - a. Roberta Willing, Reeve, MD of Peace
    - Neighbours with hosting municipality, Town of Peace River and happy to have this event in the region.
    - Farming is the big industry in their MD of Peace, so they are hopeful for good weather.
  - b. Terry Ungarian, Reeve, County of Northern Lights
    - Neighbours with Town of Peace River and MD of Peace and also happy to have this event in the region.
    - Long serving CAO is retiring (~20+ years). Recruiting is ongoing. They have a shortlist and hope to finalize hiring soon.
    - New discussions regarding development of a nuclear powerplant somewhere in the region. No commitments have been made and a site has not been selected yet, but discussions are ongoing.
  - c. Wendy Wald, Mayor, Town of Grimshaw

- Two local doctors are retiring. The Town will be having a celebration at the end of March to say goodbye and thank the doctors for their service to the community.
  - The lack of snow this season has saved budget dollars.
- d. Albert Poetker, Reeve, Birch Hills County
- Will be hosting an information session for their residents regarding small modular reactor (nuclear plant).
  - awaiting response from Counties in their regional regarding a drainage ditch project.
  - working with AB Transportation for the paving of highway 733. Tender process has been difficult and caused delays but are working though it and hoping to tender soon.
  - water/Wastewater systems are going to be a large issue for all municipalities.
  - finalizing new Land Use Bylaw and will be seeking second and third reading soon.
- e. Murray Kerik, Reeve, Lesser Slave River
- also investigating small modular reactors.
  - working on the Smith bridge.
  - working on the rebuilding of highway 88 but looking like it will be a long, drawn-out procedure.
  - water/wastewater infrastructure is certainly an issue.
- f. Brian Peterson, Deputy Reeve, County of Grande Prairie
- Community is working hard for the start of the (farming) season.
  - crime is down in the rural area for a change.
  - shortage of doctors and medical personnel is an ongoing issue.
- g. Lane Monteith, Deputy Reeve, Big Lakes County
- fire mitigation.
  - resurfacing for Hilliard's Bay road.
  - working with Swan Hills regarding the future of the waste treatment centre.
- h. Kate Potter, Mayor, Town of Sex Smith
- Holding an open house for residents regarding a proposed change from having seven members of Council to five. This conversation is not a result of a shrinking population but an avenue to explore in an effort to conserve and save money.
- i. Josh Knelsen, Reeve, Mackenzie County

- looking forward to the REDI Made Business Showcase taking place in High Level on March 12-14 ([REDI Made Business Showcase – REDI Region](#)).
  - hoping for more snow and moisture because last year their community had a lot to deal with during wildfire season.
- j. Amber Bean, Reeve, Clear Hills County
- Looking into a biomass project again. Was previously looked at into in 2016. Seeking efficiency and sustainability.
  - Reviewing fire master plan in preparation of wildfire season.
  - purchased a fire protection unit as they had to rent last year, and it was very useful.
  - Drilling a new water well in Worsely, ensuring water for communities.
  - Ongoing bridge issue.
- k. David Janzen, Deputy Reeve, Clear Hills County
- good logging season in North hills.
  - Tradeshow coming up April 13 in Hines Creek.
- l. Robert McLeod, Mayor ,Town of Manning
- Del Air Lodge in Manning is a \$10M+ expansion project, including the addition of long-term care beds.
  - new K-12 school is coming along well (hopeful to open in 2025).
  - ambulance situation has improved and have not had issues like expressed last year. The Town declared a SOLE in order to utilize an ambulance that was sitting unused. While the Town council could only utilized this power within their municipal boundary, they were successful in getting the Province’s attention and have seen improvements.
  - Took out their ammonia ice plant and moved to a freon system that uses natural cooling which has resulted in a reduction in electricity usage. A special thanks was noted to the contractor who completed the project and a job well done.
- m. Joshua Hostetler, Deputy Reeve, MD of Fairview
- Road to ski hill was sloughing and has now been fixed. Farmers, et al. can now safely transport grain, etc.
  - Have experienced challenges with their STIP grant project – airport runway overlay. Tenders have come in much higher than anticipated (lowest was ½ a million over and the second lowest was \$1M over). They will be seeking additional Provincial funding.
  - Getting three new doctors , replacing the three they lost.
  - Now also have Physio which they have not had for a while.
  - Peace Diagnostic is also in Town now.

- working together with neighbours and working on development in the MD.
- n. Corinna Williams, Reeve, Northern Sunrise County
- Advocating for Highway 686 development. Will be a corridor for everyone in the North.
  - Annual resident meeting schedule for April 3, to talk about budget.
  - during last fire season there were some communication gaps with residents due to out-of-date contract information. They are working with and campaigning residents to keep their information current so they can be contacted in emergency.
  - working on fire smart in preparation of wildfire season.
  - working with two companies - Water Limited (e.g. educating on leaking toilets and how much water they can waste) and Peace Regional Waste Management on waste to energy project.
- o. Brenda Burrige, Councillor, Town of Fox Creek
- Provincial delays are causing issues with fire guard construction.
  - daycare renovations will start soon and hope to open September 1 and provide \$10/day care.
  - new doctor starting at the beginning of May, giving the Town 6 doctors on a rotating basis.
  - The Town has a house that they rent to doctors and are proud to say they have had a steady stream of doctors for over 40 years.
  - conducting a census this year. Government is now allowing them to use transient population working in the community. They have to be working there for 30 days and the company has to have a satellite office located in the municipality. Last time the municipality did this they saw an increase of 400 people in their population equaling ~\$100,000 in additional grant funding.
  - Recommends municipalities look into selling wastewater to companies that need water for drilling activities. The companies have to apply to the government for a license to do this, but it is a good revenue stream and use of the wastewater. Town of Fox Creek is expecting to receive ~ \$5M over 5-years.
- p. Vern Lymburner, Mayor, Town of Valley View
- RCMP station is finished, and they are moving in this month.
  - EMS building is complete, and they are moved in.
  - Acknowledged two – CAO'S Stacey Wabick (MD of Greenview No. 16) and Ben Berlinguette (Town of Valleyview) for winning the 2024 Minister's Award for Transportation Innovation in the Operational Innovation category for the Valleyview Airport Rehabilitation Project.
  - Wastewater project is done.
  - got a new doctor this year.

- Valleyview has their own gas system and last year sent ~\$680,000 to the Federal Government in carbon tax.
  - Upcoming projects: new school, road construction, traffic circle at highways 43&49. Estimating they will need \$6M for service road work and will be lobbying Provincial Government for a meeting to talk about this.
  - Next election they are proposing to elect the Mayor from the elected Councillors.
  - Census: wants more information from NAEL – clarity on rules, including which numbers can be used? Have the rules changed again?
  - Little smokey has licenses available on the river – said he would send information.
- q. Dylan Bressey, Councillor, City of Grande Prairie and Alberta Municipalities Director - Cities up to 500,000 (2023-2025)
- In attendance to represent Alberta Municipalities and will give an update during scheduled presentation on the agenda.
- r. Grant Berg, Deputy Mayor, City of Grande Prairie
- Just completed AB Winter Games. It was a very successful event.
  - Growing the North conference also just wrapped up. Was another successful event.
  - hosting the National Aboriginal Hockey Championships in May 2024. First ever Alberta community to host this event.
  - Working to recruit members for the GP police service as they make the switch from RCMP. This is going well, and they have ~142 applications.
  - Grande Prairie was turned down for the Federal Accelerator Grant Fund. This was disappointing and they will be going back to the drawing board for development of low income and subsidized housing.
- s. Donna Buchinski, Mayor, Town of Falher
- also doing a census this year. Using Airdrie's census company.
  - received ~\$800,000 grant through the AB Water/Wastewater grant to complete a lift station upgrade. Total project is estimated to cost \$1.4M.
  - hopeful to complete their LUB review soon.
- t. Myrna Lanctot, Mayor, Village of Donnelly
- hired a new Forman and it is going well.
  - Strategic planning session coming up soon.
  - Working on ICF agreements with neighbours.
- u. Jane Weber, Councillor, Village of Berwyn
- Like many municipalities, they are struggling with old infrastructure.

- focusing on attracting more businesses and residents.
- v. Robert Brochu, Reeve, MD of Smokey River
- hiring a new CAO.
  - Reviewing LUB and hosting an open house on March 21.
  - major wind project has stalled because of AB utilities review. The new guidelines are not clear, and they are seeking clarification from the gov't. The process is long and does not appear that the municipality has a lot of say and that it is mostly a formality when seeking municipal feedback/approval.
- w. Brian Hall, Reeve, Athabasca County
- Boyle Hospital is in the 20<sup>th</sup> month of nighttime and emergency closer. They are short doctors in Athabasca and Boyle.
  - Preparing for wildfire season.
  - working on water resourcing.
  - looking for funding to maintain their major bridge as it is important piece of infrastructure for moving resources.
  - relationship building with Athabasca University. Feel this is a well-placed school for nursing and teacher programs.
  - working hard to bring people to the community, and make jobs happen.
- x. Elaine Manzer, Mayor, Town of Peace River
- Hospital participating in international nursing program. One nurse is assigned to the area and expecting another.
  - Working hard on retention initiatives for medical personnel as they can be hard to keep in the community.
  - Grant applications submitted for two slide repairs and WWTP.
  - Economic Development Committee is conducting an Investment Attraction Strategy.
  - Peace River Mall is under new ownership.
  - large homeless population causing safety issues in the community.
  - Metis Housing is constructing a three-story building which is expected to have up to 16 units.

#### Zoom Attendees

- y. Roxann Dreger, Deputy Mayor, Village of Rycroft
- In phase one of a paving project and looking to start phase two later this year.
  - reappraised and sold some industrial lots.
  - upgraded portions of sewer line and some fire hydrants.
  - significant ball diamond maintenance underway.

- last year they redid the flooring in Town administration building. This year they are going to redo the roof and will include the library building's roof.
- successful tax sale of problem property.
- three development permit applications.
- partnering with Town of Spirit River on recreation initiatives.
- Medical clinic is doing well and looking to recruit another doctor.
- Grand opening of lodge is coming.

z. Leanne Beaupre, Councillor, County of Grande Prairie

- Rural Renewal Stream program has been very busy. It has been a collaborative project between surrounding municipalities. However, the program does have its challenges and likely needs a review and revamp.
- with the change from RCMP to a municipal police force in the City of Grande Prairie, the RCMP will be looking for a new home and will all be transiting to the County. The building committee has toured the new Valleyview RCMP station and the stations in Coaldale and Spruce grove to learn about building challenges, etc.
- a not-for-profit society is fund raising to build a new clinic adjacent to the hospital. Both the County and City have donated funds. They are hoping to expand the residency program and have a teaching clinic. Talking with the U of A and NW Polytech.

aa. Boyd Langford, Deputy Mayor, Town of High Level

- About to open a pathway system in High Level where you can do the first 2 years of a degree/diploma program. This is being done in conjunction with a number of universities.
- looking for a CAO.
- log hauling started late this year.
- Town is now fully approved in Rural Renewal Stream;
- Mackenzie Regional Waste Management Commission finished a second contaminated soil cell but it will soon be at capacity. They are looking to open a third.
- Federal temporary forest fire camp has now been dismantled and hauled away (at a cost of ~\$25M). Local Band asked to keep it in place in case similar wildfire season this year, but Federal government said they would have to cover the ~\$900K+ in monthly operational fees.
- There are still 50 active fires in the area.
- Housing vacancy rate is zero. One developer started an 8-plex development with plans to do more in future years.
- Development permit for a McDonalds was just approved.

bb. Brian Panasiuk, Mayor, Town of High Prairie

- A recall petition has been received for three Councillors (himself and two others)
- old hospital sight has sold but they do not have information on who bought the land or any future plans.
- Town is concerned about water intake and are working on contingency plans.
- Partnered with Town of Slave Lake in the Rural Renewal Stream.
- Major Water Treatment Plant upgrade starting this year (~\$3.2M).
- Annual gun show taking place April 20-21. Will be a short turn around for staff to get the ice out of the arena because there is a hockey tournament the weekend prior.

cc. Dave Kusch, Reeve, Woodlands County

- MDP review and revamp. This hasn't been done in 10 years, so it's time for an update. Held a few public open houses which were fairly well attended.
- Also held a couple budget open houses.
- Working though a 5-year governing plan.
- Several years ago, the County was hit with ~\$12M in unpaid taxes from oil and gas companies but they are getting into the pluses now/recovering from this loss.
- Working to get level of service increased on roads.
- Carbon capture and power generator facility system is still planned. Waiting on permits from upper levels of government.

dd. Michelle Farris, Mayor, Rainbow Lake

- properties are selling. Seems people are looking to start up small businesses and move into Town.
- Collaborating with their indigenous neighbours.
- gearing up for fire season.

ee. Marcel Auger, Reeve, MD of Opportunity

- declared a SOLE in Calling Lake due to huge increase in amount of gang/drug/crime activity in the community. This has been ongoing for close to 5 months now. Working with Province to get additional resources. Hoping to secure 24-hour police coverage; looking at hiring peace officers but won't be in place until fall.
- the hospital in Wabasca closed a few times this year. Council met with heads of AHS and MLA, trying to find solutions to the issue. There seems to be some miscommunication between clinic/hospital/AHS which appears to be a contributing factor.
- Getting a new doctor starting in March and one in April.



- Wabasca new school is now open. Two new high schools are planned: one in Bigstone Cree Nation (currently under construction and hopeful to open fall of 2024), one in Red Earth Creek in partnership with Recreation facility (to be a joint use facility).
- Huge paving projects in Wabasca, ~\$10M.
- Also have paving plans in Calling Lake and Red Earth.
- Working with Bigstone Cree Nation on regional water services. With all the new services tying in, just upgrades won't do the trick anymore.

5. Adoption of the Minutes

Donna Buchinski, Mayor, Town of Falher moved to adopt the November 17, 2023, meeting minutes.

APPROVED

6. Old Business

a. Update on potential NRED Grant application - Jim Rennie (NAEL):

- proposing to bring a group of MLAs to the North to see the unique industries, features and issues first hand. May also invite some City of Edmonton Councillors.
- Hope to partner with First Nations Communities, as well.
- With the Provincial funding, hoping that the project will be 100% funded and won't have to ask for additional funds from municipalities.
- Running into an issue with chartering a plane because, since COVID, large charter planes (40-50 seats) no longer exist/are very hard to find. Will need to explore alternate travel options.
- NRED grants recipients are scheduled to be announced in April, so there will be more to report at next meeting.

7. New Business

a. Report from Chair - Carolyn Kolebaba

- Had a meeting with Tany Yao, MLA and Parliamentary Secretary for Small Business and Northern Development to discuss the value and differing funding structures of groups such as PREDA, REDI, NAEL, NTAB, NADC etc.

b. Acceptance of Financial Report

Elaine Manzer, Mayor, Town of Peace River moved to accept the Financial Report.

APPROVED

*E. Manzer:* Have all municipalities paid their membership dues?

*J. Rennie:* All 2023 fees have been received. Not everyone has paid their 2024 membership dues, but not concerned and expects to receive all payments.

c. VSU Zonal Model- Corinna Williams, Reeve, Northern Sunrise County:

- The proposed regional model will negatively impact victim services and lower the standard of service. The new model will result in standardization including strict guidelines on who they can assist and regional hubs that are meant to serve over 100 communities. This will result in a lack of flexibility to meet local needs.
- Under the previous structure, VSU were approved for over 75 offices, which played a part in why they have been so successful over 30+ years.
- In-person supports may lack, and instead be turned into a 1-800 number.
- consultation with regard to this change lacked significantly.
- The new program will also result in a huge pay cut to employees, with proposed wages being between \$27-32/hour.
- All of these changes and the significant pay decrease will result in underqualified individuals being hired and the loss of trained staff.
- Please continue advocating for the pause of this regional model.

Question: What is the best way to advocate for this issue?

C. Williams: Write to your MLAs and Minister of Public Safety and Emergency Services, Mike Ellis and Minister of Justice, Mickey Amery. Also, a lot of the public does not know about this change or understand the issue, so educate your residents and encourage them to write in as well. There was a Resolution passed at the 2023 RMA convention.

M. Lanctot: attended a workshop where attendees were told about a funding cut to a seniors' care facility in Lethbridge that helped seniors experiencing trauma. They received no notice that the was going to be funding cut.

M. Auger: MD of Opportunity has been advocating on this issue.

- d. Chair Kolebaba: how does the membership feel about expanding the NAEL membership boundary? Currently, Athabasca County is an associate member because they are outside the boundary.

E. Manzer: a couple concerns with this proposal 1) several people already travel long distances to attend meetings – so distance would be a concern and might limit attendance; and 2) NW AB is different than NE and middle. We have different concerns and the larger we become the less our voice might be heard.

T. Ungarian: is there a similar organization on that side of the Province?

B. Hall: Yes, Northeast Alberta Alliance for Growth and Opportunities (NAAGO). Hall attends both and confirms the issues are different. Supports two distinct voices. NAAGO is made up of approximately 40 communities.

R. Willing: Distance would be a concern if we expanded the boundary. Could we look at having a joint meeting with the two groups once in a while?

Member comment: keep this group local.

Chair Kolebaba: Agreed. Logistics and separate issues would be difficult to manage.  
**Proposes looking into a joint meeting at the end of 2024.**

e. Additional Member Updates:

*T. Ungarian:* CRAA (Community Rail Advocacy Alliance) executive met yesterday. They are gaining attention from top CN members and Federal Deputy Ministers. The group had really good support when it launched a year ago, but membership is dropping off this year. Please renew your membership or think about joining. The fee is \$2,000, which covers administrative/consulting group costs. The head of the consulting group is a previous CN employee. Even if you don't have rail in your municipality consider joining because resource provision/transportation by rail impacts you.

*Chair Kolebaba:* Northern Sunrise County opted out this year because we were not receiving communication. Executive needs to communicate better or they will continue to see drop off.

*T. Ungarian:* CRAA heard this message in other places, and it has been received loud and clear. Group will be working to improve communication this year.

*D. Buchinski:* Health Engagement sessions being put on by the Province, providing information about their new structure– March 12 from 3-5 p.m. in Falher. Encourages members to please go.

E. Manzer: session in Peace River: March 13 from 11 a.m.-1 p.m.

B. Hall: push your MLAs to over-subscribe these sessions. Hall attended one where there were 4 tables set up and 1.5 were empty because people no-showed.

D. Buchinski: it is too bad that people have to register as not everyone is computer literate, etc. Engagement sessions have not been well advertised either.

Member comments: you cannot submit feedback in writing, you have to attend the session in person.

8. Update from Alberta Municipalities - Dylan Bresse, Alberta Municipalities Director - Cities up to 500,000 and City of Grande Prairie Councillor

- AB Munis President is trying to get to every corner of the Province, visiting as many municipalities as possible
- LGFF is on AB Munis radar. 2024 budget announcement was unsurprising but disappointing; municipalities have lost half our infrastructure funding from the Province, so when residents are seeing property tax increases, this is partially why. AB Munis will continue advocating.
- Water is a top issue. Thank you to those that presented during the webinar yesterday.
- Census – glad to see people are doing their own census and that the government allowed this change.
- Heads up: Resolutions at the 2024 Spring Municipal Leader’s Caucus. One is related to REDA funding and one on Daycare spaces and funding to create new spaces. Make sure you talk to your councils – how do they want to vote? And perhaps consider an amendment to the Daycare resolution because privately operated daycares could also play a role.
- Police Funding Model – recently, many smaller municipalities had to start paying for policing which came with a promise of better service. This promise has not been met nor has listening to input/feedback from AB Munis/RMA working committees. Every recommendation from the committees was rejected and no Minister will meet with these committees to discuss why.
- AB Munis is unhappy with changes the Province is making/proposing which are making things harder for municipal officials. Particularly the consideration of adding municipal parties. AB Munis is hearing these changes may be coming to the legislature this spring for consideration. Please don’t stop having a strong voice. The Premier suggested that maybe they will just make this change for the two major cities but if it gets into the cities, it is likely to get into all municipalities down the road.
- AB Munis is also concerned with how recall legislation is being used. AB Munis is not opposed to recalls – they can serve a good purpose, but the point is not to relitigate the last election. However, we are seeing recalls being used inappropriately to bully and harass councillors, and even cash prizes being given for people to sign recall petitions. The legislation is being abused. Recently, the Premier has talked about making recalls easier which is very concerning. Quality of local democracy is being degraded and making it harder to be in municipal government.
- Happy to take questions during lunch.

9. Lunch (11:40 a.m.-12:30 p.m.)

10. How is the community of Peace River dealing with ongoing homelessness challenges? Councillor Marc Boychuk, Town of Peace River

- Local Prison is releasing 100s of people into homelessness – people who do not live in the community and do not have supports. Local hospital is experiencing the same issue, with patients who are not from here and have no way home.
- EMS calls have doubled.
- Local domestic violence shelter services a large region.
- Sagitawa Friendship Society's shelter is near capacity.
- 95% RCMP calls are non-crime related and sometimes being called out to deal with the same person 6-8 times per day.
- Major cities are getting the majority of funding to help deal with homelessness.
- Encampments are the newest problem that municipalities are dealing with.
- 95% increase in break and enters in the Peace Region; Soup kitchen has been broken into multiple times.
- Council collected over 250 impact letters from community members being affected by the increase in homelessness in Peace River.
- Sagitawa Friendship Centre is seeing 80-100 clients per day asking for help.
- There is only one way to deal with these problems – community collaboration – regional neighbors and community groups.
- The Peace Region has formed the Peace Regional Mental Health and Addictions Task Force. Members include RCMP detachment commander and mental health executive director for the north zone.
- Resolution adopted at the 2023 RMA and AB Munis Conventions, asking that the Province spend the same per capita in small communities that they do in the large cities on these issues.
- Looking to get a designated mental health site in our region. There won't be one in every municipality, but we need to look at strategic placement.
- TPR had 70 trips a year to Grande Prairie for mental health help and High Level has similar numbers.
- We need to go to the Province with solutions not just problems.
- Also looking at City of Grande Prairie and some of their initiatives - mobile outreach team and utilizing security firms to help with encampments, etc.
- Sagitawa Friendship Centre has started a mobile outreach team in Peace River - MOST. Now businesses/residents can call them for help instead of RCMP when people need assistance.
- Alberta RCMP Regional Police and Crisis Teams (RPACTs) pilot project has had great success in our area. The teams include one RCMP officer and one Alberta Health Services professional such as a mental health therapist, who respond to mental health calls. We have one team in our area right now and are hopeful for another.
- Encourage all municipalities to work together and draw on your own expertise. Draw on community resources. We have so many valuable resources, but we need to strategically work together in an organized approach

- TPR Prison used to be 15% remand but has now moved to being 85% remand. Inmates being released have planned release dates and have time to make arrangements for pick up. Remand do not. And rules have changed. Remanded individuals cannot sign a form and stay an extra night in prison until someone can pick them up. Once they are to be released, they have to be.
- Additionally, women being released from the remand in Edmonton are being given a bus ticket, but the bus route ends in TPR.
- Sagitawa was recently given a grant from the Province to help transport individuals home but they cannot be forced and some do not want to leave.
- 95% people behind bars have addiction issues but do not receive help in prison. Advocating for a therapeutic room in the TPR prison to help with this.
- Communication between communities, RCMP and prison needs to be happening.
- We are making headway but it is slow, dangerous and frustrating

G. Berg: City of Grande Prairie has been lobbying the Province on TPR behalf because they see the issues too - individuals coming from all over for treatment at the hospital and then have no way to get home. They met with their MLA/Minister in Grand Prairie and gave a suggestion – could the van bringing people into town and then leaving empty be used to transport people back home?

J. Knelsen: an ounce of prevention is worth more than a pound of cure. We need to start with our kids and our schools.

- If we can prevent 10% of future mental health issues, we can save billions of dollars.
- Pre-covid – 11,000 youth on a waiting list for mental health help. In rural areas the waiting period is 67 days. In the large cities, it is a week.

M. Lanctot – school boards have been working with Minister of Education. They see a lot of things going on in the schools but are not allowed to deliver consequences. If it continues this way, kids will grow up with same issues in the future not understanding consequences

#### 11. Presentation from Alberta Environment and Protected Areas – Greg Smith, Regulatory Assurance Manager – Capital District/Regulatory Assurance Division - Northern Region

- See PowerPoint Presentation
- <https://rivers.alberta.ca/>
- Questions: [epa.drought@gov.ab.ca](mailto:epa.drought@gov.ab.ca)
- Resources:

- Drought and Flood Protection Program - <https://www.alberta.ca/drought-and-flood-protection-program>
- Watershed Resiliency and Restoration Program - <https://www.alberta.ca/watershed-resiliency-and-restoration-program>
- Preparing Water Shortage Response Plans - <https://open.alberta.ca/publications/preparing-water-shortage-response-plans>

12. Alberta Transportation & Economic Corridors - Henry Surowaniec, P. Eng., Acting Regional Director and ADM Tom Loo, Construction and Maintenance Division (Zoom)

- <https://www.alberta.ca/major-construction-projects>
- Map: <https://geospatial.alberta.ca/portal/apps/experiencebuilder/experience/?id=ba45c7c33f2a444fb4a7edff982ebad8>
- 2024 major construction projects Peace Region
  - 2024 Pavement Overlays
    - Hwy 2:68 S of Hwy 64 to N of Hwy 49 - 19 km - Awarded.
    - Hwy 43:04 WB E of Hwy 670 to E of Hwy 736 - 24 km - Awarded.
    - Hwy 43:08/10 EB E of Hwy 665 to W of Fox Creek - 50 km – Awarded.
    - Hwy 685:06 Hwy 735 to E of Hwy 737 - 15 km - Awarded.
    - Hwy 685:02 Hines Creek to Hwy 732 - 17 km – Tendered.
    - Hwy 733:04 N of Hwy 674 to N of Hwy 49 - 32 km – Tendered.
    - Hwy 49:12 north of Valleyview 24 km repaving and 2:56 through McLennan 2 km – Tendered.
    - Hwy 750:04/06 N of Hwy 679 to S of Hwy 88 near Gift Lake/Atikameg - 51 km (Tender Spring 2024)
  - Twinning
    - Highway 40 Twinning Phase 1 (completion in 2024)
    - Highway 40 Twinning Phase 2 (completion for 2024/2025)
  - Earthworks Garding
    - Highway 686:12 between Peerless Lake and Trout Lake - 27 km construction activity on-going
    - Highway 58:10 East of junction Hwy 58/Hwy 88 (Phase 1, 16 km) - construction activity on-going
  - Chipseal 2024 - Tendered 261 lane-kms.
    - Highway 58:06 West of High Level
    - Highway 2:50 West of Kinuso
    - Highway 986:02 Near Cadotte Lake
    - Highway 2:60 North of Nampa
    - Warranty Inspection for Highway 49 South of Donnelly and Highway 2 West of Peace River (Spring of the 2023 project)
  - Geotechnical Works (Land Slides)
    - Highway 2:70 South of Rycroft (Burnt River/Church Camp) -Tendered

- Highway 674:02 Teepee Creek- To be tendered (Spring/Summer 2024)
  - Highway 666:02 Northeast of Grovedale, conversion to gravel road
- Engineering Consultant Procurement
  - Highway 686:08/10 Junction of Hwy 88/686 to Peerless Lake (proposals evaluated, commencing negotiations with preferred proponent)
  - Highway 2:68 Dunvegan South re-alignment (proponents evaluations completed)
  - Highway 40X Grande Prairie Bypass - Consultant Contract in place. Property Procurement
  - Highway 43/733 Bezanon roundabout Prelim Engineering is on-going - Property Section is in negotiations to acquire additional property. Design is completed.
- H. Surowaniec, P. Eng. and ADM Tom Loo (Zoom) answered membership questions.

### 13. MLA Reports

- Hon. Dan Williams, Minister of Mental Health and Addiction and MLA Peace River
  - 2024 Provincial Budget was just brought down.
  - Spring sitting started last Wednesday and again Monday.
  - Predicting a \$3M surplus and hoping for balanced budgets over the next few years.
  - We have seen the highest rate of growth in Alberta since the early 80's.
  - GDP rate is growing (3%) as well.
  - Growth in the North (and peace region) is also being experienced.
  - Growth requires investment dollars, and the North also needs to be invested in.
  - As we come up on a drought season, we need to be mindful of our water usage. Three rivers in the south are 100% allocated and 1/3 the volume of the Peace River. The Peace River is not 100% allocated. May want to start thinking about how we can utilize our water in agriculture irrigation, food sustainability and supporting agri-foods.
  - There is a group interested in developing a nuclear power plant in the area. Had a conversation with this group as the MLA. The Province still needs to develop a regulatory environment for this. Federal regulations are in place and are stringent. There is still a lot of work to do and conversations to be had but it is a liability to just rely only on natural gas as our reliable energy source.
  - Wind and solar do not add to the baseload. If the wind is not blowing and the sun is not shining, we cannot just turn up the electricity. They are not the sole solution. So, what does it look like going forward as a Province? We need to start looking because projects such as nuclear plants could take a decade to get off the ground.
  - Committed to open dialogue and transparency throughout the process of looking into nuclear.



- There are a number of different groups across the Province looking into nuclear plants. This particular group is looking at TPR because of access to water and infrastructure. If not Peace River, it will be somewhere else. So, we need to bear this in mind.
- A construction project like this would have an economic boost in the region and would be felt in the community.
- Production of electricity would be at a certain, lower cost, for the next 70-80 years.
- Mental Health and Addiction: \$329M invested in capital budget for his ministry portfolio over the next 3 years.
- Every part of the Province needs access to treatment recovery facilities for addictions. Facility Recovery Community in County of Grande Prairie will see 75-100 beds, with up to a 1-year stay depending on level of severity.
- We also need supports for after people leave the treatment facility. E.g. subsidized housing. Working with Minister Nixon and discussing the potential of putting post recovery housing in more communities to help mitigate relapse.
- 10,000 treatment spaces have been added to the Province.
- 2,000 high quality spaces are now also being added.
- Weeks away from formalizing an official announcement – stay tuned.
- Trying to move developments forward as quickly as possible.

*C. Williams:* –mental health resources in schools. Out of the 10-hours of mental health resources supplied to youth in schools, 6 hours is spent on the road. We need more resources so that so much time is not spent on the road.

- There are approximately 50 different pilot projects throughout the Province. There is a huge demand, and the issues are so complex. It is not a one-size fits all solution.
  - Mental illness vs. mental wellness. We need to be watching children’s mental wellness in schools. The answer is not always clinical and requires asking the tough questions – how are you sleeping? What are you eating? What is your relationship with your parents? So much of what we need to do is stop giving clinical diagnosis for things that don’t need it.

*E. Manzer:* Other Provinces have programs that step in when someone is close to homelessness or are about to be kicked out of their homes, to help prevent this from happening. Does Alberta have a similar program? Seems like you have to be in such a crisis before you can get help.

- These types of programs fall under Minister Nixon’s portfolio. **Will follow up with Minister Nixon and provide answers.**

Hon. Todd Loewen, Minister of Forestry and Parks (Zoom)

- Additional \$55M under his portfolio for wildfire season in the 2024 budget. Totalling \$155M for this year's wildfire season. This means:
  - ability to hire 100 more crew members;
  - crews can start earlier in the year and run later;
  - can contract more air tankers;
  - going to have 3 night-vision helicopters (last year only had 1) (we are the only province in Canada utilizing night-vision helicopters for fighting wildfires).
  - fire guard program has started and at least a dozen municipalities are working on this now.
  - more money for fire smart programs;
  - more opportunity to use technology such as thermal drones;
  - hoping to be in a better position for this coming season.
- Still fighting over 50 fires ongoing from last year. 250 people on the ground fighting these fires.
- Starting fire season early this year to give us a better view of the situation when we get into April.
- Largest increase in budget out of any government department to ensure we are prepared for this wildfire season.
- Used drones last year and will increase usage this year. Drones can do thermal imaging at night, which is safer because we don't have live people in a helicopter at night. By morning, crews can have a map printed with hot spots, etc. and they know where they need to go.
- Also using AI to input data that we have on our forests – when was the last time there was a fire? What is the forest's make up? Logging activity over the years? Moisture in the area based on weather, etc.? Helpful data to aid in determining where to strategically put crews.
- 13 ground crews available to help fight fires at night. Will be very helpful and allow 24-hour firefighting. Night fighting can be quite effective because intensity goes down. (smaller and more subdued at night). Safety is a priority with night crews. Light towers will be hauled in with equipment and crews will not be alone in the forests, they will be near the dozer crews.
- Other countries fight fires 24-hours but this is not common practice in Canada so we are trying to start.

Mr. Nolan Dyck, MLA Grande Prairie (Zoom)

- Northern Health CEO is retiring, so we will be seeing a change in leadership.
- Northwestern Polytechnic – board seems stable and mature, with trustworthy leadership. They are managing both locations and recognize the distinct needs of each location.
- 2024 Budget - fair, balanced, and no major surprises.

- AHS - 100,000+ people working for AHS in Alberta. The Minister of Health is aggressive and digging into the structure and operations looking for efficiencies. Also need to look at organizational culture – every nurse and doctor should have a great working experience.

14. Date and Location of next meeting.

Date: June 14, 2024

Location: Fox Creek (tentative to be confirmed)

15. Motion to adjourn.

Chair Kolebaba adjourned the meeting at 3:09 p.m.

DRAFT